

Agenda

City of Milpitas Senior Advisory Commission Meeting

**Tuesday, August 28, 2018
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm**

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: August 28, 2018

V. Approval of Minutes: June 26, 2018

VI. Financial Reports: June 2018 – July 2018

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

- Police Chief Briefing
- Commissioner Updates/Sharing
- Volunteer Sign-Up Sheet

IX. New Business

1. Teens Programming – Rosana Cacao, Recreation Supervisor

Background: The Barbara Lee Senior Center will be host to teens programming starting this fall. The Senior Center will offer high school-age youth a variety of workshops, enrichment classes, academic assistance, CASSY services, to name a few. The projected start date will be the end of September and will primarily operate on weekdays following the end of the Senior Center's programming each day.

Recommendation: Receive a presentation on the teens programming launch plan

2. Senior Center Open House – Barbara Ebright, Senior Advisory Chair

Background: At the last Senior Advisory Commission meeting, we discussed the possibility of hosting an Open House Event at the Senior Center on a Saturday in December, which is National Identity Theft Prevention and Awareness Month. Potentially, this event would offer a document shredding service as a convenience for our senior

population. The Open House Event would offer an opportunity for Milpitas community members to see the inside of our Senior Center, have a tour, and participate in the various activities we would offer. This, in turn, would hopefully lead to greater exposure regarding the many programs and activities offered at the Barbara Lee Senior Center.

Recommendation: Discuss hosting the event on December 15, 2018, decide on the activities at the event, as well as gain commitment from SAC members on their participation in putting on the event.

3. SAC Business Cards – Melba Holliday, Senior Advisory Vice Chair

Background: At previous Senior Advisory Commission meetings, we discussed the possibility of having personalized business cards printed for Commissioners for the purpose of having professional-quality cards to hand-out during outreach-type activities and events.

Recommendation: Discuss options to present to staff for potential business card printing and also consider the potential cost involved.

X. Old Business

1. Brown Act Video – Barbara Ebright, Senior Advisory Chair

At the last SAC meeting, the Commission was asked to make arrangements to view the Brown Act Video prior to the next scheduled meeting in August. Commissioners were additionally asked to bring-in their viewing confirmation form to the August meeting for filing purposes. Viewing opportunities were made available at the Senior Center in April/May and the video was additionally sent to the SAC Commission via email on two separate occasions.

Recommendation: Confirm that all SAC members have watched the video as previously discussed.

XI. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – Rosana Cacao, Recreation Services Supervisor
Trips, Presentations & Events: See handout
2. Senior Nutrition Program – Rosana Cacao, Recreation Services Supervisor
June - 1,261 (60 daily avg)
July - 1,368 (65 daily avg)
3. City Council Report – Councilmember, Nuñez
4. VTA Report – Melba Holliday, Senior Advisory Vice Chair
5. Age-Friendly (Task Force Update) – *Next Update in October*
6. Sourcewise Report – William Devereux, Sourcewise Advisory Council

XII. Future Agenda Items

- SAC Work Plan

XIII. Adjournment

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This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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