City of Milpitas
Unapproved Minutes
Telecommunications Commission
April 16, 2018

I. Call to Order & Roll Call:

Telecom Chair Alcorn called the meeting to order at 7:00 P.M., Monday, April 16, 2018.

Members Present: A. Alcorn, D. Gupta, E. Bautista, W. Lam, N. Gupta, A. Bao, S. Singh, H. Tran (e) R. Choudhury (Alt2)

Members Absent, K. Bohan (o), J. Hallera, (e) (Alt1)

I.S. Staff: M. Luu, E. Pasion

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Staff reminded the group of the April 28th annual Milpitas Commissioners Brunch and RSVP are required to attend the event.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / W. Lam Ayes: 8

V. Approval of the Minutes:

Motion to approve the minutes for February 26, 2018

M/S N. Gupta / W. Lam Ayes: 8

VI. Citizen's Forum:

No comments made from the public for the record.

VII. New and Continued Business:

1. Comcast Presentation.

Mr. Joe Leto and Ms. Lennies Gutierrez, from Comcast presented a report on the company's emergency response program and reported on the recent disasters that affected service areas in several states in 2017. They reported on the most recent emergency response involving the major wildland fires in the North Bay regions in the communities of Napa and Santa Rosa.

Mr. Leto presented to the commissioners Comcast's' overall emergency response plan in addressing local and national service outages that impact and large section of its operational areas. He noted that in 2017 Comcast responded to several major disaster incidents throughout the country. In August hurricane Harvey impacted communications services in coastal communities in the state of Texas and in September 2017 in

response to hurricane Irma they were impacted with service disruptions in southern Florida.

In October, in the northern California communities of Comcast mobilized to provide both customer and first responder communications services to areas in Napa and Sonoma counties involved in major wildfires throughout the region.

Mr. Leto noted that Comcast has strategic state and national response centers to pull from during large disaster incidents and can access resources form hardware to personnel within a very short time frame to aid in the recovery process to those affected regions across the country. In California Comcast has over 4500 employees that can aid and volunteer in disaster recovery incidents.

The commissioners asked of the types of technology that Comcast has in network facilities. Comcast would note that its network is fully redundant and can be deployed to address large amount of information and communications to it subscribers. That network is also heavily protected and secured and monitored.

Motion to note, receipt and file the Comcast presentation.

M/S N. Gupta / D. Gupta Ayes: 8

2. February and March 2018 Monthly Reports

Mike Luu, Information Services Director, reported on the projects and activities in progress for the months of February and March 2018.

The request for proposal for the city's network upgrade is in progress.

The public safety computer aided dispatch and records management system is in progress and staff is working with the current emergency 911 software vendor to address the city's integration questions.

Staff is also working on a revised E-Plan application and seeking input and feedback from various city departments on its use age and guidelines for implementation.

Staff also reported on the continued disaster recovery program involving the City's data servers and ongoing virtualization server program as part of this equipment upgrades. This will all involve disaster recovery and security applications necessary to maintain the city's data. Additionally, staff is working with public safety in addressing the Department of Justice requirements for secured user access log-ins and having those applications and processes in place.

Motion to note, receipt and file.

M/S N. Gupta / E. Bautista Ayes: 8

3. Round Table Discussion

Staff sought direction from the commission on when they would like to receiver an update on the city's radio replacement and activation project.

The commissioner suggested that early to mid-summer would work best.

Staff added it would have it on an agenda to review the public safety radio equipment for June or July 2018.

VIII. Adjournment of Meeting:

Chair Alcorn adjourned the commission meeting at 7:35 P.M., Monday, April 16, 2018.

The next commission meeting will be 7:00 P.M., Monday, May 21, 2018.