

**City of Milpitas
Unapproved Minutes
Science, Technology and Innovation Commission
December 17, 2018**

I. Call to Order & Roll Call:

Chair Albert Alcorn called the meeting to order at 7:00 P.M.

Members Present: A. Alcorn, D. Gupta, W. Lam, E. Bautista, A. Bao, H. Tran

Members Absent: K. Bohan, S. Singh, R. Choudhury (Alt2), J. Hallera (e) (Alt.1), N. Gupta (e)

I.S. Staff: M. Luu, E. Pasion

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Chair Albert Alcorn reiterated his announcement to the commission of his resignation of service on the telecom commission and it would be effective on December 31, 2018. He recommended that the commissioners support the selection of Dinesh Gupta as Chair of the commission at its meeting in January 2019. He will continue to support the activities of the commission as it moves forward in 2019.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S D. Gupta / E. Bautista Ayes: 6

V. Approval of the Minutes:

Motion to approve the minutes for October 15, 2018

M/S D. Gupta / E. Bautista Ayes: 6

VI. Citizen's Forum:

No comments made from the public for the record.

VII. New and Continued Business:

1. November 2018 Monthly Report

Staff reported on the projects and activities in progress for the month of November 2018 for the following items;

- Completion of the replacement and upgrade emergency battery power backup system for the information services data center, emergency dispatch center, police department and main public works offices.
- LAN/WAN Cisco replacement purchase and upgrade final approval for December 2018. Installation is estimated for April 2019.

- Hyper converge of servers for redundancy disaster recovery of city servers.
- Project Dox application plans to go live in January 2019.
- Economic Development has requested a revision make up to the city's mobile application for and release the new application for visitors attending the January 7, 2019, National Championship Bowl game being held at Levi's Stadium.
- Deployment of Microsoft Office 365 is being planned for city-wide use for city departments scheduled for mid-year 2019.
- Cayenta ERP upgrade also scheduled for January 2019.

Motion to note, receipt and file.

M/S

H. Tran / E. Bautista

Ayes: 6

2. Work Plan Discussion to City Council

Vice Chair Gupta review the updated draft work plan power point presentation. He added that the work plan will serve as a new direction of the newly named Science, Technology and Innovation Commission.

The five topic items are:

- Cyber Communications
- Telecommunications
- Public Safety
- Technology Applications
- New Technologies

Vice Chair Gupta noted that each presentation slide topic has expanded details, scope of purpose which are being managed by members of the commission that has previously been discussed in past meetings and proposed dates of completion. He also addressed the current name of the commission and how it may need to be discussed and addressed with the mayor and council on what is truly an appropriate representative name. This would be proposed for the February 25, 2019 commission meeting.

Staff reported the commission will meeting again on Monday, January 14, 2019 to review and final items prior to the Tuesday evening council meeting on January 15, 2019.

Vice Chair Gupta added the presentation is ready for final review and that staff can send this with the agenda report file for the City Clerk's January 2, 2019 submittal deadline.

Motion to note, receipt and file.

M/S

H. Tran / E. Bautista

Ayes: 6

3. Tour of Milpitas Dispatch Center

Chair Alcorn noted that updated tour was appreciated by all. The new technology has improved that work-flow of the dispatch operators responding to emergency calls.

Motion to note, receipt and file.

M/S

D. Gupta / H. Tran

Ayes: 6

4. Round Table Discussion

Chair Alcorn if having the Round Table discussion is worth continuing to the New Year. He noted that this can be accomplished during the Announcement portion of the meeting.

Vice Chair Dinesh Gupta added that it still provides some value to be added to the discussion.

The commissioners and staff wished Chair Alcorn all the best and appreciated the dedication and work to the Milpitas community and Information Services department and the city's technology projects.

VIII. Adjournment of Meeting:

Chair Albert Alcorn adjourned the Science, Technology and Innovation Commission meeting at 8:04 PM, Monday, December 17, 2018.

The next scheduled commission meeting will be 7:00 PM Monday, January 14, 2019.