



CITY OF MILPITAS

Youth Advisory Commission

REGULAR MEETING AGENDA

6:00 PM

Thursday, September 14, 2023
Milpitas Teen Center
40 N. Milpitas Blvd.
Classroom 140/141

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: September 14, 2023
6. Approval of Meeting Minutes: August 10, 2023

7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

9. Business Items

A. Commission Nominations – Chair/Vice Chair

Background: Per the Youth Advisory Commission bylaws, “A Chair and Vice Chair will be selected annually at the first meeting of the calendar year from the appointed members for a term of one year. The Chair will call for meeting and preside over all sessions. In the absence of the Chair and Vice Chair, the member with the longest continuous service on the Commission will preside.” The Chair’s role is to call the meeting to order, state the items to be discussed, permit all members the opportunity to be heard, allow comment from the public, call for a vote as required, work with City Staff liaison to ensure successful meetings. The Vice Chair’s role is to serve as the Chair whenever the Chair is absent.

No commissioner shall serve more than three years as the Chair or Vice Chair on any Milpitas Commission.

Recommendation: Accept nomination for the positions. Confirm that the nominated individuals are willing to service if elected. Make a motion regarding the chair, second and vote. Make a motion regarding the vice chair, second and vote.

B. Work Plan 2023-24 Completion– City Staff/Commission

Background: At the beginning of each fiscal term, the Youth Advisory Commission develops a work plan for the upcoming term. This plan encompasses goals for the Commission. Preparation of this work plan will be presented to City Council for approval.

Recommendation: Create and establish workplan for the 2023-24 fiscal year to then be sent to City Council for approval. This will include dates and times for execution of events.

C. City Liaison Reports

- a. Report from City staff
- b. Report from Councilmember

D. Upcoming Agenda Items – City Staff

- a. YAC Scholarship
- b. YAC Workplan 2023-24

10. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 e-mail:

mmutalipassi@milpitas.gov

Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.milpitas.gov by selecting "I Want to . . . View" link.

Materials related to an item on this are available for public inspection on the City website. Commission agendas and related materials can be viewed online: <https://ca-milpitas.civicplus.com/129/Agenda-Minutes>
(select meeting date from drop down)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.milpitas.gov or at Milpitas City Hall.
Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Vince Collantes at 408-586-3231 or send an e-mail to vcollantes@milpitas.gov prior to the meeting. You may request a larger font agenda, or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.