



CITY OF MILPITAS

Parks, Recreation & Cultural Resources Commission

REGULAR MEETING

AGENDA

7:00 p.m.

Monday, January 3, 2022

Via Teleconference (Virtual Meeting)

Meeting shall be live streamed. Go to:

Facebook: <https://www.facebook.com/CityofMilpitas/>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

PUBLIC COMMENT INSTRUCTIONS

Oral public comments may be provided live during the Parks, Recreation & Cultural Resources Commission meeting by first registering for the zoom meeting in advance. To register you will need to provide an email address (not disclosed) and a name. To minimize technical difficulties, please make sure that you have the latest version of Zoom Application. Here is the link to register for this meeting only:

https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_T1i99obcQ0ajDrglxo34Fw

After you register, a link will be sent to you to join the Parks, Recreation & Cultural Resources Commission meeting in order to give your comments. All registered meeting attendees who wish to speak must click on the “raise hand” icon when the Commission Chair calls for public comments. If participating by calling in on your phone, dial *9 to use the “raise hand” feature, and when you are called upon, hit *6 to unmute your phone. Your phone number will be displayed in the live meeting. The Commission Chair or Commission staff liaison will call the speakers to begin.

All comments provided shall be limited to three minutes or less as determined by the Commission Chair. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items.

PUBLIC FORUM

Those Zoom attendees are invited to address the Commission any subject not on tonight’s agenda. Those interested in speaking may do so by following the instructions on page one (1) of the agenda. Comments may be limited to three (3) minutes or less at the Commission Chair’s discretion. As an item not listed on the agenda, no response is required from City staff or the Parks, Recreation & Cultural Resources Commission and no action can be taken. The Parks, Recreation & Cultural Resources Commission may instruct the Commission staff liaison to place the item on a future meeting agenda.

NOTE: If a member of the public wishes to share any presentation materials for the Parks, Recreation & Cultural Resources Commission consideration, they must be submitted to the Commission staff liaison Josh Clevenger by email to jclevenger@ci.milpitas.ca.gov by 12:00 p.m. on the day of the meeting.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Seating of Alternates**
5. **Approval of Agenda:** January 3, 2022
6. **Approval of Meeting Minutes:** October 4, 2021

7. **Public Forum**

Interested public members may provide comments to the Commission on any subject not on the agenda via Zoom (see instructions above). Commenters may state their name and address for the record, and shall limit their remarks to 3 minutes or less as determined by the Chair. As an unagendized item, no response is required of the Commission or City staff. However, the Commission may request staff to agendize the item for a future meeting.

Business Items

a. **2022 - Chair and Vice Chair Elections**

Background: Per the Parks, Recreation & Cultural Resources Commission bylaws, "A Chair and Vice Chair will be selected annually at the first meeting of the calendar year from the appointed members for a term of one year. The Chair will call for meeting and preside over all sessions. In the absence of the Chair and Vice Chair, the member with the longest continuous service on the Commission will preside." The Chair's role is to call the meeting to order, state the items to be discussed, permit all members the opportunity to be heard, allow comment from the public, call for a vote as required, work with City Staff liaison to ensure successful meetings. The Vice Chair's role is to serve as the Chair whenever the Chair is absent. No commissioner shall serve more than three years as the Chair or Vice Chair on any Milpitas Commission.

Recommendation: Accept nomination for the positions, confirm that the nominated individuals are willing to service if elected, make a motion regarding the chair, second and vote, make a motion regarding the vice chair, second, and vote.

b. **Discuss Work Plan – Recreation and Community Services Staff**

Background: Discuss the Parks, Recreation and Cultural Resources Commission work plan.

Chair and staff will lead a discussion of the work plan and look at timelines and fulfillment of the plan. We will specifically talk about the bicycle plan and bicycle events. Discuss timelines and needs to fulfill the work plan.

Recommendation: Discuss work plan and refine timeline.

8. City Liaison Reports

- Staff Report
- Council Liaison Report

9. Upcoming Agenda Items

10. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Recreation Services office at Milpitas Sports Center, 1325E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: <http://www.ci.milpitas.ca.gov/our-government/commission/> (select meeting date)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Josh Clevenger at 408-586-3207 or send an e-mail to jclevenger@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.