

Agenda

City of Milpitas Senior Advisory Commission Meeting

**Tuesday, October 23, 2018
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm**

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: October 23, 2018

V. Approval of Minutes: August 28, 2018

VI. Financial Reports: August 2018 – September 2018

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

- Police Chief Briefing
- Commissioner Updates/Sharing
- Volunteer Sign-Up Sheet
- Update - Teens Programs at the Senior Center

IX. New Business

1. December Meeting Date – Barbara Ebright, Commission Chair

Background: The Senior Advisory Commission's meetings are scheduled for the 4th Tuesday of even months. The meeting date for December 2018 will fall on Tuesday, December 25. The Commission has historically cancelled their meeting in December and rescheduled it to the next scheduled meeting in February.

Recommendation: Approve cancellation of the December 25, 2018 meeting and reschedule it to February 26, 2018.

2. Senior Center Open House – John Macon, Recreation Supervisor

Background: At the last Senior Advisory Commission meeting, we discussed hosting an Open House event at the Senior Center on Saturday, December 15, 2018 as an outreach effort. The Open House event would offer an opportunity for Milpitas community members to see the inside of our Senior Center, have a tour of the facility, if desired, as well as participate in a presentation on identity theft prevention as December is National Identity Theft Prevention and Awareness Month. This event, in turn, would offer greater exposure regarding the many programs and activities offered at the Barbara Lee Senior Center.

Recommendation: Lock-in Saturday, December 15, 2018 as the Open House date and gain commitment from SAC members on their participation in either pre-event planning, or day-of participation in the event.

3. Review SAC Work Plan – John Macon, Recreation Supervisor

Background: The SAC Work Plan encompasses a 12-month period aligned to a calendar year. A copy of the draft 2019 Work Plan is available for Commissioners to review and confirm its completeness.

Recommendation: Once the 2019 Work Plan is reviewed and approved by the Commission, seek to have the SAC 2019 Work Plan placed on the City Council Agenda by the end of December 2018 for approval.

X. Old Business

1. Brown Act Video – John Macon, Recreation Supervisor

At the last SAC meeting, the Commission was asked to make arrangements to view the Brown Act Video prior to the scheduled meeting in August. Viewing opportunities were made available at the Senior Center, as well as a link to a video that was sent to the SAC Commission via email.

Recommendation: Confirm that all SAC members have watched the video as previously discussed. Make arrangements for one additional viewing opportunity, if needed.

XI. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – John Macon, Recreation Services Supervisor
Trips, Presentations & Events: See handout
2. Senior Nutrition Program – John Macon, Recreation Services Supervisor
August - 1,601 (70 daily avg)
September - 1,329 (70 daily avg)
3. City Council Report – Councilmember, Nuñez
4. VTA Report – Melba Holliday, Senior Advisory Vice Chair

5. Age-Friendly (Task Force Update) – *Next Update in February*
6. Sourcewise Report – William Devereux, Sourcewise Advisory Council

XII. Future Agenda Items

- Business Cards

XIII. Adjournment

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