

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, October 3, 2018

- I. **Call to Order & Roll Call** Vice Chair Kathapurkar called the meeting to order at 7:01 PM
Present: Vice Chair Kathapurkar, Syed Mohsin, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong, Mike Bilbao

Alternate Commissioners Present: Michael Lee, George Chen, Vishal Gandhi

Absent Commissioners: Chair Batilo, and Oscar Leon
- II. **Seating of Alternates** – Commissioners Lee and Chen
- III. **Pledge of Allegiance** – Vice Chair Kathapurkar led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Mohsin motioned, and Commissioner Bilbao seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of September 5, 2018** – Commissioner Mohsin motioned, and Commissioner Bilbao seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – Andrea Fraumau and guest attended to learn more about the Commission.
- VII. **Announcements** – none
- VIII. **Liaison Report** – Vice Mayor Grilli was not present.
- IX. **Business Items**

A. Gateway Sign

The CAC has been discussing gateway signs for the City. This is a continuation of the discussion. Commissioner Truong gave a presentation of gateway signs. Next steps suggested was to pin point addresses, ownerships of current signs, streamline designs, and engage with Arts Commission for design ideas.

Commissioner Manassau asked if the idea was to replace or improve current signs due to large costs and suggested taller signs.

Commissioner Gandhi commended the subcommittee for a good presentation and that the group work on unifying and improving signs and figure out the ownerships of current signs. Commissioner Lee advise the group to look at the land issues around signs and seek if the City Council would have appetite for a new sign or using funds for this.

Commissioner Sharma suggested a simple sign, "Please come again."

Commissioner Mohsin suggested simple, elegant sign and standardizing signs.

Commissioner Rosario suggested putting donors on sign, preparing drawing, cost before presenting.

Commissioner Kathapurkar suggested that the CAC look at the value, cost and time to/before

presenting to Council and maybe an idea to bring to GPAC.

Commissioner Gandhi suggested to add this type of project to CIP and to contact Chamber of Commerce.

Commissioner Truong took note of all this and will follow up with scope and the Planning Department.

B. General Plan Advisory Committee Report

CAC members serving on the City's General Plan Advisory Committee (GPAC).

Commissioner Truong gave the update that in the past meeting the items that were discussed were specific areas such as the Midtown area. She stated the next meeting will be October 17th and Commissioner Manassau asked for time, which Commissioner Truong stated 6 pm in the Committee Room. Commissioner Mohsin asked for high level notes of the meeting.

C. Work Plan

The Commission revisit the work plan for the 2018-19.

Commissioner Lee mentioned Pumpkin in the Park and for CAC to participate and table.

CAC agreed to participate from 9:30 am – 12:30 pm on October 27, 2018. Commissioner Lee will circulate sign up to sheet and other commissioners reiterated the need for others to commit to their time.

X. Commissioners Round Table –

1. Commissioner Lee announced he will not seek for reappointment at the end of January 2019 and will look to at being appointed to the Planning Commission.
2. Commissioner Mohsin announced he would also be looking at other commissions.
3. Commissioner Manassau informed the group that her golf team won 2nd place at a gold tournament of over 145 females.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bilbao, Batilo (A)
Town Hall Meeting:	Kathapurkar, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)
Gateway Sign:	Rosario, Truong, Batilo, Kathapurkar (A)

- XI. Adjournment** – The meeting was adjourned at 8:21 PM to the next meeting of November 7, 2018. Commissioner Bilbao motioned and Commissioner Truong second.