

Agenda

City of Milpitas Senior Advisory Commission Meeting

**Tuesday, February 25, 2020
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm**

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: February 25, 2020

V. Approval of Minutes: October 22, 2019

VI. Financial Reports: October 2019 – January 2020

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

- Police Chief Briefing
- Commissioner Updates/Sharing
- Volunteer Sign-Up Sheet

IX. New Business

1. Elections– John Macon, Recreation Supervisor

Background: Each year, the Senior Advisory Commission is required to elect a Chair and Vice-Chair to serve through December 2020.

Recommendation: Nominate and elect a Chair and Vice Chair to serve through December 2020.

2. Senior Center Health and Resource Fair – Melba Holliday, Senior Advisory Vice-Chair

Background: The SAC and Senior Center staff collaborated together last May to host a comprehensive Health and Resource Fair for Senior Center members. The Health and Resource Fair event was a great success and served to advance one of the Commission’s primary Work Plan goals.

Recommendation: Discuss and assign a date in May, 2020 to host the next annual event per the Commission’s Work Plan and discuss the various tasks and responsibilities needed by the Commission members to ensure the next event’s success.

3. New Member Orientation (Coffee Social) – John Macon, Recreation Supervisor

Background: The Senior Center offers a new member orientation (Coffee Social) on the second Tuesday of every even-numbered month from 10:00AM to 11:00AM. Moving forward, staff would like to engage Senior Advisory Commissioners as facilitators/hosts for the event that seeks to promote the center’s many programs, services and amenities.

Recommendation: Go over the schedule for 2020 and align Commissioners (as facilitators/hosts) to Coffee Social Hour pre-selected dates.

X. Old Business

1. Senior Center Open House – Melba Holliday, Senior Advisory Vice-Chair

Background: The Senior Advisory Commission in coordination with staff hosted the 2nd Annual Open House event at the Senior Center held on Saturday, January 25th. The Open House event offered an opportunity for Milpitas community members to see the inside of our Senior Center, have a tour of the facility, if desired, as well as participate in a few programs and activities. As a result, this event offered greater exposure regarding the many programs and activities offered at the Barbara Lee Senior Center to Milpitas-based community members.

Recommendation: Debrief the Open House event from January 25, 2020 and gain feedback for consideration relative to successive Open House events.

XI. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – John Macon, Recreation Services Supervisor
Trips, Presentations & Events: See handout
2. Senior Nutrition Program – John Macon, Recreation Services Supervisor
3. City Council Report – Councilmember, Phan
4. VTA Report – Melba Holliday, Senior Advisory Vice-Chair
5. Age-Friendly (Task Force Update) – Jenny Berryhill, Commissioner
6. Sourcewise Report – William Devereux, Sourcewise Advisory Council

XII. Future Agenda Items

XIII. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public.
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Senior Advisory Commission after initial
distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center
40 N. Milpitas Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of
the ordinance, contact the City Attorney's office at Milpitas City Hall,
455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I
Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by
selecting from Online Services the link to Milpitas Municipal Code link.*

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call John Macon at (408) 586-3226, or send an email to jmacon@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the Council Chambers for all meetings.