

EMERGENCY PREPAREDNESS COMMISSION

**Milpitas Fire Station 1 – 777 S. Main St.
OES Portable/Training Room
May 18, 2017**

I. CALL TO ORDER

Meeting was called to order at 7:00 p.m.

Present: Mike Berryhill, Jonathan Nakapalau, Betty Reutter, Tim Howard, Don Clendenin
Excused: Mercedes Albana, Vicki Young, Nasir Lalani, Christine Tran
Absent:

Council Liaison: Marsha Grilli
Staff Liaison: Toni Charlop

Seat alternate(s):

II. PLEDGE of ALLEGIANCE

III. APPROVAL of March 16, 2017 MINUTES

Motion: Howard
Second: Reutter
Ayes: All

IV. PUBLIC FORUM: None

V. ANNOUNCEMENTS/CORRESPONDENCE:

VI. APPROVAL OF AGENDA

Motion to Approve: Howard
Second: Reutter
Ayes: All

VII. PRESENTATIONS: NONE

VIII. OES Reports

1. Review of the 2017 OES/SAFE Calendar
2. Food Festival Attire: SAFE members to wear blue SAFE t-shirts, EPC members to wear Commissioners polo.
3. EPC Budget: Reutter makes motion to approve the expenditure of \$78.82, plus tax from the EPC annual budget for the purchase of "Spin-A-Wheel", Second by Howard.
4. 4th of July: For those available, the fire marshal's office is requesting volunteers to assist with the event.

IX. NEW BUSINESS:

1. Gear Up, Cheer Up (Albana): defer to next meeting due to Albana's absence.
2. Report on Celebrating Differences Day, April 23: new event, growing attendance, but much interest from those in attendance.

X. ONGOING/UPDATES

1. 2017 Work Plan Updates:

- Emergency Preparedness Presentations (Howard & Clendenin): working on Map Your Neighborhood presentation. After Sunnyhills Breakfast presentation, seems the AlertSCC presentation needs to be somewhat simplified.
 - MYN (Albana, Young, Clendenin): MYN to be presented to Young's neighborhood. Charlop forwarded contact for Karen Jones for prospective MYN presentation.
 - Grow SAFE Program (Berryhill, Nakapalua & Tran): ongoing
 - Skills Recognition Program (Reutter, Lalani?): Potential presentation to SAFE Team Leaders at June meeting.
 - MUSD events (All)
2. EPC Flyers at City Facilities (Lalani/Albana): Albana picked up packet of new pub ed. Lalani packet is still here at Fire.
 3. EPC Website Defunct Links: ongoing.
 4. Webpage Stats: Not enough info in the stats likely due to the re-design of the City Webpage.

XI. FUTURE ITEMS

1. Brainstorming for future ideas:
 - a. Ready.gov/September - Community Emergency Preparedness Event
 - b. Make a Difference Day/Recreation's Halloween Event
 - c. Home Depot Earthquake Preparedness Event (first weekend in October).
 - d. Milpitas Library Booth
 - e. MHS Flea Market (dates TBD)

XII. ADJOURNMENT

The meeting was adjourned at 8:05p.m.

Next meeting to be July 20, 2017, 7:00 p.m.
 Fire Station 1, OES Portable/Training Room
 777 S. Main St., Milpitas, CA 95035