



CITY OF MILPITAS

Arts Commission

SPECIAL MEETING

AGENDA

7:00 p.m.

Monday, April 26, 2021

Via Teleconference (Virtual Meeting)

Meeting shall be live streamed. Go to:

Facebook: <https://www.facebook.com/CityofMilpitas/>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

Public Comments may be provided live during the meeting by first registering for the Zoom meeting in advance, providing an email address (not disclosed) and name. Register in advance for this webinar:

https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_z4MV9LUhRq-Lc4a-z_kyeg

*A link will be sent to you to join the meeting in order to give comments. All registered meeting attendees who wish to speak must click on the "raise hand" icon when the Staff Liaison calls for public comments. If participating by calling in, dial *9 to use the "raise hand" feature, and when you are called upon, hit *6 to unmute your phone. Your phone number will be displayed in the live meeting. Staff will call the speakers to begin.*

All comments provided shall be limited to three minutes or less as determined by the Staff Liaison. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. The online written comment form previously used is no longer be available for public comment.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Seating of Alternates**
- 5. Approval of Agenda: April 26, 2021**
- 6. Approval of Meeting Minutes: March 22, 2021**
- 7. Public Forum**

Those interested are invited to address the Commission on any subject not on the agenda orally via zoom webinar (instructions above). Speakers may provide their name and city of residence for the record, and comments may be limited to three minutes, or less. As an item not listed on the agenda, no response is required of the Commission or staff. However, Commission members may request staff to add the item to a future meeting agenda. This public meeting will be led with professionalism, respect and civility, so profanity and/or vulgar language will not be allowed.

8. Announcements

9. Business Items

a. Mural Program

Community Engagement and Inclusion Administrator McLane will present the concept of a mural program and parameters to be decided.

Recommendation: Recommend parameters for new mural program.

b. 2021-2022 Work Plan

Community Engagement and Inclusion Administrator McLane will review the progress on the current Work Plan and staff recommendations for considerations for 2021-22.

Recommendation: Indicate any Work Plan items that require additional research by Staff.

Click or tap here to enter staff recommendation

10. City Liaison Reports

Report from staff Liaison

Report from Councilmember Liaison

11. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Recreation and Community Services office at the Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be

viewed online: <http://www.ci.milpitas.ca.gov/our-government/commission/> (select meeting date)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Recreation and Community Services Community Engagement and Inclusion Administrator Tegan McLane at (408) 586-3212, or send an e-mail to tmclane@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.

CITY OF MILPITAS

MINUTES

ART COMMISSION MEETING

Minutes: Special Meeting of the Arts Commission.

Date of Meeting: March 22, 2021

Place of Meeting: Zoom Meeting

I. Call to Order: Chair Agg called the meeting to order at 7:01 p.m.

II. Pledge of Allegiance: Commissioner Umarani led the Commission in the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Agg, Ghose, Tan, Tang and Umarani

Commissioners Absent: Sukhpreet Badesh

City Council Liaison Present: Mayor Tran

City Staff Present: Tegan McLane – Community Engagement & Inclusion Administrator

Salia Lopa – Senior Public Services Assistant

IV. Seating of Alternates: None

V. Approval of Agenda: **MOTION** to approve the Agenda for March 22, 2021, as submitted.
M/S: Tang/Ghose **Ayes:** All

VI. Approval of Minutes: **MOTION** to approve the Minutes from February 8, 2021, as submitted.
M/S: Ghose/Tang **Ayes:** All
Abstained: Tan

VII. Public Forum: None

VIII. Announcements and Correspondence

Community Engagement and Inclusion Administrator Tegan McLane announced and welcomed new Commissioner Sukhpreet Badesh, who was unable to attend the meeting. Ms. McLane also announced and welcomed new Youth Commissioner Melissa Tan. Commissioner Tan introduced herself to the Commission. She is a Senior at Milpitas High School.

IX. Business Items **a. Presentation on Draft Trails, Pedestrian and Bicycle Master Plan**

Associate Civil Engineer Fanny Yu provided the Commission with a presentation of an overview of the Draft Trails, Pedestrian and Bicycle Master Plan.

b. Virtual Phantom Art Gallery Application: Karthik Jayaraman

Community Engagement and Inclusion Administrator Tegan McLane presented to the Commission an application for a Virtual Phantom Art Gallery exhibit by Karthik Jayaraman.

MOTION to approve Artist Karthik Jayaraman for the Virtual Phantom Art Gallery with selected art to run parallel with additional artists.

M/S: Tang/Agg

Ayes: All

c. Park Marker Program

Community Engagement and Inclusion Administrator Tegan McLane presented to the Commission an introduction to the Park Marker Program.

MOTION to have Commissioners Agg and Ghose serve on the Park Marker Program Subcommittee.

M/S: Agg/Tang

Ayes: All

d. Emergency Cache Boxes

Community Engagement and Inclusion Administrator Tegan McLane provided the commission with an opportunity for murals on Emergency Cache Boxes located throughout the City.

MOTION to take artist-led approach to four pending cache boxes and request assistance from Tegan McLane to solicit other artists to be brought to the Commission for consideration.

M/S: Agg/Tang

Ayes: All

e. Mural Program

The Commission agreed to hold a Special Meeting on April 26 to discuss this item in detail.

XI. Staff, City Council and Liaison Reports

XII. Future Agenda Items

- 2021-22 Work Plan, to include a recommendation for a Public Art Master Plan
- Overview of Mobile Stage (visit if possible, after COVID-19 restrictions are lifted)

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:34 p.m., with the scheduled meeting to be a Special Meeting on April 26, 2021, at 7 p.m.

AGENDA REPORT

Arts Commission



DATE: April 26, 2021

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Community Engagement and Inclusion Administrator /
Assistant Director, Recreation and Community Services Department

SUBJECT: Mural Program (Item 9A)

Executive Summary:

City Council has requested that the Arts Commission prepare a proposal for a mural program by June.

Staff Recommendation:

Recommend parameters for new mural program.

Financial Impact:

This program would be funded by the Public Art Fund. Cost of the program will be determined based on parameters recommended by the Arts Commission.

Description:

Many cities have mural programs that provide a mechanism for residents to recommend a location to be beautified with a mural and include murals on both public and privately owned walls. Milpitas City Council has expressed interest in considering such a program by June.

A mural program would need to include the following:

- Process for nominating spaces to be beautified with mural art
- Process for prioritizing spaces
- Annual budget or goal for number of murals to be funded and/or approved annually
- Any exceptions to art selection criteria (i.e. allowance for business names if on their building)
- (Optional) Partnership funding (possible City-business partnership for murals on privately owned buildings)
- (Optional) Unifying theme or style for special districts (i.e. Palo Alto's trompe l'oeil murals in its Downtown area)
- (Optional) Prequalified artist list

Staff will present options on each of these elements for the Commission's consideration and recommendation to City Council.

Attachments: None



AGENDA REPORT

Arts Commission

DATE: April 26, 2021

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Community Engagement and Inclusion Administrator,
Recreation and Community Services Department

SUBJECT: **Arts Commission 2021-22 Work Plan (Item 9-B)**

Executive Summary:

As an advisory body to City Council, the Arts Commission proposes a Work Plan annually for City Council's approval. The Commission is being asked to begin discussion on the Work Plan it would like to present.

Staff Recommendation:

Indicate any Work Plan items that require additional research by Staff.

Financial Impact:

None.

Description:

The Arts Commission has expressed interest in having its work plan approved as close to the start of the fiscal year as possible. In order to present the proposed work plan to City Council in June or August 2021, the Commission is urged to consider its desired priorities for the new fiscal year.

For reference, the Arts Commission's approved 2020-21 Work Plan shows the following items not yet complete:

- Promote Milpitas Arts and Culture Grants (dependent on lifted public health restrictions)
- Select and commission muralist for Montague Pedestrian Overcrossing (in process)
- Conduct Call for Artists for park historical markers, jointly with PRCRC (in process)
- Determine specs/issue Call for Artists for Montague Pedestrian Overcrossing lighted artwork (not started)
- Prioritize public art projects to beautify specific areas (not started)
- Recommend maintenance procedures for City-owned art. not started)
- Review existing City-owned art for maintenance and repair needs. (not started)

City Council has expressed interest in adding the following item:

- Develop and implement of a mural program.

Staff would like the Commission to consider adding the following items:

- Develop a Public Art Master Plan.
- Conduct a general Request for Qualifications from Artists.

During this preliminary discussion, the Arts Commission members are being asked to introduce any additional ideas they wish to have considered, and indicate which ideas require additional information. The commission will be asked to prioritize its work plan items at the May 2021 Arts Commission meeting.