

**Science, Technology and Innovation Commission
Milpitas City Hall Committee Conference Room
Special Meeting Minutes
November 30, 2021**

1. Call to Order

Chair R. Choudhury called the meeting to order at 7:00 P.M.

2. Pledge of Allegiance

Commissioners recited Pledge of Allegiance

3. Roll Call

Members Present

R. Choudhury, G. Haas, A. Bao, A. Alcorn, K. Le, and A. Pandey

Staff Present

Assistant City Manager A. Kantak, Interim IT Director, D. Nam, and V. Chand

Council Liaison Present

Mayor R. Tran

Members Absent

J. Wong, and N. Lalani

4. Seating of Alternates

No seating of alternates

5. Approval of Agenda

Motion to approve November 30, 2021, Agenda

Motion/Second: G. Haas/A. Alcorn Ayes: 6

6. Approval for Meeting Minutes

Motion to approve November 08, 2021, Special Meeting Minutes

Motion/Second: G. Haas/A. Alcorn Ayes: 6

7. Public Forum

No public comments

8. Announcements

a. Commissioner Announcements / Updates

- Mayor Tran affirmed that if there are no objections then a second is not required for adjournment of meetings.
- A. Kantak stated that City Clerk is putting together a guide for all commissions.

9. Business Items

a. Mobility and Traffic Presentation (10-15 min)

- A. Pandey presented mobility and traffic congestion presentation.

Receive and File:

G. Haas/A. Alcorn

Ayes: 6

b. Work Plan Update

Staff presented workplan updates and proposed new items for 2022 workplan.

- Goal 1: **Digital Inclusion Strategy** – Owner/Co-Owner: K. Le/A. Pandey – **CARRYOVER**
- Goal 2: **5G Implementation Status** – Owner/Co-Owner: A. Bao/G. Haas/A. Pandey - **COMPLETED**
- Goal 3: **Odor Sensors** – Owner/Co-Owner: R. Choudhury/A. Alcorn - **COMPLETED**
- Goal 4: **Traffic Congestion** – Owner/Co-Owners: R. Choudhury/J. Wong - **COMPLETED**
- Goal 5: **IT Technology Project** – Owner/Co-Owner: A. Bao/A. Alcorn - **CARRYOVER**

Approval of Workplan Updates:

Ayes: 6

10. Discussion of Future Items

11. Liaison Reports

- Mayor Tran Report
 - Encouraged the commissioners to share new technology related ideas which can benefit the City of Milpitas.
 - Encouraged the commission to attend the Holiday Magic on Main Street event.
- City Staff Report
 - Staff proposed to cancel the December 20th meeting and requested the commission's approval.
Motion/Second: A. Bao/A. Alcorn Ayes: 6
 - Assistant City Manager A. Kantak announced the appointment of D. Nam as the IT Directory effective December 5th.

12. Adjournment

Meeting adjourned at 7:48 PM, Monday, November 30, 2021.

Motion/Second:

R. Choudhury/G. Haas