

**MEETING MINUTES
CITY OF MILPITAS**

Minutes of:	Special Meeting of Milpitas City Council
Date:	Tuesday, January 26, 2021
Time:	5:30 PM
Location:	Teleconference / Zoom Meeting Milpitas, California

CALL TO ORDER

Mayor Rich Tran called the special meeting to order at 5:33 PM. Acting City Clerk Pam Caronongan took the Roll Call.

PRESENT: Mayor Tran, Vice Mayor Montano, Councilmembers Montano, Dominguez, and Phan

ABSENT: None

Staff Present: City Manager Steve McHarris, Assistant City Manager Ashwini Kankar, Deputy City Manager Walter C. Rossmann, City Attorney Chris Diaz, and City's Executive Leadership Team (ELT)

CLOSED SESSION

City Council adjourned to Closed Session to discuss one item listed on the agenda – City Manager's Performance Evaluation. At 7:18 PM, the members reconvened for the public meeting.

**CLOSED SESSION
ANNOUNCEMENT**

City Attorney Chris Diaz announced that there was no reportable action out of Closed Session.

PLEDGE

Mayor Tran led the Pledge of Allegiance.

PUBLIC FORUM

The following spoke before Closed Session:

1. Urvishkumar Mehta

The following spoke during Public Forum:

1. Srinivas Sreepada
2. Sagar Kekare
3. Urvishkumar Mehta
4. Ganesh Waghmare

**ANNOUNCEMENT
OF CONFLICT OF
INTEREST AND
CAMPAIGN
CONTRIBUTIONS**

City Attorney Diaz asked the Mayor and City Councilmembers if they had any personal conflicts of interest or reportable campaign contributions. By roll call, no conflicts of interest or contributions were reported.

CODE OF CONDUCT City Attorney Chris Diaz read aloud the City Council Code of Conduct.

APPROVAL OF AGENDA Motion: to approve the January 26, 2021 special meeting agenda, as submitted.

Motion / Second: Mayor Tran / Vice Mayor Montano

Motion carried by a vote of: AYES: 5
NOES: 0

LEADERSHIP

1. IAFF Side Letter Motion: to approve and authorize the City Manager to enter into a side letter agreement with the International Association of Fire Fighters (IAFF) to extend the existing labor agreement through June 30, 2024; eliminate a 4% salary increase scheduled for July 2021; and provide for salary increases of 2% each for January 2023 and January 2024.

Motion / Second: Mayor Tran / Councilmember Dominguez

Motion carried by a vote of: AYES: 5
NOES: 0

2. Budget Study Session City Manager Steve McHarris led the budget study session discussion. The study session objectives were the following:

- Provide an update on the City's fiscal outlook, specifically the preliminary Fiscal Year (FY) 2022-32 ten-year General Fund financial forecast
- Seek feedback from the City Council and the public to inform the FY 2021-22 Budget development on the below-mentioned areas:
 - Community engagement plan
 - Budget balancing considerations
 - Potential additional work plan items

Deputy City Manager Walter C. Rossmann continued the presentation by providing a preliminary financial forecast for FY 2022-32 and a forecast update on the FY 2021-22 budget shortfall. The forecasts did not include potential financial impacts brought about by the following:

- Funding for aging infrastructure
- Operational impact of upcoming infrastructure projects
- Operational impact related to the Milpitas Transit Center / Bay Area Rapid Transit (BART) Station
- Labor negotiations
- Pension and retiree healthcare cost increases not included in the projections provided by the City's actuaries
- Changes in local, State, and national economy

Deputy City Manager Rossmann presented budget balancing approaches in addressing the FY 2021-22 budget shortfall where information and guidance would be provided via:

- Council, community, and employee engagement
- Council priorities
- COVID-19 fiscal response strategies and guidelines
- Fiscal policies
- Budget guidelines
- Best practices

Assistant City Manager Ashiwini Kantak led the discussion of staff's efforts in community engagement as part of the budget process.

Community Information Officer Charmaine Angelo updated City Council regarding the preliminary community survey results as collected by consulting firm FM3 Research.

Deputy City Manager Rossmann initiated the discussion to update City Council on staff efforts each City Service Area (CSA).

The following information was shared during the update for each CSA:

- Major accomplishments
- Work plans
- Operational challenges
- Budget balancing considerations

The following Executive Leadership Team (ELT) members have provided updates on how their respective departments have contributed towards their assigned CSA:

CSA	Presenter	Department
Public Safety	Chief Jared Hernandez	Police
	Chief Brian Sherrard	Fire
	Walter C. Rossmann	City Manager's Office
Community Services and Sustainable Infrastructure	Tony Ndah	Public Work
	Renee Lorentzen	Recreation Services
	Steve Erickson	Engineering
	Ashwini Kantak	City Manager's Office
Community Development	Sharon Goei	Building Housing and Safety
	Ned Thomas	Planning
	Alex Andrade	Economic Development
	Steve Erickson	Engineering
	Steve McHarris	City Manager's Office
Leadership	Jeannine Seher	Human Resources
	Mike Luu	Information Technology
	Pam Caronongan	City Clerk's Office
	Walter C. Rossmann	City Manager's Office
	Ashwini Kantak	City Manager's Office
	Chris Diaz	City Attorney's Office

After staff responded to requests for clarification from City Council, Mayor Tran proposed to defer discussion, feedback, and staff direction to the next regular meeting scheduled for February 2, 2021. The rest of City Council agreed with Mayor Tran's proposal.

ADJOURNMENT

The Special Meeting was adjourned at 10:33 PM.

The foregoing minutes is respectfully submitted to the Milpitas City Council on February 16, 2021.

Pam Caronongan
Deputy City Clerk