



CITY OF MILPITAS

Planning Commission

MEETING MINUTES

7:00 PM

Wednesday, December 8, 2021

via Teleconference (Virtual Meeting)

CALL TO ORDER	Chair Tao called the meeting to order at 7:01 PM. Recording Secretary Elizabeth Medina called the attendance roll.
PLEDGE OF ALLEGIANCE	Chair Tao led the pledge of allegiance.
ROLL CALL	PRESENT: Chair Tao, Vice Chair Chuan, Commissioner Albana, Ciardella, Galang ABSENT: Commissioner Alcorn STAFF: Ned Thomas, Jay Lee, Martin de los Angeles, Elizabeth Medina
CONFLICT OF INTEREST DECLARATION	City Attorney Martin de los Angeles asked if any member of the Commission had any personal or financial conflict of interest related to any of the items on the agenda and there were none.
APPROVAL OF THE MEETING AGENDA	By motion, approve the meeting agenda for December 8, 2021. Motion/Second Chuan/Galang Motion carried by a vote of AYES: 5 NOES: 0
APPROVAL OF MEETING MINUTES	By motion, approve the meeting minutes of October 27, 2021. Motion/Second Galang/Ciardella Motion carried by a vote of AYES: 5 NOES: 0 By motion, approve the meeting minutes of November 29, 2021. Motion/Second Galang/Ciardella Motion carried by a vote of AYES: 5 NOES: 0
ANNOUNCEMENTS	Chair Tao thanked the IT, City Manager Office, and Planning staff for preparation and logistics of the virtual meetings held this past year. Planning Director shared that the City is hosting its first Holiday Magic on Main Street event from December 4th thru the 19th; City residents are invited to an ADU Community Workshop on December 16th hosted by Planning staff; Chair Tao and Commissioner Alcorn's 3-year appointments will expire end of year, and the seat of former Commissioner Belong is still vacant; at last night's City Council meeting two new Planning Commissioners were appointed, Dipak Aawasthi and Aysha Mohsin; Galang was re-appointed, all 3-year terms thru 2024.

PUBLIC FORUM

Chair Tao invited members of the public to address the commission and there were none.

NEW BUSINESS

1. Adopt a Resolution Making Findings and Determinations Under Assembly Bill 361 for the Continuation of Virtual Meetings.

Staff: Martin de los Angeles, City Attorney, (408) 586-3040

Recommendation: Adopt Resolution 21-023 making findings and determinations under Assembly Bill 361 for the continuation of virtual meetings.

Motion carried by a roll call vote of AYES: 5 NOES: 0

2. Planning Commission received a presentation from on the draft Development Review Handbook and Accessory Dwelling Unit (ADU) Toolkit

Staff: Jay Lee, Principal Planner, jlee2@ci.milpitas.ca.gov

Recommendation: Receive the presentation and provide feedback on the draft documents.

ADJOURNMENT

Chair Tao adjourned the meeting at 8:02 pm

Motion/Second Chuan/Galang

Motion carried by a vote of AYES: 5 NOES: 0

Meeting Minutes submitted by
Planning Commission Secretary Elizabeth Medina