



SPECIAL MEETING OF THE MILPITAS CITY COUNCIL

CITY OF MILPITAS – NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that a Special Meeting of the Milpitas City Council will be held at 3:00 PM on Friday, May 7, 2021 via teleconference / Zoom webinar only (no physical meeting space). You may watch the Council meeting without providing public comment by accessing it via links here.

Meeting shall be livestreamed - Go to:

Facebook: <https://www.facebook.com/CityofMilpitas/>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

AGENDA

FRIDAY, MAY 7, 2021

MILPITAS, CA

3:00 PM

For assistance in the following languages, you may call:

Đối với Việt Nam, gọi 408-586-3122

Para sa Tagalog, tumawag sa 408-586-3051

Para español, llame 408-586-3232

PUBLIC COMMENT INSTRUCTIONS

Oral public comments may be provided live during the City Council meeting by first registering for the zoom meeting in advance by providing email address (not disclosed) and a name. Here is the link to register for this meeting only:

https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_MyoJ8xnsSK-QOL7bmReRgA

A link will be sent to you to join the City Council meeting in order to give your comments. All registered meeting attendees who wish to speak must click on the “raise hand” icon when the Mayor calls for public comments. If participating by calling in on your phone, dial *9 to use the “raise hand” feature, and when you are called upon, hit *6 to unmute your phone. Your phone number will be displayed in the live meeting. The Mayor or staff will call the speakers to begin.

All comments provided shall be limited to three minutes or less as determined by the Mayor. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. online written comment form previously used is no longer available for public comment.

MILPITAS CITY COUNCIL CODE OF CONDUCT

- Be respectful and courteous (words, tone, and body language).
- Model civility.
- Avoid surprises.
- Praise publicly and criticize privately.
- Focus on the issue, not the person.
- Refrain from using electronic devices while on the Council dais.
- Disclose conflicts of interest and affiliations related to agenda items.
- Separate governing from campaigning.
- The Council speaks with one voice after making policy on issues.
- Respect the line between policy and administration.
- Council will hold one another accountable to comply with this Code of Conduct.

CALL TO ORDER by Mayor and ROLL CALL by City Clerk

PLEDGE OF ALLEGIANCE

PRESENTATIONS

PUBLIC FORUM

Those interested are invited to address the City Council on the agenda item listed below only, by using the “raise hand” in the zoom webinar online (see instructions on page 1). Speakers may state their name and city of residence for the record, and limit spoken remarks to three minutes, or less, at the discretion of the Mayor.

ANNOUNCEMENTS

ANNOUNCEMENT OF CONFLICT OF INTEREST

READING OF THE CITY COUNCIL CODE OF CONDUCT

APPROVAL OF AGENDA

AGENDA ITEMS: PUBLIC HEARING

- 1.** Conduct a Public Hearing to Discuss Allocation Amounts for FY21-22 Community Development Block Grant Funding and to Approve an Amendment to the FY20-21 Annual Action Plan (Staff Contact: Sharon Goei, Building Safety and Housing Director, 408-586-3260)

Recommendations: (1) Open the public hearing, hear testimony, then move to close the public hearing; (2) Provide direction to staff on the allocation amounts for each application; (3) Direct staff to return to City Council with the draft FY21-22 Annual Action Plan with recommended allocation amounts provided; (4) Direct staff to return to City Council with an amendment to the FY19-20 Annual Action Plan with recommended allocation amounts provided; and (5) Approve the amendment to the FY20-21 Annual Action Plan.

ADJOURNMENT

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other City agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.

Materials related to an item on this agenda submitted to the City Council after initial distribution of the agenda packet are available for public inspection ~~at the City Clerk's office at Milpitas City Hall, 3rd floor 455 E. Calaveras Blvd., Milpitas and~~ on City website. City Council agendas and related materials can be viewed online: www.ci.milpitas.ca.gov/government/council/agenda_minutes.asp (select meeting date)

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Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, please call the City Clerk at 408-586-3001 or send an e-mail to CityClerk@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda.



CITY OF MILPITAS AGENDA REPORT (AR)

Item Title:	Conduct a Public Hearing to Discuss Allocation Amounts for FY21-22 Community Development Block Grant Funding and to Approve an Amendment to the FY20-21 Annual Action Plan
Category:	Public Hearings-Community Development
Meeting Date:	5/7/2021
Staff Contact:	Sharon Goei, 408-586-3260; Robert Musallam, 408-586-3275
Recommendations:	1. Open the public hearing, hear testimony, then move to close the public hearing. 2. Provide direction to staff on the allocation amounts for each application. 3. Direct staff to return to City Council with the draft FY21-22 Annual Action Plan with recommended allocation amounts provided. 4. Direct staff to return to City Council with an amendment to the FY19-20 Annual Action Plan with recommended allocation amounts provided. 5. Approve the amendment to the FY20-21 Annual Action Plan.

Background:

The U.S. Department of Housing and Urban Development (HUD) provides annual grants through the Community Development Block Grant (CDBG) program to local entitlement cities and counties. The CDBG program provides resources to the most vulnerable low- and moderate-income communities to address a wide range of community development needs through investment in capital projects and public services. The amount of funds that Milpitas receives is determined by a formula based on population and other factors.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law in response to the growing public health and resulting economic crisis. This \$2 trillion stimulus measure provided widespread relief for the private and public sector, including individual Americans. The CARES Act allocated an additional \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds to prevent, prepare for, and respond to coronavirus. Of this amount, \$2 billion (tranche 1) was allocated to entitlement grantees using the same allocation formula as the FY20-21 funds, \$1 billion (tranche 2) was allocated to states and insular areas, and the remaining \$2 billion (tranche 3) was allocated at the discretion of the Secretary of Housing and Urban Development (HUD) based on need and other factors.

On June 23, 2020, the City Council allocated \$676,413 in FY20-21 formula funding, \$397,911 in CDBG-CV tranche 1 funding, and \$290,039 in unused funding from prior years.

On June 30, 2020, the City Council approved a substantial amendment to the Consolidated Plan and the Citizen Participation Plan. The changes to the Consolidated Plan amended the Community Services/Public Services goal to specify more clearly the City's priorities in assisting victims of domestic violence, seniors, children and youth, residents at risk of eviction, as well as adding an economic development goal of assisting microenterprises and small businesses. The amendments to the Citizen Participation Plan improved the method and level of outreach to the community that is required for the various CDBG documents, such as an Annual Action Plan, and provided the City more flexibility in administering the CDBG program.

On January 5, 2021, at the request of the Mayor, the City Council discontinued the CDBG Subcommittee. Staff will prepare an amendment to the Citizen Participation Plan to reflect this change.

Of the CDBG-CV tranche 3 funding, HUD announced that Milpitas would receive \$582,236 (CDBG-CV3). On February 25, 2021, HUD announced that the City of Milpitas would receive an allocation of \$673,059 in FY21-22 formula funds.

On January 18, 2021, Building Safety and Housing staff launched a CDBG community needs survey to gauge the community's response to how the CDBG funds should be allocated. The survey was distributed to the community via social media, direct email, and through Milpitas Unified School District (MUSD). A summary of the community needs survey is presented in the analysis section below. The results of the CDBG community needs survey are available as **Attachment B**.

On January 22, 2021, the City announced that the application period for FY21-22 applications would be open from February 8, 2021 through March 21, 2021. Staff also designed a simplified application to streamline and increase efficiency of the process. Twenty-seven (27) simplified applications with requests totaling \$1,807,771.02 were received during the application period. A full breakdown of these simplified applications is provided in the analysis section below.

Community Advisory Commission (CAC)

At the April 7 CAC meeting, the CAC received a staff presentation on the results of the CDBG community needs survey, as well an overview of the 27 applications received for CDBG funding. The Commission heard comments from all of the applicants. Each Commissioner then provided their feedback on priorities and goals the Council should consider funding with CDBG funds.

On April 19, 2021, Building Safety and Housing staff returned to the CAC for a Special Meeting to review and approve the staff's summary of the CAC's priorities feedback and recommendation. The CAC voted to approve staff's summary, which is provided in the analysis section below.

Analysis:

Eligible and Ineligible Uses

HUD sets restrictions on how CDBG and CDBG-CV funds can be used even with flexibilities from the CARES Act. CDBG activities must be on HUD's list of eligible uses. A summary of eligible and ineligible activities is included as **Attachment A**.

Meeting National Objectives

In addition, CDBG activities must meet one of the following National Objectives:

1. Provides a benefit to low- and moderate-income persons;
2. Eliminates or prevents slum or blight; or
3. Meets other community development needs having an urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs, often referred to as "urgent need."

HUD has given clear guidance that National Objective #3 cannot be applied to CDBG-CV funding as it is typically reserved for natural disaster response efforts. The City of Milpitas has historically used its CDBG allocation to benefit low- and moderate-income persons. To meet the slum or blight National Objective, the City would have to identify areas of the City that meet the definition of a slum, blighted, deteriorated or deteriorating area under state or local law. Milpitas has not identified significantly blighted conditions within its boundaries. As such, all CDBG-CV, CDBG formula, and prior year formula funds must be used to benefit low- and moderate-income persons.

CARES Act Flexibility and CDBG-CV Funding

HUD sets caps on the proportion of annual formula CDBG funds that can be spent on different types of activities. Capital projects are capped at 65%, public service at 15%, and administration at 20%. The CARES Act has modified the caps on CDBG-CV funds to allow for greater flexibility in responding to the COVID-19 pandemic. Specifically, there are no Public Service cap for COVID-19 related activities.

This means the City Council could allocate more of its formula funding, which would typically be reserved for capital improvement projects, to COVID-19 related activities within the fiscal year. This funding flexibility only applies if the allocations are used for COVID-19 related activities. If funds are allocated to a non-COVID-19 related activity, those funds must conform to the standard CDBG caps of 15% for public services and 65% for capital projects.

Community Outreach – Community Needs Survey

For the first time, Housing staff created and conducted a Community Needs Survey to identify community priorities within the constraints of eligible uses of CDBG funds. The online survey was available for approximately 2 months (from January 19 – March 21) and had 87 responses. The April 7 Community Advisory Commission meeting had a total of 61 attendees and 6 Commissioners who participated in discussions regarding community needs.

Below is a brief description of each activity category as well as the key takeaways from the community's response. The CDBG Community Needs Survey results are available as **Attachment B**.

- **Housing:** HUD programs may support homeless and supportive housing initiatives, housing rehabilitation, home ownership and affordability, housing accessibility for all persons and housing for persons with specific needs
- **Public Services:** HUD programs may fund programming for community needs, seniors and youths, health services, fair housing advocacy, services for persons with needs related to age, medical, income, or situational status (i.e., in-crisis, drugs or alcohol, etc.).
- **Economic Development:** HUD programs may fund business assistance to create jobs and undertake building improvements.
- **Public Improvements/Community Facilities:** HUD programs may fund streetscape, physical improvements in the community, and accessibility improvements. HUD programs may also fund parks, facilities development, and accessibility improvements.
- **COVID-19 Response:** Activity that prevents, prepares for, and/or responds to the Coronavirus.

Key takeaways from the community's response:

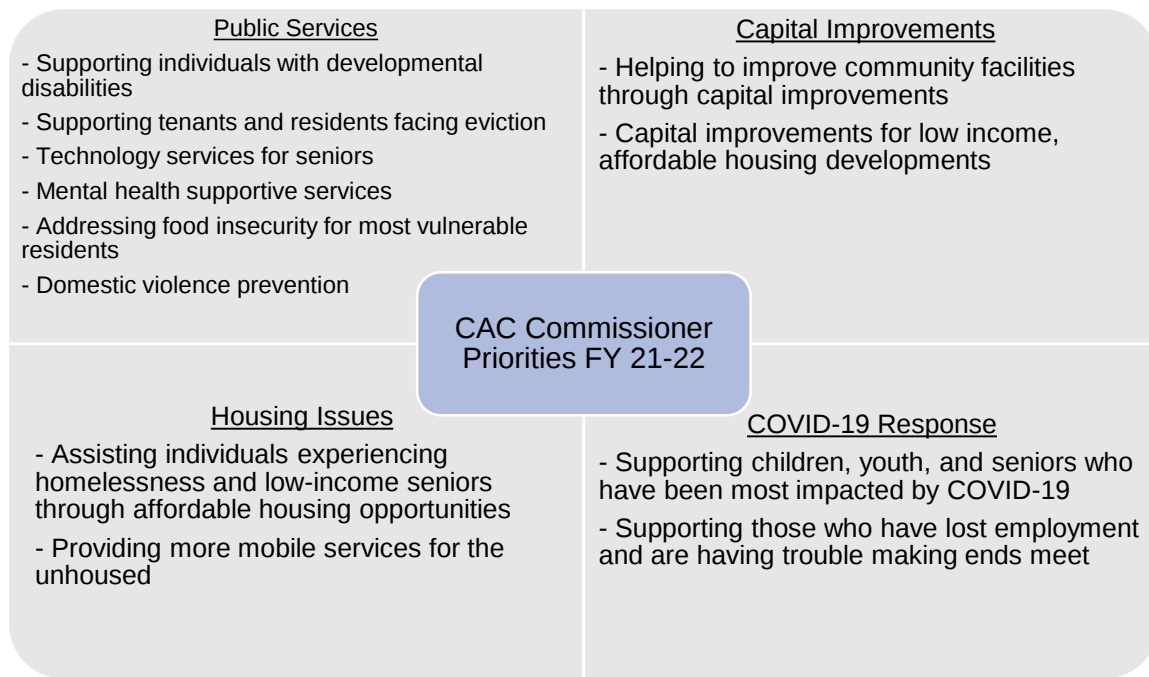
- **Housing:** There should be more housing/shelter options for individuals experiencing homelessness.
- **Public Services:** Our most vulnerable populations need more support and easier access to services.
- **Economic Development:** There should be more support for small businesses.
- **Public Improvements/Community Facilities:** Public spaces should be cleaner and more sanitary.
- **COVID-19 Response:** There should be more help for those who test positive for COVID-19 or who are high risk. Children, youth, and seniors have been greatly affected.

Housing staff reviewed the open-ended comments from the survey and categorized them based on common themes. See **Attachment B** for a summary of needs identified by the community during this outreach process.

Community Advisory Commission (CAC) Feedback

At the April 7, 2021 Community Advisory Commission meeting, Commissioners heard comments from the prospective FY21-22 CDBG applicants. A total of 24 comments were provided, with at least one commenter from each applicant organization describing their proposed project and how it will benefit the residents of Milpitas.

Commissioners provided verbal feedback on what priorities/areas they believe the City Council should focus on funding. A few Commissioners' priorities were captured solely through the CDBG Community Needs Survey. Public services, capital improvements, housing needs, and COVID-19 response were among the top priorities of the Commissioners. A broader summary of the Commissioners' priorities is provided below:



The Commissioners recognized that proposed projects would greatly benefit the most vulnerable residents of Milpitas.

Available Funds

As mentioned above, the City has received a CDBG-CV3 allocation of \$582,236 and a FY21-22 formula allocation of \$673,059. As of the preparation of this report in mid-April, staff has determined that \$47,027.45 in unused, prior year funds are also available to reallocate. The total funding available to allocate is \$1,302,322.45.

Each funding allocation will require staff to submit a separate HUD approved Action Plan and each funding allocation will have a different timeframe for availability. See the table below for a breakdown of the available funding, the action required to receive these allocations per HUD guidance, and the approximate time it will take to receive the funding.

Funding Amount	Funding Year	Action Required	Eligible Use	Approximate Time to Receive Funding
\$673,059.00	FY 21-22 Formula Funds	Prepare New FY21-22 Annual Action Plan	Can be used for COVID-19 or other activities	Late 2021
\$582,236.00	CDBG-CV Funds	Amend FY19-20 Annual Action Plan	Must be used for COVID-19 activities	3 Months from submission date
\$17,027.45	FY19-20 Unused Funds	Amend FY19-20 Annual Action Plan	Must be used for COVID-19 activities	3 Months from submission date
\$30,000.00	FY20-21 Unused Funds	Amend FY20-21 Annual Action Plan	Must be used for COVID-19 activities	3 Months from submission date
\$1,302,322.45	Total			

After an allocation from the City Council for FY 20-21, the Milpitas Food Pantry declined to receive their funding. As such, \$30,000 in unused, FY20-21 funding is available to reallocate. The City Council has the authority to reallocate these funds as a part of this year's FY21-22 allocation or to consider existing FY20-21 applicants. Reallocating these funds to an existing FY20-21 applicant will allow staff to reallocate these funds

more rapidly than selecting an applicant from the list of FY21-22 applicants. Staff is proposing for City Council to reallocate the funding to the Milpitas Senior Center to fund additional meals for the Santa Clara County Senior Nutrition program. A draft amendment to the FY20-21 Annual Action Plan reflecting this allocation can be found in **Attachment C**. Staff is seeking Council approval for this amendment to the FY20-21 Annual Action Plan.

The \$17,027.45 amount in unused FY19-20 funds will be reallocated along with the \$582,236 amount in CDBG-CV funds, as both will require an amendment to the FY19-20 Annual Action Plan.

Applications

A total of 27 applications from 19 applicants were received. Four (4) of the applicants are new organizations that have not been funded by the City in recent years. Fourteen applications (14) were identified as having a goal to prevent, prepare for, and respond to COVID-19. The combined total of all requests is \$1,807,771.02, with the breakdown of the applications as follows:

- Public Service Requests = \$1,212,551.02
- Capital Improvement Requests = \$323,930
- Economic Development Requests = \$215,000
- Program Administration = \$56,290

The City received requests for funding that exceed the available amount it has to allocate. As such, it is likely that some of the applicants will not receive an allocation in the amount they have requested, or any funding at all. A full list of the applicants, their proposed activity, the requested amount, and corresponding Annual Action Plan is displayed below.

Applications for FY21-22 Formula Funds

	Applicant Organization	Brief Project Description	Amount Requested	Corresponding Annual Action Plan
Public Services	Catholic Charities	Funding for the Long-Term Care Ombudsman Program to facilitate visits to long-term care facilities.	\$20,500.00	FY21-22
	Child Advocates of Silicon Valley	Recruit, train, and assign Court Appointed Special Advocate (CASA) volunteers for children.	\$12,500.00	FY21-22
	Next Door Solutions to Domestic Violence	Provide Support Services for Survivors of Domestic Violence by providing emergency shelter, crisis counseling, safety strategies, community and systems advocacy, support groups, and case management.	\$20,523.00	FY21-22
	Senior Adults Legal Assistance	Provide free legal assistance that includes legal services to Milpitas seniors 62 or older.	\$12,000.00	FY21-22
	Silicon Valley Independent Living Center	Provide comprehensive Housing Assistance Services for low to very-low income persons with disabilities.	\$12,716.00	FY21-22
	YWCA – Domestic Violence Services	Provide residents of the City of Milpitas domestic violence supportive services.	\$10,000.00	FY21-22
	YWCA – MUSD	Ensure that students in the Milpitas Unified School District (MUSD) receive primary intimate partner violence and sexual assault prevention education.	\$40,000.00	FY21-22
Subtotal		Maximum available allocation \$100,959	\$128,239.00	
Capital Projects	LifeMoves	Performing repairs to the exterior of the LifeMoves Villa Shelter.	\$100,000.00	FY21-22
	Next Door Solutions to Domestic Violence	Replacement of flooring throughout the Shelter Next Door facility.	\$23,960.00	FY21-22
	Rebuilding Together	Funding to providing home repairs, rehabilitation, accessibility and mobility services work to low-income homeowners in Milpitas.	\$173,970.00	FY21-22
	Terrace Gardens - Kitchenette	Rehab the existing kitchenette at Terrace Gardens.	\$11,000.00	FY21-22
	India Community Center	Replace main entry door to the building.	\$15,000.00	FY21-22
Subtotal		Maximum available allocation \$437,488	\$323,930.00	
Program Admin	Project Sentinel	Fair housing education, counseling, investigation and enforcement services to 320 Milpitas residents.	\$56,290.00	FY21-22
	Program Administration	Staff time in administering the program, including all public noticing and publishing.	\$78,321.80	FY21-22
Subtotal			\$134,611.80	

Applications for CDBG-CV Funds

	Applicant Organization	Brief Project Description	Amount Requested	Corresponding Annual Action Plan
Public Services - CDBG-CV	LifeMoves	Assist with serving meals during the pandemic at their five shelters in Santa Clara County that serve Milpitas residents.	\$40,000.00	FY19-20
	Lighthouse of Hope Counseling Center	Provide counseling, psychological support, and education to the Milpitas community.	\$5,000.00	FY19-20
	Milpitas Senior Center - Lunch Program	Support serving meals to older adults at the Milpitas Senior Center.	\$100,000.00	FY19-20
	Milpitas Senior Center - Technology	Assist members of the Milpitas Senior Center age 62+ who are needing continued support and education on technology.	\$10,000.00	FY19-20
	MUSD - Supporting Student Wellness	Fund a full-time Spanish-speaking/Bilingual Wellness Counselor to directly respond to the high needs of MUSD families and students.	\$100,000.00	FY19-20
	MUSD - Teacher Student Mentoring Program	Provide MUSD students in middle school and high school with a teacher mentor.	\$205,939.02	FY19-20
	MUSD- L4L Program	The Love for Literacy (L4L) Expanded Bridge Program will serve current K-3rd students from low-income households most affected by the school closures due to the COVID-19 pandemic.	\$141,595.00	FY19-20
	Pragnya	Support children, youth and adults from the Special Needs community by creating social emotional connections and preventing further isolation due to COVID-19.	\$40,000.00	FY19-20
	Sourcewise - Meals on Wheels	Provide vulnerable seniors age 60 and older who have been impacted by the pandemic nutritious home-delivered meals.	\$39,000.00	FY19-20
	Silicon Valley Independent Living Center - Rent Relief	Provide rent relief for residents who are struggling to locate and secure affordable, accessible housing, or to retain the housing they currently have.	\$317,778.00	FY19-20
	Terrace Gardens - Meal Delivery	Sustain meal delivery to residents due to the closing of the resident dining room because of COVID-19.	\$65,000.00	FY19-20
	The Health Trust	Ensure critical, ongoing meal services and Wellness Checks for Milpitas older adult residents who are low-income.	\$20,000.00	FY19-20
Subtotal			\$1,084,312.02	
Economic Development	Enterprise Foundation	Provide small businesses in the City of Milpitas grants in the amount of \$5,000 in response to the COVID-19 pandemic.	\$200,000.00	FY19-20
	Filipino American Chamber of Commerce	Provide hands-on training for small business owners on how to create and/or revamp their websites and create marketing strategies.	\$15,000.00	FY19-20
Subtotal			\$215,000.00	

Program Admin	Program Administration	Staff time in administering the program, including all public noticing and publishing.	\$116,447.20	FY19-20
	Subtotal		\$116,447.20	

Considerations

Staff has identified the following potential considerations for Council to assist in allocating funding to applications.

Alternate Sources of Funding

As can be seen from the allocation versus requested amounts above, there are more applicant requests for funding than there is funding available. It is likely that some of the applicants will not receive an allocation in the amount they have requested, or any funding at all.

On April 6, 2021, the City Council held a discussion on providing a second round of small business grants using CDBG or American Rescue Plan Act (ARPA) funds to help the small business community. It is staff's belief that the ARPA funds would be faster to deploy and more flexible in their applicable uses. The Council may consider using more CDBG-CV funds on the applicants who would not benefit from ARPA funding. Similarly, the American Rescue Plan provides over \$120 billion for elementary and secondary school emergency relief. The requests made by MUSD may be eligible for ARPA funding.

Applicant Grant Experience

There are four new applicants to the City of Milpitas: Pragnya, Sourcewise, Filipino American Chamber of Commerce, and Lighthouse of Hope. While each of these applicants has grant administration experience, only the Filipino American Chamber of Commerce has received or administered a CDBG grant before. Given the administrative burden on the applicant to meet HUD's stringent reporting requirements, the City's HUD representative suggested taking an applicant's experience into consideration when determining how much of an allocation to grant these applicants.

Applicant Activity Eligibility

All of the proposed activities in the applications are eligible activities and meet a national objective. However, in order to be eligible, an applicant must demonstrate that they have the systems in place to capture the HUD required data to prove their activity met a national objective. In consultation with the City's HUD representative, it was determined that one applicant, the India Community Center, may be challenged in demonstrating that their activity meets a national objective, due to the nature of the activity. If the City Council approves the applicant's activity for funding and it is determined through a future audit that the applicant did not meet a national objective, the City would be required to reimburse HUD in the amount of the grant.

Similar Services

Staff has identified three activities with multiple applications that could result in an overlap in services. These activities are senior meal delivery services, meals on wheels, and services for small business. Each of these is discussed below.

- **Senior Meal Delivery (Milpitas Senior Center and Terrace Gardens)**

The Milpitas Senior Center is seeking \$100,000 to serve daily lunch to 100-120 seniors aged 62+. The Senior Nutrition Program (SNP) expanded to begin serving lunch to Terrace Gardens residents during FY 20-21 because many residents had participated in the SNP program prior to COVID-19 and they wanted to bridge the comfort to return to the Senior Center when restrictions are lifted. Terrace Gardens is seeking \$65,000 to delivering daily dinner to their residents as the dining hall is closed due to COVID-19. This activity will benefit all 184 residents at Terrace Gardens. While staff believes there may be a slight overlap in who is receiving the funding, by allocating funding to each of these applicants, any overlap in services would be to combat senior food security. Historically, combating senior food security has been a high CDBG priority for the City Council.

- **Meals on Wheels (The Health Trust and Sourcewise)**

The Health Trust is seeking \$20,000 to provide 20 Milpitas residents ongoing meal services and wellness checks for Milpitas seniors. The Health Trust has been providing Meals on Wheels services to Milpitas seniors for over 10 years. Sourcewise is seeking \$39,000 to provide 80-100 Milpitas seniors ongoing meal services and wellness checks. This would be the first time Sourcewise receives CDBG funds. If both applications are approved, an overlap in services may occur. However, it is just as likely that these organizations will simply be able to serve more Milpitas seniors with the increased funding. Staff can also work with each applicant to ensure no overlap of services occurs.

- **Small Business Assistance (Enterprise Foundation and Filipino American Chamber of Commerce)**

Enterprise Foundation is seeking \$200,000 to provide small businesses or microenterprises in the City of Milpitas grants in the amount of \$5,000 in response to COVID-19. The grants will be awarded to small businesses or microenterprises that were most affected by the shelter-in-place shutdowns. The Filipino American Chamber of Commerce is seeking \$15,000 to provide hands-on training for small business owners on how to create and/or revamp their websites, create marketing strategies and help them leverage the most current and effective social media applications and platforms. While a small business or microenterprise may be able to benefit from both activities, staff does not believe there is an overlap in services.

Other Considerations

The following sequence and criteria could assist the Council in allocating funding to applications.

- The Council is suggested to first determine how much of the formula funding it will allocate, so that any unused allocation of formula funds can be attributed to any CV applicant.
- The Council is suggested to then determine how much of the CV funding it would like to allocate to the MUSD and Enterprise Foundation applications.
- The Council may not approve all of the current formula public service applicants as approving all of the current applicants would result in an allocation that exceeds the public service cap of \$100,959.
- The Council could allocate any unused portion of, or all of, the formula capital funding to any CV applicant.
- The Council could request that the domestic violence related applications be considered as CV applications to assist in approving more formula public service applications under the 15% cap.

At the May public hearing, staff is seeking Council direction on the allocation amounts for each application. Upon receiving that direction, as well as the direction to return with new and amended Annual Action Plans, staff will prepare these Plans and the Citizen Participation Plan for Council approval in June.

Fiscal Impact:

Since the City received FY21-22 formula allocation of \$673,059 and CDBG-CV tranche 3 funding of \$582,236, the FY2021-22 Proposed Budget will be adjusted to match the total of \$1,255,295.

California Environmental Quality Act:

The actions being considered have no potential for causing a significant effect on the environment and are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3). Further, this action does not meet the definition of a project under CEQA Guideline 15378 as it is a government fiscal activity which does not commit to any project that would result in a potentially significant impact on the environment.

Recommendations:

1. Open the public hearing, hear testimony, then move to close the public hearing.
2. Provide direction to staff on the allocation amounts for each application.

3. Direct staff to return to City Council with the draft FY21-22 Annual Action Plan with recommended allocation amounts provided.
4. Direct staff to return to City Council with an amendment to the FY19-20 Annual Action Plan with recommended allocation amounts provided.
5. Approve the amendment to the FY20-21 Annual Action Plan.

Attachments:

- A. Eligible and Ineligible CDBG Activities
- B. Community Needs Survey Results
- C. FY20-21 Annual Action Plan Amendment

Attachment A: CDBG Eligible and Ineligible Activities

Eligible CDBG Activities

1. Acquisition of Real Property
2. Disposition
- 3. Public Facilities and Improvements***
4. Clearance and Remediation
- 5. Public Services***
- 6. Interim Assistance***
7. Relocation
8. Loss of Rental Income
9. Housing Services
10. Privately-Owned Utilities
- 11. Rehabilitation and preservation***
12. Construction of Housing
13. Code Enforcement
- 14. Special Economic Development Activities***
- 15. Microenterprise Assistance***
16. Special Activities by Community-Based Development Organizations
17. Homeownership Assistance
18. Planning and Capacity Building
- 19. Program Administration Costs***
20. Miscellaneous Other Activities

*The City has received applications related to these activities.

Ineligible CDBG Activities

1. **Buildings or portions thereof, used for the general conduct of government may not be assisted with CDBG funds.** This does not include, however, the removal of architectural barriers involving any such building, which may be assisted under the category of Public Facilities and Improvements.
2. **General government expenses.** Expenses required to carry out the regular responsibilities of the unit of general local government are not eligible for assistance under this part.
3. **Political activities.** CDBG funds may not be used to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration.
4. **Purchase of equipment.** The purchase of equipment with CDBG funds is generally ineligible – construction equipment, fire protection equipment, furnishings and personal property.
5. **Operating and maintenance expenses.** The general rule is that any expense associated with repairing, operating, or maintaining public facilities, improvements, and services is ineligible.
6. **New housing construction.**
7. **Income payments.** The general rule is that CDBG funds may not be used for income payments.

Adapted from HUD booklet, Community Development Block Grant Program; A guide to National Objectives & Eligible Activities for Entitlement Communities.

Attachment B - Community Needs Survey Results

Survey Results

Who Completed the Survey?

		Response Percent	Response Count
Milpitas Resident		89.7%	78
Milpitas Business Owner		3.4%	3
Non-profit Service Provider		2.3%	2
Community Advisory Commissioner (CAC)		4.6%	4

The Community Development Block Grant Program may allocate available funding into the five broad categories listed below. Please rate those categories from most important to least

Average priorities over 87 responses

1. [Public Services](#)
2. [Economic Development](#)
3. [Public Improvements](#)
4. [Community Facilities](#)
5. [Housing](#)

Housing Issues

Average priorities over 87 responses

1. [Maintain and preserve existing housing](#)
2. [Affordable housing rental rehabilitation](#)
3. [Construct new affordable housing](#)

Public Services

Average priorities over 87 responses

1. [Services and Programs for Children and Youth](#)
2. [Services for low- and moderate-income residents at risk of eviction](#)
3. [Services and Programs for Seniors](#)
4. [Services and Programs for Victims of Domestic Violence](#)
5. [Other community funding/public services for low- and moderate-income residents](#)

Economic Development

Average priorities over 87 responses

1. Job creation and retention
2. Small business loans to new and existing businesses
3. Micro-enterprise development

Community Facilities

Average priorities over 87 responses

1. Parks and Recreational Facilities
2. Senior center / teen center
3. Community Center and other similar facilities
4. Accessibility Improvements

Public Improvements

Average priorities over 87 responses

1. Street and sidewalk improvements
2. Streetscape improvements including lighting
3. Accessibility Improvements

The following categories represent categories in which funds can be used, should the City continue to receive extra CDBG-CV funds to prevent, prepare for, and respond to coronavirus. Please rate the funding activities in order of importance.

Average priorities over 87 responses

1. Food distribution
2. Services for isolated seniors
3. Rent relief assistance
4. Sanitation services for the unhoused (hand-washing, mobile showers, laundry services)
5. PPE and safety supplies
6. Domestic violence prevention and response

Summary of Community Needs Survey Written Responses

Housing Issues: • Provide housing for the homeless • Overnight warming/cooling centers and/or shelter • More affordable housing	Community Facilities: • Trail maintenance • Develop more recreational facilities (ex. softball fields)
Public Services: • More services for individuals with developmental disabilities • Assistance for residents facing eviction • After school programs, childcare, and food for our families • Internet access and Wi-Fi for low-income residents • Technology for seniors (digital divide) • Ensure basic needs are met for unhoused residents • Safe parking for unhoused • City-supported maker space • Partner with Scouts/Eagles • Increase access to food and clothing • Mental health supportive services • Domestic Violence prevention • Racial justice/implicit bias awareness and training • Immigration/citizenship assistance • Foster children advocacy and assistance programs • Public safety/crime prevention	Public Improvements: • Neighborhood Beautification • Improve Main Street • More bike lanes • Plant more trees
Economic Development: • Support small businesses	COVID-19 Response: • Increase access to PPE • Increase COVID testing sites • More help for those who test positive or are high risk

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Milpitas received an initial Community Development Block Grant (CDBG) entitlement grant of \$676,310. In March 2020, the declaration of the pandemic outbreak of COVID-19, and subsequent shelter in place orders, would require City staff to deviate from standard CDBG operating procedures. Specifically, HUD notified all grantees that additional funding would soon be available, with more flexible guidelines for their use, and with guidance as to how to quickly distribute those funds.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law in response to the growing public health and resulting economic crisis. This \$2 trillion stimulus measure provided widespread relief for the private and public sector, including individual Americans. The CARES Act allocated an additional \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds to prevent, prepare for, and respond to coronavirus. Of this amount, \$2 billion (tranche 1) was allocated to entitlement grantees using the same allocation formula as the FY20-21 funds, \$1 billion (tranche 2) was allocated to states and insular areas, and the remaining \$2 billion (tranche 3) will be allocated at the discretion of the Secretary of Housing and Urban Development (HUD) based on need and other factors.

On April 2, 2020, HUD announced that Milpitas would receive \$397,911 in CDBG-CV funds (from tranche 1). Additionally, the CARES Act provides new flexibility for entitlement Cities such as Milpitas to use formula CDBG and CDBG-CV funds and authorized HUD to grant waivers to approve the expenditure of these funds. These funds were allocated via an amendment to the FY19-20 Annual Action Plan.

In addition to the \$676,310 in formula funding, the City of Milpitas reported \$8,959 in program income. The following will breakdown how the remaining \$685,269 were allocated:

The CDBG Funding Subcommittee recommended allocating a total of \$342,458 to public services. These public services represent activities that prevent, prepare for, and respond to coronavirus such as the Milpitas Rent Relief Program, Meals on Wheels for the elderly, long term ombudsman care program, social isolation support for seniors, Milpitas Food Pantry support, and funding for Terrace Gardens, a low and very-low income senior affordable housing development, to provide meal delivery for each resident. Non-Coronavirus funds include housing assistance for persons with disabilities, general youth and senior services, and senior legal assistance.

The CDBG Funding Subcommittee recommended allocating \$198,672 in CDBG formula funds to two different organizations for three separate capital projects. These projects include: (1) replacing two

commercial ovens at Terrace Gardens, (2) improving the quality of life for low-income, aging, and/or physically challenged adults via Rebuilding Together Silicon Valley; and (3) 10-12 roof replacements at the Sunnyhills apartment complex. Sunnyhills is the only project based TBRA development in the City of Milpitas, with 149 of the 171 units designated as affordable at 80% AMI. Residents in these units pay 30% of their rent, per HUD guidelines. The remaining 22 units are market rate but are occupied by individuals who qualify at 80% AMI. However, these units do not receive a subsidy.

The CDBG Funding Subcommittee allocated \$78,890 to planning and administration and \$56,290 for fair housing services through Project Sentinel.

Given the expedient need for the CDBG funds to be allocated, HUD has lowered the threshold for community noticing and public comment to at least 5 days prior to a public hearing. Additionally, each grantee will determine what constitutes reasonable public notice and outreach to justify sufficient noticing. The City plans to post the public hearing notice on its website, and it will send an email to all known interested community members, CDBG applicants, the Community Advisory Commission, and other agencies or individuals who can further Citizen Participation. On June 23, 2020, the Milpitas City Council held a virtual public hearing, received public comments and moved to close the public hearing. After discussion, the City Council approved the CDBG funding and the Annual Action Plan in accordance with the amounts listed in this document.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives and outcomes identified in this Consolidated Plan to allocate CDBG funds and action taken by Annual Action Plan will be directed towards accomplishing the following priority housing and community development needs in Milpitas:

- Affordable Housing Development and Preservation
- Maintain and preserve existing housing
- Support public services that serve lower income persons that include these groups:
 - The homeless
 - Children and youth
 - Special needs populations
 - Seniors
- Public Improvements including increasing accessibility and improving public facilities.

3. Evaluation of past performance

Annual Action Plan
2020

2

City of Milpitas has had successful implementation of all projects included in the plan. The projects have met all timeliness deadlines and have benefitted low- and moderate-income residents.

4. Summary of Citizen Participation Process and consultation process

Prior to the onset of COVID-19, the City of Milpitas fully complied with its Citizen Participation Plan requirements. Public Notice was sent informing all current, former, and additional interested parties of the availability of funding. The potential applicants were given from September 16 to October 31, 2019, or 45 days, to apply for funding.

The City held a public hearing with the Community Advisory Commission (CAC) on February 5, 2020 to review applications and hear applicant presentations. The CAC made their recommendations for funding to the CDBG Funding Subcommittee. The Subcommittee recommended re-opening the application period for a period not to exceed 30 days. The City re-opened the application period from March 1 to March 31, 2020. However, during this re-opened application period, the timeline and process for allocating CDBG, and the newly established CDBG-CV funds, would change.

Given the expedient need for the CDBG-CV funds to be allocated, HUD has granted jurisdictions a waiver to expedite completing substantial amendments to the Consolidated Plan and Citizen Participation Plan. Additionally, the waiver reduces the threshold for community noticing and public comment to at least 5 days prior to a public hearing. Finally, each grantee will determine what constitutes reasonable public notice and outreach to justify sufficient noticing.

On June 16, 2020, the City submitted a waiver to HUD to reduce the opportunity for Citizen Participation and opportunity to comment down to five days. Public notice was provided on June 18, 2020 at 10am via the City's website, social media pages, and by emailing our Housing interest parties list. Included in these communications were a link to the documents, instructions on how to attend the public hearing, and how to provide electronic comment via email. The opportunity to comment expired on June 23, 2020 at 6pm, exceeding the five-day threshold.

Public comments could be made by going to this URL: <http://www.ci.milpitas.ca.gov/spcomment/>

The documents were posted at this url:

<http://www.ci.milpitas.ca.gov/milpitas/departments/federalprogram-community-development-block-grant-cdbg/>

For Public Hearing Agenda Item only, voicemail message comments may be submitted to telephone number 408-586-3010 until 2:30 PM on June 23. Please note, public comments via email were accepted until a motion to close the public hearing was passed.

On April 27, 2021, City staff requested a waiver for Citizen Participation from HUD. On April 29, 2021, staff posted a notice to conduct a public hearing on May 4, 2021, to discuss allocation amounts for FY21-

22 Community Development Block Grant funding and to approve an amendment to the FY20-21 Annual Action Plan.

The documents were posted at this url:

<http://www.ci.milpitas.ca.gov/milpitas/departments/federalprogram-community-development-block-grant-cdbg/>

For the Public Hearing agenda item, public comments were accepted until a motion to close the public hearing was passed.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Four total comments were heard. The first comment was from Rebuilding Together Silicon Valley, who wanted to express support for their application to receive CBDG funding for FY 2020. The second comment was from LifeMoves, who wanted to understand why their application was not being considered by the City Council, and if there was still an option, they would like to have revised activities considered so they can continue funding the homeless population in Milpitas. The third comment was from a community member expressing support for the recommended allocations and all of the work the applicants do in the community. The final comment was not relevant to the public hearing in that it was a personal attack on one of the councilmembers. As such, this public comment was not accepted.

6. Summary of comments or views not accepted and the reasons for not accepting them

One public comment was not accepted as it was not relevant to the public hearing.

7. Summary

Following the requirements of the Citizen Participation Plan, the CAC made their estimated funding recommendations to the CBDG Funding Subcommittee on February 5, 2020. On June 15, 2020, the CBDG Subcommittee made their final allocation recommendations to the City Council the Draft Annual Action Plan and funding recommendations were released to the public for a 5-day review period beginning June 18, 2020. The Milpitas City Council held a virtual public hearing and approved the FY 20-21 Annual Action Plan on June 23, 2020. All HUD requirements, including citizen participation, have been met.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MILPITAS	Building Safety & Housing

Table 1 – Responsible Agencies

Narrative (optional)

The City of Milpitas – Building Safety & Housing Department is the lead agency for the United States Department of Housing and Urban Development (HUD) entitlement program, Community Development Block Grant (CDBG).

Pursuant to the Department of Housing and Urban Development (HUD) funding requirements and in conformance with 24 CFR Part 91, Consolidated Submission for Community Planning and Development Programs, City of Milpitas has prepared and adopted the 2020-2021 Annual Action Plan. The Action Plan is submitted annually and describes the eligible programs, projects and activities to be undertaken with funds that are expected to be made available during the fiscal year 2020-2021 and their relationship to the City's priorities and needs for housing, homelessness and community development laid out in the Five-Year Consolidated Plan.

In 2017, City of Milpitas submitted its Five-Year Consolidated Plan (2017-2022) to HUD. The Milpitas Consolidated Plan has been reviewed and approved by HUD. The Consolidated Plan identifies the long-term goals and objectives achieved and consistent with the annual Action Plan Report. Included with the submission of the Action Plan is the Standard Form 424, Proposed Projects and Certifications as required by Community Development Block Grant (CDBG) Program regulations. The goals and objectives identified in the Milpitas Action Plan are in full compliance with the approved and adopted policies and procedures outlined in the Milpitas CDBG Citizen Participation Plan.

The public review and comments period for the Draft Annual Action Plan is June 18 - June 23, 2020. The City Council reviewed the Consolidated Plan and adopted it on June 23, 2020.

The City of Milpitas has updated its Analysis of Impediments (AI) to Fair Housing Choice Report in 2016 in anticipation of the preparation for the future Consolidated Plan (2018-2023). The previous AI Report was adopted in 2011.

In May 2015, City of Milpitas General Plan Housing Element (2015-2023) was certified by State of California Department of Housing and Community Development (HCD). The Milpitas City Council reviewed and adopted its Housing Element on April 28, 2015.

Consolidated Plan Public Contact Information

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Milpitas, CA 95035
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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Milpitas requested a number of consultations with a multitude of stakeholders in the development of the Annual Action Plan. The City of Milpitas solicited comments and public input for 5 days for the draft Annual Action Plan. In addition, the City posted the public hearing notice on its website, sent an email to all known interested community members, CDBG applicants, the Community Advisory Commission, and other agencies or individuals who can further Citizen Participation. Public notices were sent out notifying the public hearings for the CAC funding recommendations and at the City Council virtual public hearing.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City participates in a quarterly meeting with all local jurisdictions, including the Housing Authority and HUD to discuss housing cooperation. City staff continues to maintain dialogue with all service providers, public and private to enhance services or if the City can connect service providers for better coordination of service deliveries. Regionally, housing coordinators attend a weekly call to share information, seek assistance of housing issues not limited to CDBG and HOME.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Santa Clara County Continuum of Care (CoC) is a multi-sector group of stakeholders guiding the implementation of the County's housing and service system to meet the need and prevent and end homelessness. The CoC includes: 1) permanent housing, 2) emergency shelter with outreach and assessment services, 3) transitional housing with support services, and 4) prevention services. In 2015, the City of Milpitas participated in the preparation of the Community Plan to End Homelessness in Santa Clara County. The Plan identifies strategies to address the needs of homeless persons in the county.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Milpitas does not receive Emergency Shelter Grant (ESG) funding however the City participates with the CoC to address homeless issues.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Project Sentinel
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from Project Sentinel attended a community meeting to voice the needs on behalf the community and seek continued support for fair housing and tenant landlord mitigation services. The City will continue to support fair housing services.
2	Agency/Group/Organization	Catholic Charities of Santa Clara County Long Term Care Ombudsman Program
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from Catholic Charities attended to voice the need for those living in long term care.
3	Agency/Group/Organization	Child Advocates of Silicon Valley
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from Child Advocates attended to voice the need for the children in the foster care system.
4	Agency/Group/Organization	Next Door Solutions to Domestic Violence
	Agency/Group/Organization Type	Services - Victims

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from Next Door Solutions to Domestic Violence attended to voice the need for services for family's experience abuse.
5	Agency/Group/Organization	Senior Adults Legal Assistance (SALA)
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from SALA attended to voice the need for continuing legal services for senior persons.
6	Agency/Group/Organization	Silicon Valley Independent Living Center
	Agency/Group/Organization Type	Housing Services – Interim Assistance (Rent Relief) Services – Elderly Person Services – Persons with Disabilities Services – Homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Disproportionately Greater Need: Housing Cost Burdens
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from SVILC attended to voice the need for providing additional rent relief services as well as other housing needs and referrals to partner organizations.
7	Agency/Group/Organization	The Health Trust
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from The Health Trust attended to voice the need for to continue services for Meals on Wheels.
8	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from YWCA attended to voice the need for continued services for persons experiencing domestic abuse.
9	Agency/Group/Organization	Rebuilding Together Silicon Valley
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from Rebuilding Together Silicon Valley attended to voice the need for continued services for low-income home repairs.
10	Agency/Group/Organization	Terrace Gardens Senior Housing, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from Terrace Gardens attended to voice the need for services for senior person(s).
11	Agency/Group/Organization	LifeMoves
	Agency/Group/Organization Type	Housing

		Services - Housing Services - Homeless housing need assessment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email, Milpitas Post and City's website. A staff member from LifeMoves attended to voice the need for continued services for the homeless populations they serve.
12	Agency/Group/Organization	Enterprise Foundation/KIVA
	Agency/Group/Organization Type	Economic Development
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email. A staff member from Enterprise Foundation attended to voice the need for microenterprise and small business assistance for the small business community in Milpitas
13	Agency/Group/Organization	Milpitas Senior Center
	Agency/Group/Organization Type	Elderly Households Services - Seniors
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email. A staff member from the Milpitas Senior Center attended to voice the need for continued services for the senior populations they serve.
14	Agency/Group/Organization	Milpitas Unified School District
	Agency/Group/Organization Type	Services - Children Services - Food programs

		Services - Public Facility Access
	What section of the Plan was addressed by Consultation?	Homeless Needs - Food programs Homeless Needs - Families with children Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email. A staff member from MUSD attended to voice the need for continued services for the student population they serve.
15	Agency/Group/Organization	Milpitas Food Pantry
	Agency/Group/Organization Type	Services – Food programs - -
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The surrounding organizations were contacted via email. A staff member from Milpitas Food Pantry attended to voice the need for continued services for the homeless and non-homeless populations they serve.

Identify any Agency Types not consulted and provide rationale for not consulting

The City did not consult with nearby correctional facility or child welfare entities. The organization has various partnerships with the County and the City works with those organizations indirectly through the several partnerships through the County and sub-recipients funded and outlined in this Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Continuum of Care Council	The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to support activities to prevent and end homelessness.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Milpitas Housing Element	City of Milpitas	The Housing Element serves as a policy guide to help the City meet its existing and future housing needs. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Annual Action Plan is the implementation tool from the Consolidated Plan. The Annual Action Plan funding is guided by the goals and priorities from the Consolidated Plan. The Consolidated Plan went through the Citizen Participation Plan.

The citizen participation process includes holding several public community meetings and workshops for maximum citizen participation. Also, City staff worked closely with the City's Community Advisory Commission (CAC) and the CDBG Subcommittee, who are now the recommending body to the City Council in the CDBG allocation process. The CAC and CDBG Subcommittee held a number of meetings (listed below) to discuss the allocations for FY20-21 and CDBG-CV funds.

The City conducted 6 total meetings to discuss CDBG allocations, 2 of which were public hearings. Noticing for the public hearings were done in accordance with the Citizen Participation Plan, which has been amended in accordance with HUD guidelines. The CDBG Subcommittee is now the recommending body to the City Council in the CDBG process.

On June 16, 2020, the City submitted a waiver to HUD to reduce the opportunity for Citizen Participation and opportunity to comment down to five days. Public notice was provided on June 18, 2020 at 10am via the City's website, social media pages, and by emailing our Housing interest parties list. Included in these communications were a link to the documents, instructions on how to attend the public hearing, and how to provide electronic comment via email. The opportunity to comment expired on June 23, 2020 at 6pm, exceeding the five-day threshold.

Public comments could be made by going to this URL: <http://www.ci.milpitas.ca.gov/spcomment/>

The documents were posted at this url:

<http://www.ci.milpitas.ca.gov/milpitas/departments/federalprogram-community-development-block-grant-cdbg/>

For Public Hearing Agenda Item only, voicemail message comments may be submitted to telephone number 408-586-3010 until 2:30 PM on June 23. Please note, public comments via email were accepted until a motion to close the public hearing was passed.

Four total comments were heard. The first comment was from Rebuilding Together Silicon Valley, who wanted to express support for their application to receive CBDG funding for FY 2020. The second comment was from LifeMoves, who wanted to understand why their application was not being considered by the City Council, and if there was still an option, they would like to have revised activities

considered so they can continue funding the homeless population in Milpitas. The third comment was from a community member expressing support for the recommended allocations and all of the work the applicants do in the community. The final comment was not relevant to the public hearing in that it was a personal attack on one of the councilmembers. As such, this public comment was not accepted.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	News-paper ad	Non-targeted/broad community	Opening the application period	No comments were received	n/a	
2	Application Workshop #1	Non-targeted/broad community	3 Attendees	General comments & questions about the CDBG application and process.	n/a	
3	Application Workshop #2	Non-targeted/broad community	10 Attendees	General comments & questions about the CDBG application and process.	n/a	
4	Public Hearing (CAC)	Non-targeted/broad community	No comments were received	Four comments from the public were made during the Public Hearing, offering appreciation for the work of Rebuilding Together Silicon Valley	n/a	http://www.ci.milpitas.ca.gov/pdfs/Commissions/cac/2020/020520/Minutes.pdf
5	CDBG Subcommittee Meeting	Non-targeted/broad community	No comments were received	No comments were received	n/a	http://www.ci.milpitas.ca.gov/pdfs/subcommittee/cdbg/2020/022820/Minutes.pdf
6	News-paper ad	Non-targeted/broad community	Re-opening the application period for another 30 days	No comments were received		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Virtual Public Meeting	Non-targeted/broad community	No comments were received	No comments were received		http://www.ci.milpitas.ca.gov/pdfs/Commissions/cac/2020/040120/Minutes.pdf
8	Virtual CDBG Subcommittee Meeting	Non-targeted/broad community	No comments were received	No comments were received		http://www.ci.milpitas.ca.gov/pdfs/subcommittee/cdbg/2020/052120/Minutes.pdf
9	Virtual CDBG Subcommittee Meeting	Non-targeted/broad community	No comments were received	No comments were received		http://www.ci.milpitas.ca.gov/pdfs/subcommittee/cdbg/2020/061520/agenda.pdf
10	Public Hearing	Non-targeted/broad community	4 comments received	Two urging support for their application. One from the community expressing support for all the applications. And one not relevant to the public hearing.	One not accepted as it was not relevant to the public hearing	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Milpitas will receive \$676,310 for fiscal year 2020-2021 in CDBG funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$676,310	\$8,959	\$0	\$685,269	\$676,310	The expected remainder amount is calculated on the total amount in the current year multiplied by remaining years in the CON plan.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Not applicable, the City does not match federal funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There are two parcels controlled by the City. One parcel, located at 1432 S. Main Street, is owned by Milpitas Housing Authority and is approximately 0.9 acres in size. Currently the parcel is occupied by commercial tenants, but the land is zoned as high-density multi-family residential. The other parcel, approximately 1.7 acres, is located adjacent to the Milpitas Housing Authority property and is owned by the City of Milpitas. That City parcel is also occupied by commercial business but is also zoned for multi-family residential use. The City is currently working on a partnership with the County of Santa Clara to

potentially develop both parcels for affordable housing units.

Discussion

Please see discussion above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain and Preserve Existing Housing	2017	2022	Affordable Housing Non-Homeless Special Needs	Citywide	Affordable Housing Development and Preservation	CDBG: \$25,205	Maintain and preserve existing housing for 4 units
2	New Affordable Housing	2017	2022	Affordable Housing	Citywide	Availability/Accessibility	CDBG: \$0	N/A
3	Affordable Housing Rental Rehabilitation	2017	2022	Non-Housing Community Development	Citywide	Affordable Housing Development and Preservation	CDBG: \$173,467	Affordable housing rehabilitation to benefit 222 LMI households
4	Community Funding/Public Services	2017	2022	Homeless Non-Homeless Special Needs	Citywide	Community Services	CDBG-CV: \$50,000	Public services activities to benefit 1200 0 LMI members of the community
5	Public services for low- and moderate-income residents at risk of eviction	2020	2022	Homeless Non-Homeless Special Needs	Citywide	Community Services	CDBG: \$29,565	Provide 20 LMC individuals with up to \$5,000 in rental assistance
6	Fair Housing	2017	2022	Affordable Housing Non-Homeless Special Needs	Citywide	Community Services	CDBG: \$56,290	Provide fair housing services to benefit 26 LMI individuals
7		2017	2022	Non-Homeless	Citywide	Community Services	CDBG: \$25,000	Provide public

	Public Services for Children and Youth			Special Needs Non-Housing Community Development				services activities to 410 children
8	Public Services for Seniors	2017	2022	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Community Services	CDBG: \$166,196 ,243	Provide public services activities for 487 seniors
9	Public Services for Domestic Violence support	2020	2022	Non-Homeless Special Needs	Citywide	Community Services	CDBG: \$71,650	Provide public services activities for 604 LMI individuals
10	Public Improvements including accessibility and improving public facilities	2017	2022	Non-Housing Community Development	Citywide	Community Services	CDBG: \$0	N/A
11	Assist Microenterprises and Small Businesses	2020	2022	Non-Housing Community Development	Citywide	Economic Development	CDBG: \$0	N/A
12	Explore the use of HUD Section 108 Loan Guarantee Program	2020	2022	Affordable Housing Non-Housing Community Development	Citywide	Affordable Housing Development and Preservation Economic Development	CDBG: \$0	N/A

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Maintain and Preserve Existing Housing
	Goal Description	Maintain and preserve existing housing for 4 Households
2	Goal Name	New Affordable Housing
	Goal Description	Availability/Accessibility
3	Goal Name	Affordable Housing Rental Rehabilitation

	Goal Description	Affordable housing rehabilitation to benefit 222 LMI households
4	Goal Name	Community Funding/Public Services
	Goal Description	Public services activities to benefit 1200 0 LMI members of the community
5	Goal Name	Public services for low- and moderate-income residents at risk of eviction
	Goal Description	Provide 20 LMC individuals with up to \$5,000 in rental assistance
6	Goal Name	Fair Housing
	Goal Description	Provide fair housing services to benefit 26 LMI individuals
7	Goal Name	Public Services for Children and Youth
	Goal Description	Provide public services activities to 410 children
8	Goal Name	Public Services for Seniors
	Goal Description	Provide public services activities for 487 seniors
9	Goal Name	Public Services for Domestic Violence support
	Goal Description	Provide public services activities for 604 LMI individuals
10	Goal Name	Public Improvements including accessibility and improving public facilities
	Goal Description	Support activities that provide accessibility and access to public facilities such as homeless shelters
11	Goal Name	Assist Microenterprises and Small Businesses
	Goal Description	Support activities that support microenterprises and small businesses with loan funds to benefit LMI households
12	Goal Name	Explore the use of HUD Section 108 Loan Guarantee Program
	Goal Description	Support activities that assist in addressing the Affordable Housing Development and Preservation& Economic Development goals with the use of Section 108 funds.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Milpitas only receives Community Development Block Grant (CDBG) funding. If available and recommended in certain circumstances, the City Council may also augment the funds and contribute from local funds, such as the Community Promotion Fund (CPF). All the funds mentioned, are in efforts

to serve and improve the lives of low- and moderate-income persons in Milpitas.

Projects

#	Project Name
1	Catholic Charities of Santa Clara County (COVID-19)
2	Child Advocates of Silicon Valley
3	Next Door Solutions to Domestic Violence (COVID-19)
4	Senior Adults Legal Assistance (SALA)
5	Silicon Valley Independent Living Center (COVID-19)
6	The Health Trust (COVID-19)
7	YWCA Silicon Valley (COVID-19)
8	YWCA Silicon Valley (MUSD)
9	Silicon Valley Independent Living Center (COVID-19)
10	Child Advocates (COVID-19)
11	Milpitas Senior Center (COVID-19)
12	Milpitas Senior Center (COVID-19)
13	Milpitas Unified School District (COVID-19)
14	Project Sentinel (COVID-19)
15	Milpitas Food Pantry (COVID-19)
16	Terrace Gardens (COVID-19)
17	Rebuilding Together Silicon Valley (COVID-19)
18	Terrace Gardens – Oven Replacement
19	Rebuilding Together Silicon Valley – Sunnyhills
20	Rebuilding Together Silicon Valley
21	Project Sentinel (Fair Housing)
22	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are derived through qualitative research such as surveys, public meetings, public hearings and other avenues of resident input. The research has also impacted the priority needs that address the most vulnerable population in our communities. The City Council has established the priorities every two years to address those underserved needs.

AP-38 Project Summary

Project Summary Information

1	Project Name	Catholic Charities of Santa Clara County
	Target Area	Citywide

	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services
	Funding	CDBG: \$20,523
	Description	Investigate and resolve complaints for seniors and disabled adults in long term care facilities.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Catholic Charities' Long-Term Care Ombudsman Program expects to help approximately 92 Milpitas residents. The Long-Term Care Ombudsman will make visits at all long-term care facilities to ensure all clients are safe and properly cared for.
	Location Description	All long-term care facilities in Milpitas.
	Planned Activities	Site visits to long term care facilities and nursing homes and provide with case management for those clients with open cases.
	Planned Activities	Site visits to long term care facilities and nursing homes and provide with case management for those clients with open cases.
2	Project Name	Child Advocates of Silicon Valley
	Target Area	Citywide
	Goals Supported	Public Services for Children and Youth
	Needs Addressed	Community Services
	Funding	CDBG: \$10,000
	Description	Provides court appointed youths with volunteers to maintain life-long mentorship and guidance.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Child Advocates of Silicon Valley expects to serve 10 Milpitas foster children.
	Location Description	Milpitas, CA
3	Planned Activities	Organization will recruit, train more volunteers and providing essential mentor and guidance for youth.
	Project Name	Next Door Solutions to Domestic Violence
	Target Area	Citywide
	Goals Supported	Community Funding/Public Services
	Needs Addressed	Community Services
	Funding	CDBG: \$21,650
	Description	Next Door Solutions to Domestic Violence is a nonprofit, multi-cultural agency dedicated to providing proactive and progressive solutions to domestic violence. Next Door Solutions provides peer counseling, advocacy, legal help and support groups. Additionally, Next Door Solutions to Domestic Violence provides safe emergency shelter to victims of domestic violence and their children within a confidential and protected environment.

	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Next Door Solutions to Domestic Violence proposes to serve 62 Milpitas residents.
	Location Description	The office is located in San Jose.
	Planned Activities	Activities include emergency shelter, basic needs, including food and clothing, case management, and safety.
4	Project Name	Senior Adults Legal Assistance (SALA)
	Target Area	Citywide
	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services
	Funding	CDBG: \$10,000
	Description	Legal services in the form of advice/referrals, consultations/brief service, and legal representation will be provided to Milpitas elders in areas of law common to SALA's target population including, but not limited to, the following: Public Benefits (Social Security, SSI, Medicare, and Medi-Cal); Nursing Homes and Alternatives to Institutionalization (including Advance Directives); Elder Abuse; Housing Law, Consumer Problems; and Personal Affairs (including Simple Wills through SALA's No Fee Wills Panel). SALA will provide services through on-site appointments scheduled at intake days at least once a month at the Barbara Lee (Milpitas) Senior Center. Home visits will be made to elders in Milpitas who are homebound or who reside in nursing homes. Milpitas residents with urgent problems will also be served on an emergency basis by telephone. Milpitas residents who appear at SALA intake sites in other cities will also be served. SALA will also conduct one community education presentation annually for the participants at the Milpitas Senior Center. All services described herein will be provided by one of the attorneys on SALA's staff, a pro bono (volunteer) attorney, or a paralegal (either paid staff or volunteer).
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Senior Adults Legal Assistance (SALA) expects to serve 16 Milpitas clients.
5	Location Description	At their San Jose office, Milpitas Senior Center and Milpitas Library.
	Planned Activities	Legal assistance, including advising and counseling on basic rights. Facilitation access to public benefits to meet basic life needs and legal planning.
	Project Name	Silicon Valley Independent Living Center (SVILC)
	Target Area	Citywide
	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services
	Funding	CDBG: \$7,264

	Description	Silicon Valley Independent Living Center (SVILC) is a nonprofit, non-residential organization which serves all people with all types of disabilities, including seniors with disabling conditions, who live in Santa Clara County. SVILC provides residents with support tools and resources needed to live interdependently, and advocates for policies that ensure equal access and opportunity for all. SVILC is a peer-driven agency run by and for people with disabilities. As one of 28 independent living centers across the State of California, SVILC is committed to the principles of self-advocacy, personal empowerment and independent living.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The project expects to serve 44 Milpitas residents with disabilities.
	Location Description	San Jose
	Planned Activities	Assist low-income residents with disabilities in their search for affordable and accessible housing. Provide education and training workshops on how to conduct a housing search to transition from homelessness, from a health care facility, unstable or to permanent housing.
6	Project Name	The Health Trust
	Target Area	Citywide
	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services
	Funding	CDBG: \$16,000
	Description	The Health Trust Meals On Wheels program serves physically challenged, home-bound individuals, whether they are elderly, are recuperating after a recent hospitalization, or have disabilities confining them to a wheelchair. Trained drivers, most of whom are volunteers, deliver hot, nutritious meals five days a week along with frozen meals for preparation over the weekend. Drivers also provide daily wellness checks, making sure that clients are safe, alert and cared for. This service provides peace of mind not only to the clients, but also to their families.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Meals on Wheels plans to serve 16 Milpitas residents.
	Location Description	At each of the client's home.
7	Planned Activities	Provide seniors with daily healthy, hot meals.
	Project Name	YWCA Silicon Valley
	Target Area	Citywide
	Goals Supported	Community Funding/Public Services
	Needs Addressed	Community Services

	Funding	CDBG: \$10,000
	Description	The mission of the YWCA Support Services is to empower our diverse community to live free from domestic violence through the provision of safety, support services and self-empowerment.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	YWCA Silicon Valley expects to serve 42 Milpitas residents.
	Location Description	At YWCA and undisclosed emergency shelters.
	Planned Activities	Activities include emergency shelter, basic needs, including food and clothing, case management, and safety.
8	Project Name	YWCA Silicon Valley (MUSD)
	Target Area	Citywide
	Goals Supported	Community Funding/Public Services
	Needs Addressed	Community Services
	Funding	CDBG: \$40,000
	Description	YWCA Silicon Valley will provide intimate partner violence prevention and sexual assault prevention education to students between July 1, 2020 and June 30, 2021.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	YWCA Silicon Valley expects to serve 500 MUSD students from predominantly LMI households.
	Location Description	At an MUSD campus identified as having students from predominantly LMI households.
9	Planned Activities	Activities include education, workshops, and awareness events
	Project Name	Silicon Valley Independent Living Center (COVID-19)
	Target Area	Citywide
	Goals Supported	Community Funding/Public Services
	Needs Addressed	Community Services
	Funding	CDBG: \$23,071
	Description	Direct aid to the Rent Relief Program
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	SVILC expects to serve approximately 15 LMC residents
	Location Description	Throughout Milpitas
	Planned Activities	Providing rental assistance to LMC Milpitas residents at risk of eviction due to COVID-19.
10	Project Name	Child Advocates
	Target Area	Citywide
	Goals Supported	Public Services for Children and Youth
	Needs Addressed	Community Services
	Funding	CDBG: \$5,000
	Description	Funds will be used to meet social distancing and sanitation requirements, and help ensure the safety of CASAs and their youth when they are able to return to in-person visits
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Child Advocates of Silicon Valley expects to serve 10 Milpitas foster children. These funds will allow Child Advocates to safely meet these goals.
	Location Description	Throughout Milpitas
11	Planned Activities	Meet social distancing and sanitation requirements, and help ensure the safety of CASAs and their youth when they are able to return to in-person visits
	Project Name	Milpitas Senior Center (COVID-19)
	Target Area	Citywide
	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services
	Funding	CDBG: \$25,000
	Description	Loan laptops/tablets to seniors to help counter social isolation and improve access to information.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Technology for Seniors Program will serve approximately 30 qualifying Milpitas resident seniors (ages 62+) by offering a laptop or tablet (for loan) in coordination with the Barbara Lee Senior Center.
	Location Description	455 E Calaveras Blvd

	Planned Activities	Funding will be used to loan laptops/tablets to seniors to help counter social isolation and improve access to information due to COVID-19.
12	Project Name	Milpitas Senior Center (COVID-19)
	Target Area	Citywide
	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services
	Funding	CDBG: \$ 5080 0,000
	Description	Funds will be used to supplement the Santa Clara County Senior Nutrition program designed to assist low income seniors who are most vulnerable to COVID-19.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Senior Nutrition Program will aim to serve approximately 105-168 new Milpitas senior adults (ages 62+) by providing a hot nutritious meal each day
	Location Description	455 E Calaveras Blvd
	Planned Activities	Funds will be used to supplement the Santa Clara County Senior Nutrition program designed to assist low income seniors who are most vulnerable to COVID-19.
13	Project Name	Milpitas Unified School District (COVID-19)
	Target Area	Citywide
	Goals Supported	Public Services for Children and Youth
	Needs Addressed	Community Services
	Funding	CDBG: \$10,000
	Description	The purpose of the Weekend Snacks for McKinney Vento Students Project is to improve the health of our students by providing nutritious snacks on non-school day (weekend) to combat food insecurity.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Weekend Snacks for McKinney Vento Students Project will offer over 400 McKinney Vento Students in Milpitas two days' worth of nutritious snacks every weekend between September and November 2020, or until funding is exhausted.
	Location Description	MUSD
	Planned Activities	Funding will be used to improve the health of our students by providing nutritious snacks on non-school day (weekend) to combat food insecurity.
14	Project Name	Project Sentinel (COVID-19)
	Target Area	Citywide
	Goals Supported	Community Funding/Public Services
	Needs Addressed	Community Services

	Funding	CDBG: \$6,494
	Description	It Takes a Village Program: Provide wraparound rent relief/reduction services involving all parties in the process, including the tenant, property owner, mortgage holder, and mediators.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Project Sentinel's "It Takes a Village" 2021 Program goals are to assist with 5 residents.
	Location Description	Throughout Milpitas
	Planned Activities	It Takes a Village Program: Provide wraparound rent relief/reduction services involving all parties in the process, including the tenant, property owner, mortgage holder, and mediators
	Planned Activities	It Takes a Village Program: Provide wraparound rent relief/reduction services involving all parties in the process, including the tenant, property owner, mortgage holder, and mediators
15	Project Name	Milpitas Food Pantry (COVID-19)
	Target Area	Citywide
	Goals Supported	Community Funding/Public Services
	Needs Addressed	Community Services
	Funding	CDBG: \$2,300,000000
	Description	This project will fund two employees to assist with the Milpitas Food Pantry's daily operations
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The funding will allow the Milpitas Food Pantry to 1,000 low-income residents of Milpitas.
16	Location Description	Milpitas Food Pantry
	Planned Activities	Funds will be used to hire two employees to assist with the Milpitas Food Pantry's daily operations
	Project Name	Terrace Gardens Senior Housing (COVID-19)
	Target Area	Citywide
	Goals Supported	Public Services for Seniors
	Needs Addressed	Community Services
	Funding	CDBG: \$37,456
	Description	The project proposed will provide meal delivery to residents, rather than dinner being held in the dining room. Additionally, cleaning supplies and PPE will be purchased to keep up with necessary sanitation practices for our at-risk seniors
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	184 low and very low-income seniors will benefit from this funding.
	Location Description	186 Beresford Court
	Planned Activities	Funding will be used for meal delivery to residents, rather than dinner being held in the dining room, to keep proper social distancing. Cleaning supplies and PPE will be purchased to keep up with necessary sanitation practices
17	Project Name	Rebuilding Together Silicon Valley
	Target Area	Citywide
	Goals Supported	Maintain and Preserve Existing Housing
	Needs Addressed	Affordable Housing Development and Preservation
	Funding	CDBG: \$20,000
	Description	Restock personal protective equipment
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 LMC residents will benefit from this funding.
	Location Description	Throughout Milpitas
	Planned Activities	Restock personal protective equipment to allow staff to continue to provide services to the community
18	Project Name	Terrace Gardens Senior Housing - Oven Replacement
	Target Area	Citywide
	Goals Supported	Affordable Housing Rental Rehabilitation
	Needs Addressed	Affordable Housing Development and Preservation
	Funding	CDBG: \$20,000
	Description	The project will replace two commercial ovens in the kitchen.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	184 low and very low-income seniors will benefit from this funding.
	Location Description	186 Beresford Court

	Planned Activities	The project will replace two commercial ovens in the kitchen.
19	Project Name	Rebuilding Together Silicon Valley - Sunnyhills
	Target Area	Citywide
	Goals Supported Needs Addressed	Maintain and Preserve Existing Housing
		Affordable Housing Development and Preservation
	Funding	CDBG: \$153,467
	Description	The proposed activity would be to replace 37 roofs on the existing buildings at the Sunnyhills tenant based rental assistance apartment complex.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The proposed activity will assist 37 LMC units
	Location Description	Sunnyhills Apartment Complex
	Planned Activities	The proposed activity would be to replace 37 roofs on the existing buildings at the Sunnyhills tenant based rental assistance apartment complex.
20	Project Name	Rebuilding Together Silicon Valley
	Target Area	Citywide
	Goals Supported	Maintain and Preserve Existing Housing
	Needs Addressed	Affordable Housing Development and Preservation
	Funding	CDBG: \$25,205
	Description	This project will provide low-income homeowners home repairs, rehabilitation, accessibility and mobility services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Rebuilding Together Silicon Valley Home Repair/Rehab grant will impact 4 Milpitas households.
	Location Description	At various homes located in the City of Milpitas
	Planned Activities	Continue providing home repairs, rehabilitation, accessibility and mobility services work for low-income homeowners
21	Project Name	Project Sentinel (Fair Housing)
	Target Area	Citywide
	Goals Supported	Fair Housing
	Needs Addressed	Community Services
	Funding	CDBG: \$56,290

	Description	Project Sentinel is a private nonprofit agency providing fair housing, tenant-landlord counseling and dispute resolution services to the City of Milpitas. In addition to counseling and case intake, education and outreach activities will be ongoing. Outreach activity includes: the publication of Rent Watch, a rental housing advice column; distribution of brochures, radio public service announcements and public presentations and workshops. Presentations and workshops are provided to a wide spectrum of the community: ESL classes at local schools; civic groups like the Rotary and Lions; social service agencies like Catholic Charities and Next Door Solutions; municipal offices such as the Senior Center and Community Center; housing provider associations such as the Apartment Owners Association (AOA). Program services are delivered by designated staff in the agency's Fremont office using a local Milpitas phone line and by staff in the agency's main office at 1490 El Camino Real, Santa Clara. Office hours for counseling and case intake are from 9:00 am to 4:00 pm, Monday through Friday. Evening and week-end appointments are provided when necessary. Tenant-Landlord counseling/Dispute Resolution includes all areas of concern in rental housing; however, evictions and substandard housing complaints receive priority attention. Mediations and conciliations are conducted by trained staff and volunteers. Services are delivered in a neutral, unbiased manner to all parties engaged in the rental housing relationship. Fair Housing services of community education, and complaint investigation are provided from the corporate office and other public facilities within the City of Milpitas (library, community center). HUD-certified mortgage default counseling and First Time Homebuyer workshops are open to Milpitas residents. These services are provided from Project Sentinel's office at the Milpitas Sobrato Center.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Project Sentinel will provide service for 26 Milpitas residents.
	Location Description	At various venues in Milpitas and also their Santa Clara office.
	Planned Activities	Provide educational presentations, outreach, and brochures at a variety of venues. Provide information and referral services and investigate cases of alleged discrimination.
22	Project Name	Program Administration
	Target Area	Citywide
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding Description	CDBG: \$78,890 Program Administration
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Milpitas
	Planned Activities	Program Administration

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Not applicable. The City of Milpitas does not set geographic concentration areas for assistance. Instead the City helps fund organizations that provide supportive services to low- and moderate-income individuals throughout the City.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable

Discussion

Not applicable

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City adopted Affordable Housing Ordinance No. 297 on June 12, 2018. The Affordable Housing Ordinance requires that all new developments over 10 units requires 15% affordable units. On March 5, 2019, the City established residential and non-residential affordable housing fees.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	200
Special-Needs	1,500
Total	1,700

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	41
Acquisition of Existing Units	0
Total	61

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City anticipates the construction of approximately 133 new extremely-low/very-low income units, 188 low-income units, and 20 moderate-income units in the next few years. These will be built as stand-alone affordable housing and as mixed-income housing in compliance with the City's Affordable Housing Ordinance.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Milpitas currently does not have any public housing. However, there is one Project-based Section 8 property in the City, the Sunnyhills Apartments. The Sunnyhills Apartments is a 171-unit development in which 149 units receive project-based Section 8 vouchers. The Project-based Section 8 vouchers provides rental assistance for each unit between the Department of Housing and Urban Development (HUD) established Fair Market Rent (FMR) for the area and what the tenant can afford to pay. Its aim is to be competitive with the local market thus incentivizing the owner to rent to low income households. The City has agreed to extend the HUD contract for another five years.

Actions planned during the next year to address the needs to public housing

This is not applicable to the City of Milpitas as there are no public housing units owned or managed by the Housing Authority of the County of Santa Clara in the City.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable. There are no public housing units in the City of Milpitas.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The County of Santa Clara and the City have designated homelessness as a critical issue. Although the total homeless population is declining as a whole, there still remains 7,394 homeless persons. In Santa Clara County's 2019 Point-in-Time Census & Survey Comprehensive Report, the survey identified a total of 125 unsheltered homeless persons in Milpitas. Notably, there was an 89% increase in unsheltered homeless persons in Milpitas. Given the complexity of homelessness, interagency and interregional collaboration is crucial in solving the homeless issue.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Milpitas partners with Santa Clara County Continuum of Care to conduct the bi-annual Homeless Point in Time survey. In January 2019, Point-in-Time Count was conducted by the County of Santa Clara, the City of San Jose and Applied Survey Research for the 2019 Santa Clara County's biennial Point-in-Time count of homeless persons as required by the U.S. Department of Housing and Urban Development (HUD). The group, along with volunteers, did a physical count of those individuals residing outside a sheltered home i.e. parks, vehicles, highways, creeks etc. The survey and count were crucial as it is used for important qualitative and quantitative data as a representative sample to understand where they resided and respond to any immediate needs. The homeless were surveyed about a variety of issues including shelter, services and assistance. Staff will also participate in the preparation of the upcoming 2019 bi-annual Santa Clara Homeless Census Survey.

On September 17, 2019, the City of Milpitas authorized the creation of a Rent Review Program, which allows any tenant who is facing an annual rent increase of 5 percent or more to request a review, either on the phone, in person, or both, to try and mediate the situation between them and their landlord. If neither option brings a resolution, the renter can request a hearing in front of a five-member rent review board, though the decisions of the board would be non-binding. The City of Milpitas has contracted with Project Sentinel to administer the program.

On October 15, 2019, the City Council authorized the creation of a Pilot Rent Relief Program, which provides financial assistance to Milpitas residents and families that have emergency housing needs. The City of Milpitas has contracted with the Silicon Valley Independent Living Center to administer the program. On June 16, 2020, the City Council authorized the removal of Pilot from the name and

established the Rent Relief Program as a permanent program.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Milpitas will address emergency shelter and transitional housing needs of homeless persons by continuing to coordinate services between the City's Police, Building Safety & Housing , and Public Works Departments and our local service providers, such as LifeMoves.

CDBG Funded

- Next Door Solutions to Domestic Violence: Next Door Solutions to Domestic Violence provides client-centered, community-based supportive services for victims of domestic violence and his/her children. The organization also provides undisclosed emergency shelter when requested and needed by the individual and/or family.
- YWCA Silicon Valley (YWCA): YWCA Silicon Valley empowers women and her children to end racism and violence through offering supportive services for self-improvement and undisclosed emergency shelter for short-term to a longer amount of time if needed. YWCA also provides clients referrals to permanent housing if possible, and available.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Milpitas is involved and participates in the Santa Clara County Continuum of Care that is dedicated to ending and preventing homelessness in the County. The Santa Clara County Continuum of Care has community-wide efforts to end homelessness through fostering relationships, program and systematic changes.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As mentioned in the previous paragraph of CDBG funded programs related to emergency shelter, the City also funds organizations that take proactive measures in helping individuals in need of legal help, youth needs and concerns and fair housing so that he/she can become informed of his or her rights

before the individual is forced into homelessness.

CDBG and City Local Funds

- **Rent Relief Program:** The Silicon Valley Independent Living Center has been chosen to administer the City's Pilot Rent Relief Program, which offers low- and moderate-income residents no more than 3 months of rental assistance to prevent eviction, avoid community displacement, and to remain housed.
- **Child Advocates of Silicon Valley:** Child Advocates connect court appointed special advocates (CASAs) to foster children. These volunteers must make a commitment to the children for a long-term, many for his or her entire life. The consistent support of the CASA is often the only adult who has steadily remained with the child, providing crucial mentorship.
- **Seniors Adults Legal Assistance (SALA):** SALA is committed to providing free-legal services to seniors. Legal services that SALA provides ranges from: public benefits, long-term care, alternatives to institutionalization, elder abuse, long-term care insurance, incapacity planning, probate, simple wills and housing – related to Landlord-Tenant issues. Often, many seniors do not know his or her housing rights or sign over the will of their house without knowing, and with fixed income, many are unable to provide legal help. SALA provides legal help free of charge for these low to extremely-low income seniors.

Discussion

Please see discussion above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Along with other jurisdictions in Santa Clara County, the City of Milpitas is facing many obstacles in creating more affordable housing. The many constraints that the City is facing is the limited amount of developable land, government constraints, infrastructure and public facilities constraints, environmental, housing for persons with disabilities, and financing and construction costs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Resolution No. 8523

The City adopted Resolution No. 8523 on February 2, 2016, which recognizes homelessness as a crucial problem in the County and will help contribute to future affordable housing projects that will house homeless.

Affordable Housing Ordinance

On June 12, 2018, the City Council adopted Affordable Housing Ordinance No. 297 which requires that any new development with 10 or more units must include 15% of the units these units as affordable. The ordinance applies to both rental and ownership developments.

Density Bonus Ordinance

To attract developers to build affordable units, the Density Bonus Ordinance will allow developers the ability to build above their permitted densities in permitted zoning districts in exchange for the construction of affordable units.

Below Market Rate Ownership

The City manages a Below Market Rate (BMR) Ownership program for first-time, income-qualified homebuyers. Once a unit from the current BMR housing stock becomes available, a qualified applicant from the waiting list will have the ability to purchase a home in Milpitas at one of the various developments throughout the City. For qualified households, the City also provides a loan of up to

\$50,000.

Fair Housing

Milpitas provides CDBG funds to Project Sentinel. Project Sentinel is a reputable organization that provides expertise in fair housing and tenant-landlord dispute. Services include information, referrals, community outreach and education in several languages other than English, investigation, and resolving fair housing complaints. In addition, they provide education and outreach to property owners, and property management to become proactive in their housing policies.

Discussion:

Please see discussion above.

AP-85 Other Actions – 91.220(k)

Introduction:

The most significant obstacle to addressing the underserved needs for fiscal year 2020-2021 is the lack of sufficient federal, state, and local funds to carry out all the necessary programs, activities and projects.

Actions planned to address obstacles to meeting underserved needs

The diminishing amount of funds continues to be the most significant obstacle to addressing the needs of underserved populations. To address this, the City supplements its CDBG funding with other resources and funds, such as:

- The City of Milpitas Affordable Housing Fund – Used primarily to increase the number of new affordable housing units. It is funded through fees collected from developers in accordance with Affordable Housing Ordinance 297. As an example, the City used these funds to initially fund the Pilot Rent Relief Program the City established in November 2019.
- The City's provides loans on an ongoing, as qualified basis for BMR applicants to qualify for purchasing an available BMR unit.
- Measure A Affordable Housing Bond was approved by voters in November 2016 that approved \$950 million dollars for the County to address housing needs for the most vulnerable residents, those in the extremely low-income households.

Actions planned to foster and maintain affordable housing

The City has taken proactive steps to help decrease the barriers in affordable housing through the following ordinances:

Resolution No. 8523

The City adopted Resolution No. 8523 on February 2, 2016, which recognizes homelessness as a crucial problem in the County and will consider contributing to future affordable housing projects that will house the homeless. The City is in discussion to create its first 100% permanent supporting housing project in Milpitas.

Affordable Housing Ordinance

On June 12, 2018, the City Council adopted Affordable Housing Ordinance No. 297 which requires that any new development with 10 or more units must include 15% of the units these units as affordable.

The ordinance applies to both rental and ownership developments.

Density Bonus Ordinance

To attract developers to build affordable units, the Density Bonus Ordinance will allow developers the ability to build above their permitted densities in permitted zoning districts in exchange for the provision of affordable units in the development.

Below Market Rate Ownership

The City manages a Below Market Rate (BMR) Ownership program for first-time, income-qualified homebuyers. Once a unit from the current BMR housing stock becomes available, the homebuyer will have the ability to purchase a home in Milpitas at one of the various developments throughout the City. For qualified households, the City also provides a loan of up to \$50,000.

Fair Housing

Milpitas provides CDBG funds to Project Sentinel. Project Sentinel is a reputable organization that provides expertise in fair housing and tenant-landlord dispute. Services include information, referrals, community outreach and education in several languages other than English, investigation, and resolving fair housing complaints. In addition, they provide education and outreach to property owners, and property management to become proactive in their housing policies.

Actions planned to reduce lead-based paint hazards

The County of Santa Clara has received funding from State's Department of Health Service and Federal Government for Center for Disease Control to implement a Childhood Lead Poisoning Prevention Program. The funded programs include: community outreach screen, case management and public education to inform low-to-moderate income and older communities. The project will then follow up with environmental testing, lead-based education, blood-lead testing for children, hazard reduction grants and follow up with monitoring and testing.

Milpitas has adopted a Lead-Based Paint Management Plan which complies with HUD Based Paint regulations, which outlines the required states of abatement and remediation for rehabilitation projects. In addition, the City publicize and identifies lead-based hazards and older residential projects through its Code Enforcement Division and Building Department. In addition, projects undergoing rehabilitation, under the City's Rehabilitation, provides technical assistance and abatement of lead-

based paints.

Actions planned to reduce the number of poverty-level families

The City of Milpitas will follow these actions:

- Work with non-profit housing developers to fund and provide more affordable housing opportunities to address the homeless problem and needs of very low and low-income households.
- Provide funding and supportive services to prevent very low-income persons and families from becoming homeless and assist them in ending the cycle of homelessness.
- Address the employment and income needs of individuals and families who are economically disadvantaged, including persons who are homeless, who have disabilities, and those who are participating in the County of Santa Clara Welfare-to-Work Programs.
- Provide funding for a variety of services and referrals to assist people in obtaining access to public assistance to prevent poverty.
- Per Section 3, if there are HUD funded projects that can create direct economic opportunities must take every effort to recruit, target and directed towards low and very low-income residents and businesses.

Actions planned to develop institutional structure

The City is striving to improve intergovernmental and private sector cooperation to synergize efforts and resources and develop new revenues for community service needs and the production of affordable housing. Collaborative efforts include:

- Regular quarterly meetings between entitlement jurisdictions at the CDBG Coordinators Meeting and Regional Housing Working Group
- Joint jurisdiction Request for Proposals and project review committees
- Coordination on project management for projects funded by multiple jurisdictions. Recent examples include the effort by the County to create a regional affordable housing fund, using former redevelopment funds that could be returned to the County to use for affordable housing. Another effort underway involves the possible use of former redevelopment funds to create a countywide pool for homeless shelters and transitional housing. These interactions among agencies generate cohesive discussion and forums for bridging funding and service gaps

on a regional scale.

Actions planned to enhance coordination between public and private housing and social service agencies

The City benefits from a strong jurisdiction and region-wide network of housing and community development partners, such as the County and the CoC. To improve intergovernmental and private sector cooperation, the City will continue to participate with other local jurisdictions and developers in sharing information and resources.

Discussion:

Please see discussion above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I) (1, 2, 4)

Introduction:

The City of Milpitas only receives CDBG funds and will receive the following program income for FY20-21.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$8,959
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$8,959

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%