

**CITY OF MILPITAS
M I N U T E S**

SENIOR ADVISORY COMMISSION MEETING

Minutes: Regular Meeting of the Senior Advisory Commission.

Date of Meeting: February 28, 2017

Place of Meeting: Barbara Lee Senior Center, Room 140/141

I. Call to Order: Chair Ebright called the meeting to order at 1:30 pm.

II. Pledge of Allegiance: Chair Ebright led the Commission in the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Barbara Ebright, Melba Holliday, Karen Adams, Estrella Gilana, Deborah Langley, Jenny Berryhill, Jae Kuk Wi, Denny Weisgerber, Patrick Yung and Nona Tolentino

Commissioners Excused: Willy Wong

City Council Liaison: Councilmember Nunez

City Staff Present: Renee Lorentzen – Recreation Services Director

John Macon – Recreation Services Supervisor

David Sanchez – Public Services Assistant

Alternates: Nona Tolentino sat in for Jae Kuk Wi whom arrived late

IV. Approval of Agenda: **MOTION** to approve the agenda for February 28, 2017 as submitted.
M/S: Weisgerber/Adams Ayes: All

V. Approval of Minutes: **MOTION** to approve minutes for October 25, 2016.
M/S: Weisgerber/Holliday Ayes: All

VI. Financial Reports: **MOTION** to approve the financial reports for October 2016 – January 2017
M/S: Holliday/Weisgerber/ Ayes: All

VII. Public Forum: None

VIII. Announcements and Correspondence

- Commissioners were very happy about the “Big Game” Event. They thanked the Senior Center staff for arranging the event.

IX. New Business

1. Chair and Vice Chair Elections – John Macon, Recreation Supervisor

At the start of each calendar year, the Senior Advisory Commission is required to elect a Chair and Vice Chair. The individuals elected will serve through December 2016.

Commissioner Holliday nominated Commissioner Ebright to serve as the Chair.

MOTION to elect Commissioner Ebright to serve as the Chair of the Senior Advisory Commission through December 2017.

M/S: Holliday/Yung AYES: Unanimous

Chair Ebright nominated Commissioner Holliday to serve as the Vice Chair.

MOTION to elect Commissioner Holliday to serve as the Vice Chair of the Senior Advisory Commission through December 2017.

M/S: Ebright/Adams AYES: Unanimous

2. Document Shredding Service – Commissioner Holliday

Senior Advisory Commission inquired about the possibility of having a document shredding day/service at the Senior Center. This would provide a means for members to safely destroy identity sensitive paper-based documents. The Senior Center is unable to dispose of its members' documents on an on-going basis due to liability concerns.

MOTION to continue exploring different options and possible sponsorships of a shredding service

M/S: Holliday/Langley

Ayes: All

3. 2017 Work Plan – John Macon, Recreation Services Supervisor

At the start of each calendar year, the Senior Advisory Commission needs to determine their Work Plan for the year. This should include all goals and objectives that they would like to achieve during the course of the next year. In addition, the Work Plan will be presented to City Council for final approval at the Tuesday, May 2, 2017 City Council to coincide with Older Americans Month.

MOTION to Present 2017 Work Plan to City Council with the agreed addendums.

M/S: Weisgerber/Holliday

Ayes: All

X. Staff and Liaison Reports

- Jenny Berryhill gave a report to the Commission on the status of the Age-Friendly Initiative
- John Macon reported on Senior Center Activities and the Senior Nutrition Program
- Sourcewise representative, William Devereux gave a report on current Sourcewise resources
- Melba Holliday gave the Commission a report on VTA activities

XI. Future Agenda Items

- Bingo Monitor
- Shredding Service
- Irem Choksy Presentation for Mental Wellness and Aging

XII. Adjournment:

With there being no further business, the meeting was adjourned at 2:40 p.m. to the next scheduled meeting on April 25, 2017.