



# CITY OF MILPITAS

## Planning Commission

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### MEETING MINUTES

7:00 PM

Wednesday, April 14, 2021

via Teleconference (Virtual Meeting)

#### CALL TO ORDER

Chair Tao called the meeting to order at 7:00 PM. Recording Secretary Elizabeth Medina called the roll.

#### PLEDGE OF ALLEGIANCE

Commissioner Ciardella led the pledge of allegiance.

#### ROLL CALL

**PRESENT:** Chair Tao, Vice Chair Chuan, Commissioner Albana, Alcorn, Belong, Ciardella, Galang

**ABSENT:** None.

**STAFF:** Ned Thomas, Jessica Garner, Martin de los Angeles, Jay Lee, Karen Mack, Steve Chan, Elizabeth Medina

#### CONFLICT OF INTEREST DECLARATION

City Attorney Martin de los Angeles asked if any member of the Commission had any personal or financial conflict of interest related to any of the items on the agenda and there were none.

#### APPROVAL OF THE MEETING AGENDA

Planning Director Ned Thomas noted that Public Hearing Agenda IX-1 has been moved to a date certain being May 26, 2021.

By motion, approve the meeting agenda for April 14, 2021.

Motion/Second Vice Chair Chuan/Commissioner Galang  
Motion carried by a vote of AYES: 7 NOES: 0

#### APPROVAL OF MINUTE

Defer the review and approval of the meeting minutes of March 24 to next meeting.

#### ANNOUNCEMENTS

Vice Chair Chuan shared information about Harassment Training offered through the League of California Cities and through the City of Milpitas' HR department.

#### PUBLIC FORUM

Chair Tao invited members of the public to address the commission and there were none.

By motion, close the public forum.

Motion/Second Commissioner Alcorn/Commissioner Ciardella  
Motion carried by a vote of AYES: 7 NOES: 0

#### PUBLIC HEARING

**IX.-1 Zoning Text Amendment – Accessory Dwelling Units – P-ZA21-0003:**  
A City-initiated Zoning Ordinance Text Amendment to amend Section XI-10-13.08 of the Milpitas Municipal Code pertaining to accessory dwelling units (ADUs) within the City of Milpitas. The proposed amendments would modify

regulations related to ADUs to comply with Government Code Sections 65852.2 and 65852.22. The proposed amendment is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15282(h) (ordinance regarding second units in a single-family or multifamily residential zone)). Project Planner: Rozalynne Thompson, (408) 586-3278, [rthompson@ci.milpitas.ca.gov](mailto:rthompson@ci.milpitas.ca.gov).

*\*Continued from February 24 Planning Commission meeting.*

Recommendation: Staff recommends to move the item to a date certain, being May 26th, 2021.

**IX.-2 Vehicle Miles Traveled (VMT) Policy:** A new citywide policy establishing Vehicle Miles Traveled (VMT) as the standard of measurement for analysis of potential environmental impacts from traffic under the California Environmental Quality Act (CEQA). Adoption of this policy implements the City's transition of traffic impact analysis from Level of Service (LOS) to VMT as required under California Senate Bill 743. The adoption of this policy is exempt from environmental review pursuant to CEQA Guidelines Section 15268(a), which provides that ministerial actions are exempt from the requirements of CEQA. Project Planner: Jay Lee, (408) 586-3077, [jlee2@ci.milpitas.ca.gov](mailto:jlee2@ci.milpitas.ca.gov).

Project Planner, Jay Lee, consultant Karen Mack and Transportation/Traffic Manager Steve Chan addressed commissioners' clarifying questions in regard to maps for bike lanes and scooters in the City, public parking for bikes, transit and bus stops, improvements to Calaveras Boulevard into the CA-237, the reduce of use of vehicles, increase of transit, increase of bike accessibility, improvement of pedestrian conditions, the purpose of policy being for CEQA and measure impacts, the compliance with SB743, use of LOS vs VMT in policy, how often VMT policy needs to be updated, what triggers measuring methods of the VMT vs LOS, does VMT data help with local traffic reducing measures vs LOS data, the census year data that was used for VMT, how VMT policy affects Specific Plan areas in the City, and will changes to commercial developments/projects affect CEQA and VMT policy.

Chair Tao invited members of the public to address the commission and there were none.

Motion to close the Public Forum.

Motion/Second Vice Chair Chuan/Commissioner Alcorn  
Motion carried by a vote of AYES: 7 NOES: 0

**Recommendation:** Staff recommends that the Planning Commission adopt Resolution No. 21-011 recommending that the City Council adopt a new citywide policy establishing Vehicle Miles Traveled (VMT) as the standard of measurement for analysis of potential environmental impacts from traffic under the California Environmental Quality Act (CEQA).

Motion/Second Commissioner Belong/Commissioner Alcorn  
Motion carried by a vote of AYES: 7 NOES: 0

## NEW BUSINESS

No items.

## ADJOURNMENT

Chair Tao adjourned the meeting at 8:22 pm

Motion/Second Commissioner Alcorn/Commissioner Galang  
Motion carried by a vote of AYES: 7 NOES: 0

Meeting Minutes submitted by  
Planning Commission Secretary Elizabeth Medina