

**City of Milpitas
Unapproved Minutes
Telecommunications Commission
February 26, 2018**

I. Call to Order & Roll Call:

Telecom Chair Alcorn called the meeting to order at 7:00 P.M., Monday, February 26, 2018.

Members Present: A. Alcorn, D. Gupta, E. Bautista, W. Lam, N. Gupta, A. Bao, J. Hallera, (Alt1), R. Choudhury (Alt2)

Members Absent: S. Singh, K. Bohan, H. Tran (e)

I.S. Staff: M. Luu, E. Pasion

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Chair Alcorn and the Commissioners welcomed Commissioner's Jaime Hallera and Ratan Choudhury to the meeting. Staff reported that two new Telecom Commission members were appointed to the two alternate positions. Staff also reported that Chair Alcorn and Commissioner Bao had been reappointed to new two year terms by the mayor and city council. The other commission members will also be given reappointments after the city council subcommittee review is completed.

IV. Approval of the Agenda:

Staff reported that the request to cancel the March 19th meeting is no longer needed due to changes in the city council meeting schedule. Staff recommended that item one be removed from the agenda.

Motion to approve the agenda as corrected.

M/S N. Gupta / W. Lam Ayes: 8

V. Approval of the Minutes:

Motion to approve the minutes for October 16, 2017.

M/S D. Gupta / N. Gupta Ayes: 8

VI. Citizen's Forum:

No comments made from the public for the record.

VII. New and Continued Business:

1. January 2018 Monthly Reports

Mike Luu, Information Services Director, reported on the projects and activities in progress for the month of January 2018.

Projects included the following items: work in progress of the city wide network upgrade to all city facilities. Staff has expressed concerns with

the vendor relating to latency matters and sought out a resolution to the City's concerns before committing to a firm go-live completion date.

Staff is also working on a revised E-Plan application and seeking input and feedback from various city departments on its use age and guidelines for implementation. Staff also reported on the continued disaster recovery program involving the City's data servers and ongoing virtualization server program as part of this equipment upgrades. Commissioner Choudhury asked when the training for this program was to start. Staff noted that it would happen in April 2018.

Public Safety radio equipment evaluation has a planned implementation of June or July 2018. Chair Alcorn requested that this project be updated to the commission as part of the monthly agenda reporting.

Commissioner Bautista asked of the City's general disaster recovery program and how it applies to the third-party vendors like AT&T and Comcast. Staff noted that these vendors do have active disaster recovery programs. The recent fires in Santa Rosa area was an example of how technology services were brought into action to provide emergency telephony and cellular communication services to those stricken areas of Napa County in the fall of 2017. Staff would check when representatives from Comcast could provide an update on this matter to the commission at a future meeting date.

Motion to note, receipt and file.

M/S

N. Gupta / E. Bautista

Ayes: 8

2. Round Table Discussion

Staff distributed to the commissioners the annual Form 700 documents to be completed by April 1, 2018. The Form 700 documents were provided by the City Clerk's office for filing with the City for active city commissioners.

VIII. Adjournment of Meeting:

Chair Alcorn adjourned the commission meeting at 7:16 P.M., Monday, February 26, 2018.

The next commission meeting will be 7:00 P.M., Monday, March 19, 2018.