



**City of Milpitas
Veterans Commission Meeting
Agenda**

Wednesday, August 7, 2019

5:30 p.m.

**Milpitas City Hall 455 E. Calaveras Blvd., Milpitas
Committee Room**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: August 7, 2019**
- VI. Approval of Minutes: June 5, 2019**
- VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.
- VIII. Announcements/Correspondence**
- IX. Old Business**
 - 1. Memorial Day 2019 Overview**

Background: The Veterans Commission worked with City Staff on this year's Memorial Day Ceremony and helped add some great touches this year. Staff would like to get feedback on this year's event, good bad or ugly.

Recommendation: Give feedback for this year's event and see if the Commission has any further recommendations or suggestions for upcoming ceremonies.
 - 2. Veterans Annual Luncheon 2019**

Background: In the Veterans Work Plan, the Commission had added to do a Veterans Lunch for Milpitas Veterans. In the past the event has been held around or close to Veterans Day and last year was held in the Community Room at the Barbara Lee Senior Center. This item will be a standing item on the agenda to handle aspects of planning for the event.

Recommendation: Make sure that all Commissioners are available to work, help with set-up, clean-up and presentations and speeches.
 - 3. Hot August Bites/Car Show 2019**

Background: Last year the City of Milpitas held its 2nd Hot August Bites where attendees had the opportunity to sample a variety of different foods from food trucks and listen to live music in a fun, family-friendly setting. In addition to great food, attendees will had has access to a small version of the Veterans Car Show, which had 37 cars registered for the event. There was a children area that consisted of games and bounce houses. This year there is an opportunity to make the car show bigger and better, if the Commission is willing to put in the time and effort into this portion of the event.

Staff sees an opportunity for the Veterans Commission to continue to host a mini version or larger version of their Annual Car Show during the event. This year's event is scheduled for Saturday, August 24, 2019 from 4:00 p.m. to 8:00 p.m.

Recommendation: Have the Commission discuss this item and see if it is something they want to do as a Commission again or not at all.

4. Honoring Milpitas Veterans

Background: At the June Commission meeting a suggestion was brought to the Commission on Honoring Milpitas Veterans. Vice Chair Ackerman presented information to the Commission and the y in turn voted to move forward by forming a sub-committee to bring information back to the August meeting. If this item moves forward it will be added to the Veterans Commission Work Plan.

Recommendation: Receive the information from the sub-committee and see if the Commission wants to move forward. If it is decided to move forward have the subcommittee start working with staff to have a policy and procedure in place to present to the residents of Milpitas.

X. NEW BUSINESS

1. Commissioners Handbook

Background: In 2018, City Council adopted a Commissioners Handbook to serve as a guide for commissioners in areas such as participating in public meetings, the role of a commissioner, attendance, term limits, and work plans. This Handbook will be a useful tool and is meant to be a resource for commissioners throughout their term(s).

Recommendation: Receive Staff Liaison presentation on the Commissioners Handbook.

2. Veterans Commission Work Plan

Background: On December 2, 2009, the Veterans Commission was established as an Advisory Capacity for City Council on matters pertaining to veterans in Milpitas. The Commission on a yearly basis makes updates to its Work Plan in order to better serve the Veterans in the City of Milpitas. The Work Plan should consist of goals and tasks that the Commission would like to work on for the year. Attached are the Veterans Commission by Laws, past work plan and proposed work plan.

Recommendation: Review the information staff has supplied and make updates to the draft of the Work Plan to send to City Council for approval.

XI. Liaison Reports

- City Council
- Staff Report

XII. Future Agenda Items

Adopt-A-Vet
Veterans Brochure

XIII. Adjournment

Next Meeting: Wednesday, October 2, 2019 at 5:30 p.m.

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