



CITY OF MILPITAS

Economic Development and Trade Commission

REGULAR MEETING MINUTES

4:30 PM

Monday, September 11, 2023

First Floor Committee Conference Room

1. **CALL TO ORDER** Chair Casey McNeil called the meeting to order at 4:32 PM.
2. **PLEDGE OF ALLEGIANCE** Commissioner Romero led the pledge of allegiance.
3. **ROLL CALL** Economic Development Specialist Michael Thomas called the roll.

PRESENT: Chairperson Casey McNeil, Commissioners Lynne Rice, Parkash Daryani, Cheri Romero and Victor San Vicente. Alternates Conrade Schapira and Michael Nguyen. Mayor Carmen Montano (Council Liaison), and City staff: Alex Andrade, Daniel Degu, Michael Thomas and Margaret Tamisiea

ABSENT: Vice Chairperson Chris Norwood
4. **SEATING OF ALTERNATES** Alternate Member No. 1: Conrad Shapira was seated in place of Vice Chair Norwood

Alternate Member No. 2: Michael Nguyen was seated in place of the vacant seat representing the hospitality sector
5. **APPROVAL OF AGENDA** **Recommended Action:** Approve September 11, 2023 regular meeting agenda of the Economic Development & Trade Commission as submitted.

Mover/Second: Rice/Daryani

Motion carried by a vote of: AYES: 7 NOES: 0

Ayes: Nguyen, Shapira, San Vicente, Romero, Daryani, Rice, McNeil

Noes: None **Abstentions:** None
6. **APPROVAL OF MINUTES** **Recommended Action:** Approve May 8, 2023 regular meeting minutes of the Economic Development & Trade Commission as submitted.

Mover/Second: Daryani/Schapira

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Nguyen, Shapira, San Vicente, Romero, Daryani, McNeil

Noes: None **Abstentions:** Rice
7. **PUBLIC FORUM** No public comment was submitted.

8. ANNOUNCEMENTS Commissioner Rice stated that the Great Mall of Milpitas will host its annual family festival Saturday, October 14 from 11:00 AM to 3:00 PM.

Mayor Montano stated that The City will propose extending the SMART on-demand shuttle service operational hours to service operator Rideco. New operational hours would be Monday through Saturday from 6:00 AM to 9:00PM. Mayor Montano requested transient occupancy tax revenue from hotel bookings resulting from events held at Levi's Stadium in August.

Economic Development Coordinator Daniel Degu announced his final day of employment with The City of Milpitas will be September 20. Mr. Degu informed the Commission of Worker Adjustment Retraining Notification's (WARN) received by the City since July. The Commission requested that business openings and closings be agendaized for a future Commission meeting.

Sr. Special Project Associate Margaet Tamsiea informed the Commission of the business improvement district stakeholder meetings schedule.

Specialist Thomas informed the Commission of the business representative seat vacancy on the Energy & Environmental Sustainability Commission and asked commissioners to inform eligible individuals about this opportunity.

BUSINESS ITEMS 9a. Comprehensive Zoning Ordinance Update

Recommended Action: Receive presentation and provide suggestions on the draft zoning districts (Business Park Research and Development Zone and Metro Area Zones).

Chairperson McNeil introduced this item. Associate Planner Kristina Phung presented a slide deck dated September 11, 2023.

Chairperson McNeil opened the public forum.

Senior Construction Manager Phil Sidles with real estate developer Goodman North America expressed concerns with proposed Business Park-Research and Development zoning standards.

Director Andrade read an email from industrial real estate broker Matt Taylor who expressed concerns with proposed Business Park-Research and Development zoning standards.

Chairperson McNeil closed the public forum.

After discussion, the following motion was made: Receive presentation and incorporate the Commission's suggestions.

Mover/Seconder: Rice/Daryani

Motion carried by a vote of: AYES: 7 NOES: 0

Ayes: Nguyen, Shapira, San Vicente, Romero, Daryani, Rice, McNeil

Noes: None **Abstentions:** None

9b. Manufacturing Day 2023

Recommended Action: Receive presentation and provide event planning feedback.

Chairperson McNeil introduced this item.

Specialist Thomas provided a status update regarding planning and preparations for the 7th Annual Manufacturing Day event in Milpitas.

Mayor Montano asked if Metro Education students would be invited to the Manufacturing Day event. Staff will forward inquiry to Milpitas Unified School District staff for follow-up.

Commissioner Rice offered to assist with event preparation and execution.

Chairperson McNeil opened the public forum on this item and no comment was submitted. Chairperson McNeil closed the public forum.

After discussion, the following motion was made: Receive presentation.

Mover/Seconder: Daryani/Rice

Motion carried by a vote of: AYES: 7 NOES: 0

Ayes: Nguyen, Shapira, San Vicente, Romero, Daryani, Rice, McNeil

Noes: None **Abstentions:** None

9c. Commission FY 24 Work Plan

Recommended Action: Identify prospective topics, assignments and goals for development and consideration at a future Commission meeting in preparation of City Council consideration.

Chairperson McNeil introduced this item.

Director Andrade summarized the work plan's purpose, components, goals and development process.

Chairperson McNeil opened the public forum on this item and no comment was submitted. Chairperson McNeil closed the public forum.

Chairperson McNeil requested that this item be agendized for a special meeting to allow more time for discussion, development and determine the work plan's nexus to the Commission's scope.

Chairperson McNeil requested an item regarding quorum also be agendized for the same special meeting.

After discussion, the following motion was made: Agendize FY 24 Work Plan and quorum for a special meeting scheduled for September 18, 2023.

Mover/Seconder: Rice/Daryani

Motion carried by a vote of: AYES: 7 NOES: 0

Ayes: Nguyen, Shapira, San Vicente, Romero, Daryani, Rice, McNeil

Noes: None **Abstentions:** None

ADJOURNMENT

Motion to adjourn meeting at 6:07 PM

Mover/Seconder: Daryani/Nguyen

Motion carried by a vote of: AYES: 7 NOES: 0

Ayes: Nguyen, Shapira, San Vicente, Romero, Daryani, Rice, McNeil

Noes: None **Abstentions:** None