



CITY OF MILPITAS

Economic Development and Trade Commission

SPECIAL MEETING MINUTES

3:30 PM

Tuesday, March 28, 2023

Milpitas City Hall

First Floor Committee Conference Room

455 E. Calaveras Boulevard

- CALL TO ORDER** Chair McNeil called the meeting to order at 3:31 PM
- PLEDGE OF ALLEGIANCE** Commissioner Daryani led the pledge of allegiance.
- ROLL CALL** Economic Development Specialist Michael Thomas called the roll.
- PRESENT:** Chair Casey McNeil, Commissioners Paul Medawar, Parkash Daryani, Lynne Rice; Alternate Commissioners Conrad Schapira and Michael Nguyen; Mayor Carmen Montano (Council Liaison); Economic Development Director Alex Andrade, Economic Development Specialist Michael Thomas
- ABSENT:** Vice Chair Norwood; Commissioners Romero and Stephen Huang (Student Commissioner)
- SEATING OF ALTERNATES** Alternate Commissioner Schapira seated in place of Vice Chair Norwood
Alternate Commissioner Nguyen seated in place of Commissioner Romero
- APPROVAL OF AGENDA** Recommended Action: Approve March 28, 2023 special meeting agenda of the Economic Development and Trade Commission as submitted
- MOVER/SECONDER:** Daryani/Schapira
RESULT: Approved
AYES: Nguyen, Schapira, Medawar, Daryani, Rice, McNeil
NOES: None
ABSTENTIONS: None
- APPROVAL OF MINUTES** No meeting minutes from previous meetings were agendized.
- PUBLIC FORUM** No public comment was submitted.
- ANNOUNCEMENTS** Commissioner Rice reported that the Great Mall will host third and fourth grade students from Milpitas Unified School District on April 21 from 10:00 AM to 12:00 PM in celebration of Earth Day.

Mayor Montano stated that the City Council has been participating in preliminary budget meetings with City staff as part of the annual budget preparation process. Mayor Montano stated she met with Congressmember Ro Khanna recently regarding the City's application for Main Street revitalization funding, which is under consideration by Congress. Director Andrade asked Mayor Montano the amount of the funding available and eligible costs related to this request. Mayor Montano available funding was \$2 million dollars and eligible costs included street tree lighting.

Director Andrade welcomed new Alternate Commissioners Schapira and Nguyen to the Commission whose appointments were approved by the City Council on March 21, 2023.

BUSINESS ITEM

9a. Commissioner Roles and Responsibilities

Recommended Action: Provide input and define Commissioners' roles, responsibilities and interaction with City staff.

Chair McNeil introduced this item and Director Andrade, who delivered a slide presentation dated March 28, 2023. Chair McNeil expressed his desire to maximize the Commission's decision-making ability and Commissioners' contributions. Chair McNeil also expressed interest in identifying ways the Commission can discuss and deliberate on items outside of the Commission's scope if allowed.

Commissioner Rice requested Milpitas' daytime population estimate. Director Andrade said staff will research the question and follow up with response via follow-up off-agenda communication with the Commission.

Chair McNeil asked how the Commissioners can support staff. Director Andrade said that the Commission is to provide recommendations to the City Council in an advisory role.

Chair McNeil invited commissioners to introduce themselves and briefly explain their professional background, knowledge, and experience.

Commissioner Daryani expressed a desire to do more strategic out-of-market business attraction of technology and light industrial employers and that the City offer incentives to retain existing businesses. Mr. Daryani also suggested the Commission be able to generate and discuss new ideas.

Commissioner Medawar expressed a desire to increase tourism in Milpitas.

Commissioner Schapira expressed a desire to retain manufacturing businesses and industrial land. Mr. Schapira also expressed a desire to understand how the Commission can move things forward and interact with Economic Development, Planning and Building staff

Commissioner Nguyen expressed a desire to contribute to the Commission's mission and learn more about economic development.

Mayor Montano encouraged the commissioners to apply their knowledge, skills, abilities and experience to help make Milpitas a desired place to live and work.

Director Andrade summarized the Commission's FY 23 Workplan and the annual workplan development and adoption process, as well as staff's recent outreach efforts to the business community.

No public comment was submitted on this item.

After discussion, motion to create a new standing agenda item known as *New Business Item Discussion* limited to 10 minutes to introduce additions and modifications to the Commission's workplan and purview.

MOVER/SECONDER: Rice/Daryani

RESULT: Approved

AYES: Nguyen, Schapira, Medawar, Daryani, Rice

NOES: McNeil

ABSTENTIONS: None

ADJOURNMENT Motion to adjourn this meeting at 5:21 PM

MOVER/SECONDER: Daryani/Rice

RESULT: Approved

AYES: Nguyen, Schapira, Medawar, Daryani, Rice, McNeil

NOES: None

ABSTENTIONS: None