

Agenda

City of Milpitas Senior Advisory Commission Meeting

**Tuesday, August 27, 2019
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm**

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: August 27, 2019

V. Approval of Minutes: June 25, 2019

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements/Correspondence

- Police Chief Briefing
- Commissioner Updates/Sharing
- Staff Updates
- Volunteer Sign-Up Sheet

VIII. New Business

1. Commissioner Handbook – John Macon, Recreation Services Supervisor

Background: In 2018, City Council adopted a Commissioners Handbook to serve as a guide for commissioners in areas such as participating in public meetings, the role of a commissioner, attendance, term limits, and work plans. This Handbook will be a useful tool and is meant to be a resource for commissioners throughout their term(s).

Recommendation: Receive Staff Liaison presentation on the Commissioner Handbook.

2. Work Plan Final Review – Denny Weisgerber, Chair

Background: At previous SAC Meetings, the 2019/20 Work Plan draft was discussed for content and suggestions were made to bolster the activities and programs in support of the Senior Center and its members.

Recommendation: Finalize the 2019/20 Work Plan draft for City Council’s review and approval.

3. Senior Center “Sock Hop” – Deborah Langley, Commissioner

Background: At the June, 25 SAC Meeting, the Commission discussed plans to host a “Sock Hop” activity for our senior members in the Fall. The date of September 16th (from 1:30pm to 3:30pm) was identified for the event and this activity will serve to further advance the Commission’s goal of serving our broader Milpitas community seniors.

Recommendation: Discuss logistics of the event, Commissioner roles at the event, as well as the tasks needed of SAC Commissioners in preparation for the September 16th activity.

4. Parliamentary Procedures – Denny Weisgerber, Chair

Background: Parliamentary Procedures booklets have been provided to City Commissions by the City Clerk’s Office for review by the Commissioners. These booklets will serve to reinforce proper meeting protocols, etc.

Recommendation: Review the pertinent points of the booklets as a group during the meeting and have Commissioners take the booklets home for more a more detailed review of the comprehensive meeting procedures.

IX. Ongoing Business

- A. Financial Report (June/July, 2019) - John Macon, Recreation Services Supervisor

X. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – John Macon, Recreation Services Supervisor
Trips, Presentations & Events: See handout
2. Senior Nutrition Program – John Macon, Recreation Services Supervisor
June – 1527 (76 avg./day)
July – 1800 (82 avg./day)
3. City Council Report – Councilmember, Phan
4. Age-Friendly Initiative – Jenny Berryhill, Commissioner
5. Sourcewise Report – William Devereux, Sourcewise Advisory Council

XI. Future Agenda Items

TBD

XII. Adjournment

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This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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