



CITY OF MILPITAS

ECONOMIC DEVELOPMENT & TRADE COMMISSION

REGULAR MEETING

AGENDA

[4:30 PM]

Monday, September 11, 2023
1ST Floor Committee Conference Room
455 E. Calaveras Blvd., Milpitas

1. Call to Order (4:30 PM)
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: September 11, 2023
6. Approval of Meeting Minutes: May 8, 2023
7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

- a. Commissioners
- b. City Council Liaison
- c. City Staff

9. Business Items

a. **Comprehensive Zoning Ordinance Update – Kristina Phung, Assoc. Planner (4:45 PM)**

Receive a progress report on the work completed to date on Phase 1 of the Comprehensive Zoning Update. This item's nexus is [Economic Development Element Goal ED-1](#), which is to cultivate a strong, stable and diverse local economy.

Recommendation: Receive presentation and provide suggestions on the draft zoning districts (Business Park Research and Development Zone [BPRD] and Metro Area Zones).

b. **Manufacturing Day 2023 – Michael Thomas, Economic Development Spc. (5:10 PM)**

Receive a status update regarding planning and preparing for the 7th Annual Manufacturing Day event in Milpitas and provide suggestions on event preparation. This item's nexus is [Economic Development Strategy 17](#) and annual EDTC Workplan.

Recommendation: Receive presentation and provide event planning feedback.

c. **Commission FY 24 Workplan – Alex Andrade, Economic Development Director (5:20 PM)**

Discuss and prepare annual work plan to identify anticipated topics, assignments and goals over a 12-month period for consideration by City Council in the fall. This item's nexus is [The Commissioners Handbook](#).

Recommendation: Identify prospective topics, assignments and goals for development and consideration at a future Commission meeting in preparation of City Council consideration.

10. Adjournment – Next Regular Meeting Scheduled for Monday, October 9

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the [Milpitas Municipal Code as Title I Chapter 310](#) and is available online at the City's website www.milpitas.gov.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online at

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