

**Science, Technology and Innovation Commission
Milpitas City Hall Committee Conference Room
Special Meeting Minutes
January 24, 2022**

1. Call to Order

Chair R. Choudhury called the meeting to order at 5:30 P.M.

2. Pledge of Allegiance

Commissioners recited Pledge of Allegiance

3. Roll Call

Members Present

R. Choudhury, A. Bao, K. Le, and A. Pandey

Staff Present

Assistant City Manager A. Kantak, IT Director, D. Nam, IT Manager M. Schwarz, IT Manager R. Long, and Acting IT Manager V. Chand

Council Liaison Present

Mayor R. Tran

Members Absent

G. Haas, J. Wong, A. Alcorn, and N. Lalani

4. Seating of Alternates

Commissioner A. Pandey was seated.

5. Approval of Agenda

Motion to approve January 24, 2022, Agenda

Motion/Second: A. Bao/K. Le Ayes: 4

6. Approval for Meeting Minutes

Motion to approve November 30, 2021, Special Meeting Minutes

Motion/Second: A. Bao/K. Le Ayes: 4

7. Public Forum

8. Announcements

a. Commissioner Announcements / Updates

- A. Pandey stated he would like to show a presentation next meeting regarding the usefulness of drones in the city.
- R. Choudhury encouraged the commissioners to bring ideas for our Smart City Initiatives.
- R. Choudhury stated that he will show a presentation in March on the James Webb Space Telescope project that he was part of at NASA.

9. Business Items

a. Work Plan Update

- i. Goal 1: **Digital Inclusion Strategy** – Owner/Co-Owner: K. Le/A. Pandey
 - a. K. Le mentioned that flyers have been distributed. Asked Mayor R. Tran for possibility to share the digital survey to increase visibility.
 - b. Staff updated the commission that the tablet deployment project will not move forward with the carrier but will be looking into opportunities in other areas.
 - c. Mayor R. Tran asked staff to request Director of Engineering to provide updates for the commission.
- ii. Goal 2: **Smart City Initiatives** – Owner/Co-Owner: TBD/TBD
 - a. R. Choudhury has been identified as the owner and K. Le as the co-owner for this work plan item.
- iii. Goal 3: **IT Technology Projects** – Owner/Co-Owner: A. Bao/A. Alcorn
 - a. IT Managers provided updates on various projects that the IT Departments has been working on and have recently completed.

Receive and File (Motion/Second):

R. Choudhury/A. Bao

Ayes: 4

10. Discussion of Future Items

11. Liaison Reports

- Mayor Tran Report
 - Encouraged the commissioners to share new technology related ideas which can benefit the City of Milpitas.
- City Staff Report
 - Staff presented the STI Commission meeting schedule for 2022 and requested the commission for approval.

Motion/Second:

R. Choudhury/A. Bao

Ayes: 4

12. Adjournment

Meeting adjourned at 6:28 PM, Monday, January 24, 2022.