

MINUTES
YOUTH ADVISORY COMMISSION
CITY OF MILPITAS

Minutes: Meeting of the Youth Advisory Commission (YAC)
Date of Meeting: Thursday, February 10, 2022
Place of Meeting: Via Teleconference (Virtual Meeting).

Chair Fengyi Huang called the meeting to order at 7:07pm.

A. Roll Call

Committee Members Present:

Nia Gupte, Crystal Huang, Elizabeth Jiang, Nidhi Kaki, Rachel Plummer, and Fengyi Huang

Committee Member Alternates Present:

Nitya Kaki and Srinand Mudunuri

Committee Members Absent:

Khloe Cruz

City Staff Present:

Staff Liaison, Anthony Teschera
Staff Liaison, Josh Clevenger
Recording Secretary, Justin Yount

City Council Liaison Present:

Councilmember Chua

B. Seating of Alternates Nitya Kaki

C. Pledge of Allegiance Commissioner Fengyi Huang led the Commission in the Pledge of Allegiance.

D. Approval of Agenda **Motion** Approve, February 10, 2022 Agenda
M/S: F. Huang/Jiang Ayes: All

E. Approval of Minutes **Motion** Approve, January 13, 2022 Minutes
M/S: Plummer/C. Huang Ayes: Gupte,
C. Huang, Nidhi Kaki,
Plummer, F. Huang,
Nitya Kaki
Abstain: Jiang

F. Announcements/Correspondence
None

G. Public Forum

None

H. Business Items

1. Work Plan 2021-22 Review

a. Health and Mental Wellness – F.Huang, Plummer, Gupte

Staff still needs information from Commission to compile a tips and tricks type document to be sent out to students before finals. Once received, staff will gather information provided and send via email as a PDF. Commission is tasked to come up with 3-5 items – inspirational quotes, tips/tricks, etc. and provide to staff after this meeting. Information will need to be finalized by next meeting in order for staff to start process.

b. Coding Competition – F. Huang, Kaki, Jiang

It has been suggested to push event out due to COVID concerns as well as allow more time to increase event participation numbers. Commission discussed and decided on May 14, 2022 as new event date.

Motion to the date of Coding Competition from March 19, 2022 to May 14, 2022.

M/S: F. Huang/Nidhi Kaki

Ayes: All

Chair F. Huang shared a list of problems (for grades 7-9 and 10-12) to use at event as well as provided logistical information – event layout. Problems are still needed for the 4-6 grade levels. Commissioners will all need to attend event to assist with the various jobs/tasks assigned for the event. Event will have a check in period, set up time, introduction (rules), event itself, closing remarks and prize distribution. Chair F. Huang will send event documents over to staff who will then send out to Commission in order to finalize any missing items needed for event preparation. Staff shared draft event flyer. Once approved, flyer will be E-blasted through City system. Staff will adjust date change and all final details.

c. Spelling Bee – C. Huang, Plummer, Gupte

Event is set for April 22, 2022 from 5pm-8:30pm at the Teen Center and Community Center. Commissioner Plummer shared the divisions check in and start times. She also shared an event layout template. Commissioner C. Huang shared wordlists with staff. Staff will assess to ensure enough words have been provided (120 each). Councilmember Chua has volunteered as a judge and will reach out to other Councilmembers to seek interest in fulfilling other judge seats. Prizes for winners to be distributed as well as a goodie bag for all participants. Refreshments was mentioned as an opportunity for fundraising and will be discussed further in next item on agenda. Staff shared flyer for event and was well received by Commission. It has been requested to identify on flyer what the event proceeds are going towards, i.e. Youth Advisory

Scholarship. Staff also shared past events participation numbers and informed Commission that registration details for event will be finalized.

2. Youth Advisory Scholarship

The Coding Competition and Spelling Bee will be used for fundraising opportunities for the Youth Advisory Scholarship. Chair F. Huang has had conversations with individuals who work at i-Tea. Company has agreed to provide milk tea for sales with some of the proceeds going to the Commission. Staff is requesting that Chair F. Huang send over all information gathered so staff can finalize. Staff is also suggesting the possibility of having company set up and sell at school as an opportunity for fundraising. Commissioner Plummer is suggesting sales at Coding Competition for greater sales opportunity. Chair F. Huang will finalize details and provide to staff as well as contact school administration regarding on campus sales. Spirit week has also been suggested for sales opportunity at school. Commissioner Plummer to connect with ASB for more information. With regards to the actual Scholarship process, applications are usually sent out in March and due in May with selections taking place during that month's meeting. New YAC Scholarship flyer/application to be shared and reviewed at next meeting along with final presentation.

I. City Staff Liaison Report

Staff has requested that the March 10th YAC meeting be rescheduled due to unavailable timeslot. Commission agreed to move meeting to March 14th. Photos of Commissioners are needed for website. Staff to email out information.

J. City Council Liaison Report

Councilmember Chua asked newly appointed Alternate Commissioner Mudunuri for a brief introduction of himself as well as provided updates on City Council items.

K. Future Agenda Items

YAC Scholarship Process
Work Plan Execution Planning

L. Adjournment

There being no further business, Commissioner Fengyi Huang adjourned the meeting at 8:12pm.

Respectfully Submitted,

Justin Yount
Recording Secretary