

PUBLIC SAFETY & EMERGENCY PREPAREDNESS COMMISSION (PSEPC)

**Milpitas Fire Station 1 – 777 S. Main St.
OES Portable/Training Room
May 16, 2019**

I. CALL TO ORDER

Meeting was called to order at 7:05p.m.

Attendance:

Mike Berryhill, Comm.	P	Vacant	
Tim Howard, Comm.	P	Don Clendenin, Comm.	E
Mercedes Albana, V. Chair	P	Aleck Bittencurt, Comm. (A1)	E
Paul Ellis, Comm.	E	Vicki Young, Comm (A2)	P
Jonathan Nakapalau, Comm.	P	Karina Dominguez, Vice Mayor	E
Betty Reutter, Chair	P	Hon Lien, MUSD School Board	P

P= Present, E= Excused, A=Absent A1/A2= Alternate

Staff Liaison: Toni Charlop

Alternate Seated : None

Attendees : Battalion Chief Maloon, Lieutenant Fox

II. PLEDGE of ALLEGIANCE

III. APPROVAL of March 21, 2019 MINUTES

Motion to approve, pending corrections: Howard

Second: Berryhill

Abstentions: Lien

IV. PUBLIC FORUM: None

V. ANNOUNCEMENTS/CORRESPONDENCE:

- No July Meeting
- Commissioner Lalani has dropped the commission
- Vice-Mayor Dominguez is absent this evening because she is being honored by the Silicon Valley Business Journal “100 Women of Influence”.
- Reminder to Commissioners Reutter, Nakapalau, Bittencurt, Clendenin, Young and Albana to request re-appointment to the commission.

VI. APPROVAL OF AGENDA

Motion to approve: Howard

Second: Berryhill

Ayes: All

VII. PRESENTATIONS: None.

VIII. NEW BUSINESS:

- A. Reporting of Suspicious Activity for Law Enforcement and Community Partners, FEMA Pamphlet 904 (Nakapalau to resend to commission), Police to review and make recommendation– Agendize for next meeting.

NEXT MEETING: September 19, 2019
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OFFICE of EMERGENCY SERVICES (OES) REPORTS:

- A. Public Education – MUSD Olympics is this Saturday, 5/18. Rose PTA Fundraiser, 5/23.
- B. Grant Funding: OES applied for \$30,000 in grant funding to be allocated to new CERT program, fire suppression equipment, and LISTOs Program.
- C. PSEPC Budget: Approximately \$900
Motion to purchase tan polo shirts for Commission, approximately \$300: Howard,
Second: Albana
Motion to use remaining balance for emergency contact number magnets: Howard,
Second: Berryhill

X. PUBLIC SAFETY (LAW & FIRE)

- A. Citizen Police Academy Dates (Police): Good attendance, 5 commissioners in attendance in current academy.
- B. Breakfast with Public Safety: Around 60 attendees, well-received in community. Needed better advertisement, was not on the City webpage.
- C. Standards of Coverage (SoC) (Fire): Work ongoing. MUSD Commissioner Hon Lien interested in working with DC Frawley as commission liaison on SoC.

XI. ONGOING/UPDATES:

- A. 2019 Work Plan
 - 1. Crime Prevention Outreach (Young, Nakapalau, Albana, Ellis, Reutter, Bittencurt): No update, OES Charlop to email Sgt. Hinkley regarding upcoming events.
 - 2. Citizen's Police Academy (All): Ongoing
 - 3. Map Your Neighborhood (MYN) (Reutter, Young & Clendenin): June 5 – Luna Serena Apts, Ofcr. Inthasak assigned to the event. Reach out Sgt. Hinkley regarding advertising Neighborhood Watch (ask for print materials).
 - 4. Program Presentations (Young/Howard/Clendenin): Set schedule for Fall.
 - 5. Milpitas Prepared 2019! Event (Berryhill & Reutter): Date set for Sept 21.
 - 6. Milpitas Business Community Emergency Preparedness (Howard & Albana): Chamber breakfast presentation, include Sgt. Hinkley. OES Coordinator Charlop to reach out to CJ Ericsson at the Chamber.
 - 7. Community Events (Berryhill, Ellis, Bittencurt, Nakapalau): No Update
 - 8. Milpitas Fire SoC: Hon Lien to work with Chief Frawley as Commissioner Liaison to Milpitas Fire SoC.
- B. Flyers – public safety program flyers at City facilities.
- C. Website Issues – Need to update ALL references from old title “EPC” to new title “PSEPC”.

XI. FUTURE ITEMS/EVENTS:

- National Night Out 2019 (August 6)
- Milpitas Prepared 2019! (Sept 21)
- St. John's Walk-A-Thon (Sept)
- Home Depot Kids Day (10/5)
- Pumpkins in the Park (10/26)
- Celebrating Difference Day (March)
- Commissioners Luncheon (April)
- MUSD Elementary Olympics (May)
- MUSD Schools End of Year Events (May)

XII. ADJOURNMENT: 8:13p.m.

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