

**Science, Technology and Innovation Commission
Milpitas City Hall Committee Conference Room
Regular Meeting Minutes
June 20, 2022**

1. Call to Order

Chair R. Choudhury called the meeting to order at 7:03 PM, June 20, 2022

2. Pledge of Allegiance

Commissioners recited Pledge of Allegiance

3. Roll Call

Members Present

R. Choudhury, G. Haas, A. Alcorn, A. Bao, and N. Lalani

Staff Present

Assistant City Manager A. Kantak, IT Director D. Nam and, Acting IT Manager V. Chand

Council Liaison Present

Mayor R. Tran

Members Absent

K. Le, A. Pandey, P. Mehta, and J. Wong

4. Seating of Alternates

5. Approval of Agenda

Motion to approve June 20, 2022, Agenda

Motion/Second: A. Bao/G. Haas Ayes: 5

6. Approval for Meeting Minutes

Motion to approve April 18, 2022, Regular Meeting Minutes

Motion/Second: G. Haas/N. Lalani Ayes: 5

7. Public Forum

8. Announcements

a. Commissioner Announcements / Updates

- Chair R. Choudhury encouraged commissioners who have not been assigned work plan tasks to sign up for tasks to assist the commission.
- Chair R. Choudhury also mentioned that the comprehensive internet connectivity plan would be helpful to Milpitas that Mayor Tran had requested.

9. Business Items

a. Work Plan Update

- i. Goal 1: **Digital Inclusion Strategy** – Owner/Co-Owner: K. Le/A. Pandey
 - a. No updates from commissioners.
- ii. Goal 2: **Smart City Initiatives** – Owner/Co-Owner: R. Choudhury/K. Le
 - a. Chair R. Choudhury provided a presentation of ideas for this initiative.
- iii. Goal 3: **IT Technology Projects** – Owner/Co-Owner: A. Bao/A. Alcorn
 - a. A. Bao shared work plan item updates.
 - b. A. Alcorn mentioned he will prepare a presentation for next meeting.

b. Comprehensive Internet Connectivity Plan

- i. Chair R. Choudhury requested to gather information on Internet Service providers in Milpitas and the types of services they provide.
- ii. Mayor R. Tran expressed concern about Internet outages in Milpitas and asked the commission to look for ways to improve connectivity for the residents. He also asked the commission to analyze the current state of the Internet connectivity, current impacts and provide alternative options.

c. Commission Meeting Frequency

- iii. Changing frequency from monthly to bi-monthly.
 - a. Staff provided a presentation on commission meeting frequency.
 - b. Staff will review potential conflicts and will bring back the new schedule.
 - c. Commission voted to change meeting frequency commission meeting.

Vote to Change Meeting Frequency:

Ayes: 3 Nays: 1 Abstain: 1

10. Discussion of Future Items

- A. Alcorn requested a tour of the new Fire Station 2.
- A. Alcorn asked for monitoring city technology infrastructure health for next year's work plan to be added as a sub item for goal 3.

11. Liaison Reports

- Mayor Tran Report
 - Mayor R. Tran announced that the State of the City and Commissioner Appreciation event is on Thursday. He also mentioned that the City Council Meeting tomorrow night.
 - Mayor R. Tran also expressed appreciation for City Staff for their hard work and contributions.
- City Staff Report
 - Staff asked the commissioners to attend the Commissioner Appreciation event.
 - Staff reminded the commission that July is a recess month.

12. Adjournment

Meeting adjourned at 8:01 PM, Monday, June 20, 2022