

**City of Milpitas
Veterans Commission Meeting
Agenda**

**Wednesday, August 2, 2023
5:30 p.m.**

**Barbara Lee Senior Center, 40 N Milpitas Blvd Milpitas
Room 140/141**



I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Seating of Alternates

V. Approval of Agenda: August 2, 2023

VI. Approval of Minutes: June 7, 2023

VII. Public Forum

Those interested are invited to address the Commission on any subject not on the agenda. Speakers may provide their name and city of residence for the record, and comments may be limited to three minutes, or less. As an item not listed on the agenda, no response is required of the Commission or staff. However, Commission members may request staff to add the item to a future meeting agenda. This public meeting will be led with professionalism, respect and civility, so profanity and/or vulgar language will not be allowed.

VIII. Announcements/Correspondence

IX. Business Items

a. Veterans Day Ceremony – City Staff

Background: The Veterans Commission's work plan includes contributing to the planning of the annual Veterans Day Ceremony, which will be held on November 11, 2023. Staff is asking the Commission to discuss the Veterans Day Ceremony, and what they would like for this year's ceremony and form an ad hoc committee if desired.

Recommendation: Discuss the 2023 Memorial Day Ceremony and form an ad hoc committee if desired.

b. Veterans Day Luncheon – City Staff

Background: The Commission is planning to host the Annual Veterans Luncheon and Resource Fair on Saturday, November 19, 2023, to honor Milpitas Veterans. Staff is asking the Commission to discuss the Veterans Day Luncheon and Resource Fair and form an ad hoc committee if desired. This item will be a standing item on the agenda to handle aspects of planning for the event.

Recommendation: Make sure all Commissioners are available to work, help with set-up, clean-up, presentations, and speeches, and form an ad hoc committee if desired.

c. Say Hi to a Hero – City Staff

Background: On the Veterans Commission work plan is "Say Hi to a Hero". The work plan is to work with Milpitas schools and the City of Milpitas Recreation and Community Services

after-school programs to teach students how to properly raise and lower the flag; provide education sessions for elementary-age students; work directly with Milpitas High School NJROTC on mentorship and involvement with special events.

Recommendation: Discuss ways that the Commission can get involved with the schools and Milpitas Recreation and Community Services Department after-school programs and form an ad hoc committee if desired.

d. Fundraising Ideas – City Staff

Background: Staff would like the Commission to discuss fundraising ideas to be able to continue to offer events such as the Veterans Day Luncheon. Staff would like to form a letter to give to potential sponsors about the Commission to be able to solicit donations.

Recommendation: Discuss fundraising ideas and a sponsorship letter.

e. Veteran of the Year – City Staff

Background: Each year the Veterans Commission accepts nominations for Veteran of the Year. Commissioners are asked to direct people to the City's website to nominate Milpitas Veterans for Veteran of the Year.

The Veteran of the Year will be announced at the Veterans Day Ceremony and recognized at the Veterans Appreciation Luncheon.

Recommendation: Discuss ways to distribute the information to gather nominations for Veteran of the Year.

f. Veterans Outreach – City Staff

Background: Staff maintains a list of Veterans in Milpitas. According to the 2020 census, there are approximately 2,500 Veterans residing in Milpitas. Staff would like input and ways of growing the list to reach out to the Veterans in Milpitas to invite them to events and provide information to them. Staff has made a flier with the QR code to sign up as a Veteran, and will be displaying it at City offices, at the Milpitas Veteran Support Group meetings, and at the information table at special events. Business cards for each commissioner with the QR code on the back to sign up as a Milpitas Veteran have been distributed to each Commissioner to help spread the word of the commission.

Recommendation: Discuss ways to grow the list of Veterans in Milpitas.

Liaison Reports

- City Council
- Staff Report

Future Agenda Items

Honoring Milpitas Veterans Project

Adjournment

Next Meeting: Wednesday, October 4, 2023 at 5:30 p.m.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 e-mail:

mmutalipassi@milpitas.gov

Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.milpitas.gov by selecting "I Want to . . . View " link.

Materials related to an item on this are available for public inspection on the City website. Commission agendas and related materials can be viewed online: <https://ca-milpitas.civicplus.com/129/Agenda-Minutes>
(select meeting date from drop down)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.milpitas.gov or at Milpitas City Hall.

Contact the City Clerk's office at 408-586-3003 for more information.

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