



**City of Milpitas
Veterans Commission Meeting
Agenda
Wednesday, February 8, 2017
5:30PM
Milpitas City Hall 455 E. Calaveras Blvd., Milpitas
Committee Room**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Seating of Alternates

V. Approval of Agenda: February 8, 2017

VI. Approval of Minutes: December 7, 2016

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

IX. New Business

1. Election of Officers

Background: As per the Veterans Commission By-Laws nominations for a Chair and Vice-Chair will be annually selected at the first meeting of the calendar year.

Recommendation: Receive nominations and vote for a Chair and Vice-Chair to serve for a term determined by the Veterans Commission By-Laws.

2. Discuss Work Plan

Background: Each meeting in February, the Commission makes updates to its Work Plan in order to better serve the Veterans in the City of Milpitas. The Work Plan should consist of goals and tasks that the Commission would like to work on for the year.

Recommendation: Review the draft 2017 work plan and recommend for final City Council approval.

3. Memorial Day Ceremony 2017

Background: The Veterans Commission's work plan includes contributing to the planning of the annual Memorial Day Ceremony. Staff is asking the Commission to discuss and come to consensus on what they would like to see at this year's event.

Recommendation: Discuss the 2017 Memorial Day Ceremony and make recommendation as a Commission on elements of the Ceremony for implementation.

X. Old Business

1. Milpitas Veterans Car Show 2017

Background: The Veterans Commission hosts an annual Car Show in October of each year with proceeds from the show going towards local veteran charity organizations. This item will be a standing item on the agenda to handle aspects of planning for the event. This year's event is scheduled for Saturday, October 14, 2017. The necessary tasks and calendar of due dates were included in the Commissioners' packet.

Recommendation: Start discussion on the Annual Car Show and go over beginning tasks.

XI. Liaison Reports

- City Council
- Staff Report

XII. Future Agenda Items

Veterans Service Office Presentation – April 2017

Veterans Outreach – April 2017

Veterans Day Ceremony 2017 – June 2017

XIII. Adjournment

Next Meeting: Wednesday, April 5, 2017 at 5:30PM

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Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

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