

Agenda

City of Milpitas Senior Advisory Commission Meeting

**Tuesday, October 22, 2019
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm**

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: October 22, 2019

V. Approval of Minutes: August 27, 2019

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements/Correspondence

- Police Chief Briefing
- Commissioner Updates/Sharing
- Staff Updates
- Volunteer Sign-Up Sheet

VIII. New Business

1. December Meeting Date – Denny Weisgerber, Commission Chair

Background: The Senior Advisory Commission's meetings are scheduled for the 4th Tuesday of even months. The meeting date for December 2019 will fall on Tuesday, December 24, 2019. The Commission has historically cancelled their meeting in December and rescheduled it to the next scheduled meeting in February.

Recommendation: Approve cancellation of the December 24, 2019 meeting and reschedule it to February 25, 2020.

2. Senior Center Open House – John Macon, Recreation Supervisor

Background: In January 2019, the Senior Advisory Commission in partnership with Senior Center staff, hosted the center’s inaugural Open House event at the Senior Center as a community outreach effort. The Open House event offered an opportunity for Milpitas community members to see the inside of our Senior Center, have a tour of the facility, if desired, as well as participate in a presentation on identity theft prevention. This event was hugely successful with over 100 community senior adults participating. The Senior Advisory Commission has established an annual Open House event as part of their Work Plan in an effort to offer the Milpitas community greater exposure regarding the many programs and activities offered at the Barbara Lee Senior Center.

Recommendation: Lock-in Saturday, January 25, 2020 as the Open House date and gain commitment from SAC members on their participation in either pre-event planning, or day-of participation in the event.

IX. Old Business

1. Senior Center “Sock Hop” – Deborah Langley, Commissioner

Background: The Senior Advisory Commission in partnership with Senior Center staff hosted a “Sock Hop” activity for our senior members on September 16, 2019. The event was offered to further advance the Commission’s goal of serving our broader Milpitas community seniors. The event was very successful and had over 80 participants.

Recommendation: Recap the event and offer suggestions for future-type events for our senior adults in Milpitas.

2. Parliamentary Procedures – Denny Weisgerber, Chair

Background: Parliamentary Procedures booklets have been provided to City Commissions by the City Clerk’s Office for review by the Commissioners. These booklets will serve to reinforce proper meeting protocols, etc. At the August 27, 2019 SAC meeting, Chair Weisgerber went over a few pertinent points from the booklet and tasked the Commission to review the booklet for a more detailed review at the next scheduled meeting.

Recommendation: As a group, review additional procedural points from the Parliamentary Procedures booklet and have a discussion, as necessary.

X. Ongoing Business

- A. Financial Report (August/September, 2019) - John Macon, Recreation Services Supervisor

XI. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – John Macon, Recreation Services Supervisor
Trips, Presentations & Events: See handout
2. Senior Nutrition Program – John Macon, Recreation Services Supervisor
August – 1797 (82 avg./day)
September – 1686 (84 avg./day)
3. City Council Report – Councilmember, Phan
4. Age-Friendly Initiative – Jenny Berryhill, Commissioner
5. Sourcewise Report – William Devereux, Sourcewise Advisory Council

XII. Future Agenda Items

TBD

XIII. Adjournment

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Materials related to an item on this agenda submitted to the Senior Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center 40 N. Milpitas Blvd., Milpitas during normal business hours.

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