

**Science, Technology and Innovation Commission
Milpitas City Hall Committee Conference Room
Meeting Minutes - FINAL
June 15, 2020**

1. Call to Order

Chair A. Bao called the meeting to order at 7:00 P.M.

2. Pledge of Allegiance

Commissioners cited Pledge of Allegiance

3. Roll Call

Members Present: A. Bao, N. Lalani, E. Bautista, U. Mehta,
B. Nguyen, R. Choudhury, G. Haas

Vice Mayor B. Nuñez present

Vice Mayor B. Nuñez departed the meeting at 7:57PM

Staff Present: IT Director M. Luu, IT Manager D. Nam

Members Absent: All present

4. Seating of Alternates

No seating of alternates

5. Approval of Agenda

Motion to approve June 15, 2020 Agenda

Motion/Second: N. Lalani/G. Hass Ayes: 7

6. Approval for Meeting Minutes

Motion to approve May 4, 2020 Minutes

Motion/Second: G. Hass/N. Lalani Ayes: 7

7. Public Forum:

No comments made for the record

8. Announcements

- a. Commissioner Handbook and commission handbook to be distributed

9. Business Items

a. Status check on presentation of the 2020 Work Plan to City Council

Chair Bao provided updates on the Commission workplan and identified ownerships of each workplan item.

Assignment of each Goal:

Goal 1: Odor Sensors – Owner/Co-Owner: U. Mehta

Goal 2: Traffic Congestion – Owner/Co-Owners: R. Choudhury/U. Mehta/E. Bautista

Goal 3: IT Technology Project – Owner/Co-Owner: A. Bao/U. Mehta

Goal 4: Shuttle Service – Owner/Co-Owner: G. Hass/N. Lalani

Goal 5: 5G – Owner/Co-Owner: A. Bao/N. Lalani/B. Nguyen

Motion to receive and file
Motion/Second: G. Hass/U. Mehta Ayes: 7

b. Commissioners' Business Cards

Staff will prepare and distribute business cards during an in-person meeting. Staff will reach out to each commissioner to confirm the information.

Motion to receive and file
Motion/Second: B. Nguyen/E. Bautista Ayes: 7

c. Preventing Online Censorship

Commission received presentation from U. Mehta. E. Bautista asked to confirm if the City already has the Social Media guidelines. M. Luu stated that the City is working on revising the existing guidelines. Vice Mayor Nuñez asked if there are any dedicated City resources that check facts. M. Luu stated that there are weekly meetings and channels to prepare COVID-19 related communications. U. Mehta asked to further discuss Citywide implementation. Vice Mayor Nuñez asked to send the information within the confines of the structure of the Commission - through the Chair and M. Luu for further review with the City Manager.

Motion to receive and file
Motion/Second: U. Mehta/N. Lalani Ayes: 7

d. Assignment of Milpitas City Commissioners to State/Federal Agencies

Commission received presentation from U. Mehta. Chair Bao asked is the City belongs to any technology organizations. M. Luu stated that the IT department belongs to state-wide government IT and security organizations. U. Mehta will share further details in the future. M. Luu stated that staff will review the details of the list. U. Mehta asked the staff to consider secure certificate to be posted. M. Luu states that the City's web server already uses SSL certificates.

Motion to receive and file
Motion/Second: G. Haas/U. Mehta Ayes: 7

e. Future Agenda Items

U. Mehta will present the two future agenda items during the next meeting. Staff requested all documents and attachments to be sent to the staff for proper distribution. Chair Bao suggested each commissioner to volunteer to provide short technology presentations during the upcoming meetings.

Motion to receive and file
Motion/Second: E. Bautista/G. Haas Ayes: 7

10. Roundtable

- a. U. Mehta to discuss future agenda items in the future meetings

Motion to receive and file
Motion/Second: N. Lalani/U. Mehta Ayes: 7

11. Liaison Reports

No report

12. Adjournment

Meeting adjourned at 8:12 PM, Monday, June 15, 2020.