

EMERGENCY PREPAREDNESS COMMISSION

January 19, 2017

I. CALL TO ORDER

Meeting was called to order at 7:04 p.m.

Present: Mike Berryhill, Jonathan Nakapalau, Betty Reutter, Vicki Young; Christine Tran, Tim Howard, Mercedes Albana, Don Clendenin; Roger Silviera,

Excused: Nasir Lalani, Marsha Grilli

Absent:

Council Liaison: Marsha Grilli

Staff Liaison: Toni Charlop

Seat alternates: Christine Tran and Vicki Young

II. PLEDGE of ALLEGIANCE

III. APPROVAL of MINUTES

AMENDMENT TO MINUTES: Amend attendance to reflect Mercedes Albana was present at the November 17, 2016 meeting, and clarify that Evelyn Chua was excused.

Motion: Howard

Second: Clendenin

Abstention: Silviera

Ayes: All

IV. PUBLIC FORUM: None

V. ANNOUNCEMENTS/CORRESPONDENCE: Elections for Chair and Vice-Chair are due, agendaize for the March meeting.

VI.

APPROVAL OF AGENDA

Motion to Approve: Tim

Second: Albana

Ayes: All

VII. PRESENTATIONS: NONE

VIII. OES Reports

Review:

1. 2017 Work Plan & Assignments: Commissioners assigned themselves to the following goals for 2017:
 1. Create Emergency Preparedness Presentation: Howard, Clendenin
 2. Map Your Neighborhood: Albana, Young & Clendenin
 3. Grow SAFE Program: Berryhill & Tran
 4. Develop Skills Recognition Program: Reutter
 5. Social Media Accounts: Lalani
 6. MUSD Preparedness: Silviera

Motion (Reutter): Approve Charlop to spend approximately \$85 from the EPC budget to purchase Map Your Neighborhood Program.

Second: Howard

Ayes: All

VIII. NEW BUSINESS:

X. ONGOING/UPDATES

1. National Night Out Spreadsheet Update: **ACTION ITEM:** All Commissioners to update NNO Status on spreadsheet by 1/28/17.
2. EPC Flyers at City Facilities: No update
3. Personal Emergency Plan (PEP): Charlop sent the 2016 Family Guide to Emergency Preparedness to EPC Commission.
4. Map Your Neighborhood (MYN): No Update
5. MUSD/Private Schools: **ACTION ITEM:** Silviera to get dates of Milpitas High School Flea Market in March for possible outreach opportunity.
6. EPC Website Defunct Links: ongoing
7. Webpage Stats: IS was unable to get links in time. **ACTION ITEM:** Request for next meeting, send list to Berryhill for scrubbing.
8. **ACTION ITEM:** Howard to locate link to order FEMA coloring book for kids, and send link to EPC Commissioners to order coloring books for supply.

XI. FUTURE ITEMS

1. Brainstorming for future ideas:
 - a. St. Louis Drill idea – Remove from future agenda (Berryhill)
 - b. Ready.gov/September
 - c. Community Emergency Preparedness Event
 - d. Make a Difference Day/Recreation's Halloween Event
 - e. Home Depot Earthquake Preparedness Event (first weekend in October).
 - f. Milpitas Library Booth

XII. ADJOURNMENT

The meeting was adjourned at 8:26 p.m.

Next meeting to be March 16, 2017, 7:00 p.m. at
Fire Station 1, 777 S. Main St., Milpitas, CA 95035