



City of Milpitas

Senior Advisory Commission Meeting

REGULAR MEETING AGENDA

1:30 p.m.

Tuesday, October 26, 2021

Via Teleconference (Virtual Meeting)

The Senior Advisory Commission meeting is held via teleconference/Zoom webinar only (no physical meeting space). You may watch the meeting without providing public comment by accessing it via links below:

Meeting shall be live streamed. Go to:

Facebook: <https://www.facebook.com/CityofMilpitas/>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call & Seating of Alternates**
- IV. Approval of Agenda: October 26, 2021**
- V. Approval of Minutes: August 24, 2021**
- VI. Public Forum**

Oral public comments may be provided live during the Senior Advisory Commission meeting by first registering for the zoom meeting in advance by providing email address (not disclosed) and a name.

Here is the link to register:

https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_HC-iEcvpRiGjHY6Cou6_kA

A link will be sent to you to join the Senior Advisory Commission meeting in order to give comments. All registered meeting attendees who wish to speak must click on the “raise hand” icon when the meeting chair calls for public comments. If participating by calling in, dial *9 to use the “raise hand” feature, and when you are called upon, hit *6 to unmute your phone. Your phone number will be displayed in the live meeting. Staff will call the speakers to begin.

All comments provided shall be limited to three minutes or less as determined by the meeting chair. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. The online written comment form previously used is no longer available for public comment.

VII. Announcements/Correspondence

- Police Chief Briefing

VIII. New Business

1. December Meeting Date – Melba Holliday, Commission Chair

Background: The Senior Advisory Commission’s meetings are scheduled for the 4th Tuesday of even-numbered months. The meeting date for this upcoming December will fall on Tuesday, December 28, 2021. The Commission has historically adjourned their meeting in December and met at the next regularly scheduled meeting in February.

Recommendation: Approve cancellation of the December 28, 2021 date and meet again at the next regularly scheduled meeting date of Tuesday, February 22, 2022.

2. Debrief Senior Center “Welcome Back and City Departments Resource Fair”

Event held on Saturday, October 2 – Melba Holiday, Commission Chair

Background: A “Welcome Back and City Resource Fair” event was held on Saturday, October 2nd (from 1:00 p.m. to 3:00 p.m.) to energize our Senior Center membership and introduce the various activities and programs that’ll be offered at the Barbara Lee Senior Center this Fall. This activity ran similarly to previous Open House events incorporating the Senior Advisory Commission in its implementation. It was also an opportunity for participants to become familiar with different City departments such as Fire, Police, Emergency Services and Public Works. Staff from the different departments were available to answer any questions from participants at the event. Over 200 senior community members were in attendance.

Recommendation: To debrief the event and identify successful components, as well as areas for future improvement.

3. Senior Center Drive-Thru Resource Fair– Ann Marie Asis, Program Coordinator – Senior Center

Background: The Senior Center hosted a successful Mobile (drive-thru) Resource Fair at the Barbara Lee Senior Center on Friday, October 30, 2020. A complimentary goodie bag full of local medical and resource agencies’ information was passed out to approximately 100 Milpitas community seniors as they drove-thru in their own vehicle at the Senior Center front entrance. This year, Senior Center staff will host its 2nd Annual Mobile (drive-thru) Resource Fair for Milpitas Community seniors on Saturday, October 30, 2021 from 10:30 a.m. to 12:00 noon. This event is designed for seniors to comfortably receive valuable community resources in a quick, efficient and safe manner.

Recommendation: Receive staff report and get Commissioner commitment to assist with the event's promotion and day-of support. Assign responsibilities and tasks to Commissioners who will be assisting at the event.

4. Work Plan Tasks – Melba Holiday, Commission Chair

Background: The Senior Advisory Commission has identified five target areas of focus related to their Work Plan. These target areas provide support and advocacy to programs, activities and events that align most positively to the Milpitas senior communities' needs. During Senior Advisory Commission meetings, Commissioners regularly assess what area(s) related to the Work Plan should be prioritized at that time and plan accordingly.

Recommendation: Review Work Plan Topic/Advisory Area #1 regarding the Open House event and #3 regarding the Technology for Seniors project. Discuss how the Commission can work collectively to meet the Work Plan goal for those project areas in the coming months.

IX. Ongoing Business

1. Financial Report - John Macon, Recreation Services Supervisor

X. Staff, City Council and Liaison Reports

1. Staff Report – Ann Marie Asis, Program Coordinator
2. City Council Report – Councilmember Chua
3. Age-Friendly Initiative – Jenny Berryhill, Commissioner

XI. Future Agenda Items

XII. Adjournment

Next Senior Advisory Commission Meeting: Tuesday, February 22, 2022 at 1:30 p.m.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the City Council or Veterans Commission after initial distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center 40 N. Milpitas Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall,
455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040
E-mail: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting from Online Services the link to Milpitas Municipal Code link.

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call John Macon at 408-586-3226 or send an email to jmacon@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the Council Chambers for all meetings.