

EMERGENCY PREPAREDNESS COMMISSION

**Milpitas Fire Station 1 – 777 S. Main St.
OES Portable/Training Room
March 16, 2017**

I. CALL TO ORDER

Meeting was called to order at 7:11p.m.

Present: Mike Berryhill, Jonathan Nakapalau, Betty Reutter, Vicki Young, Tim Howard,
Mercedes Albana, Don Clendenin; Nasir Lalani

Excused: Christine Tran, Roger Silveira

Absent:

Council Liaison: Marsha Grilli

Staff Liaison: Toni Charlop

Seat alternate(s): Vicki Young

II. PLEDGE of ALLEGIANCE

III. APPROVAL of January 19, 2017 MINUTES

Motion: Howard

Second: Albana

Abstention: Lalani

Ayes: All

IV. PUBLIC FORUM: None

V. ANNOUNCEMENTS/CORRESPONDENCE: All EPC Commissioners, please go to Ready.gov to order materials for public education.

VI. APPROVAL OF AGENDA

Motion to Approve: Howard

Second: Clendenin

Ayes: All

VII. PRESENTATIONS: NONE

VIII. OES Reports

1. Review of the 2017 OES/SAFE Calendar

2. AlertSCC Promotion: Promotion of AlertSCC will be a significant focus of this year's public outreach.

VIII. NEW BUSINESS:

1. Elect Chair

Nominations: Berryhill, Berryhill accepts

Motion to Close Nominations: Howard, Second: Reutter

Motion to Approve Berryhill to Chair of the EPC: Howard, Second: Albana

2. Elect Vice-Chair

Nominations: Howard, Howard Accepts

Motion to Close Nominations: Betty, Second: Albana

Motion to Approve Howard to Vice-Chair of the EPC: Lalani, Second: Albana

X. ONGOING/UPDATES

1. 2017 Work Plan Updates:
 - Young move to Map Your Neighborhood Committee
 - Lalani move to National Preparedness Month Committee.
 - Reutter to send Skills Recognition Program to Charlop. To be reviewed amongst the SAFE Leaders for input at next SAFE leadership meeting, 4/19.
 - Emergency Preparedness Presentation Draft complete, OES Charlop to review and approve for use.
 - Map Your Neighborhood (MYN): Young, Clendenin and Albana to work on generating new neighborhoods of interest. Charlop to request Neighborhood Watch List from MPD.
 - MUSD/Private: No events at this time.
2. National Night Out Spreadsheet Update: Spreadsheet Updated, remove from Agenda.
3. EPC Flyers at City Facilities (Lalani/Albana): Charlop to order Emergency Preparedness Pocket Guide from SCCPHD for city with distribution.
4. Personal Emergency Plan (PEP): Remove from agenda until further notice.
5. EPC Website Defunct Links: ongoing, city site is slow, Charlop to notify IS.
6. Webpage Stats: IS was unable to get links in time. Berryhill to bring the webstats list at next EPC meeting.

XI. FUTURE ITEMS

1. Brainstorming for future ideas:
 - a. Celebrating Differences Day 4/23, 1:00 – 5:00 pm, Charlop to contact SVILC for participation, Berryhill, Young and Nakapalau
 - b. St. Louis Drill idea – Remove from future agenda (Berryhill)
 - c. Ready.gov/September - Community Emergency Preparedness Event
 - d. Make a Difference Day/Recreation's Halloween Event
 - e. Home Depot Earthquake Preparedness Event (first weekend in October).
 - f. Milpitas Library Booth
 - g. MHS Flea Market (dates TBD)

XII. ADJOURNMENT

The meeting was adjourned at 8:23 p.m.

Next meeting to be May 18, 2017, 7:00 p.m. at
Fire Station 1, OES Portable/Training Room
777 S. Main St., Milpitas, CA 95035