

Agenda

City of Milpitas Senior Advisory Commission Meeting

Tuesday, February 28, 2017
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: February 28, 2017

V. Approval of Minutes: October 25, 2016

VI. Financial Reports: October 2016 – January 2017

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

- Police Chief Briefing
- Commissioner Updates/Sharing

IX. New Business

1. Chair and Vice Chair Elections – John Macon, Recreation Services Supervisor

Background: At the start of each calendar year, the Senior Advisory Commission is required to elect a Chair and Vice Chair. The individuals elected will serve through December 2017.

Recommendation: Nominate and elect a Chair and Vice Chair to serve through December 2017

2. Document Shredding Service – Commissioner Holliday

Background: At the October 25, 2016 meeting, the Senior Advisory Commission inquired about the possibility of having a document shredding day/service at the Senior Center. This would provide a means for members to safely destroy identity sensitive paper-based documents such as tax forms, cancelled and voided checks, credit card and bank statements, etc. The Senior Center is unable to dispose of documents on an on-going basis due to liability concerns of having unsecured confidential information and the expense of document disposal.

Recommendation: For Commission to work with staff by researching the options of having an outside company offer a one-day shredding event at the Milpitas Senior Center for Milpitas Resident Seniors, ages 50 years and older. The recommendation is to research the option of holding a four-hour event on a select Saturday in May.

3. 2017 Work Plan – John Macon, Recreation Services Supervisor

Background: At the start of each calendar year, the Senior Advisory Commission needs to determine their Work Plan for the year. This should include all goals and objectives that they would like to achieve during the course of the next year. In addition, the Work Plan will be presented to City Council for final approval at the Tuesday, May 2, 2017 City Council to coincide with Older Americans Month.

Recommendation: To discuss and create the Work Plan to be presented to City Council on May 2, 2017 for final approval.

X. Staff, City Council and Liaison Reports

1. Age Friendly Status Report – Jenny Berryhill, Senior Advisory Commissioner and Age-Friendly Task Force Member
2. Senior Center Activities Reports – John Macon, Recreation Services Supervisor
Trips, Presentations & Events: See handout
3. Senior Nutrition Program – John Macon, Recreation Services Supervisor
4. City Council Report – Councilmember Nuñez
5. Sourcewise Report – William Devereux, Sourcewise Advisory Council
6. VTA Report – Melba Holliday, Senior Advisory Vice Chair

XI. Future Agenda Items

XII. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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