



CITY OF MILPITAS

Youth Advisory Commission

REGULAR MEETING AGENDA

6:00 P.M.

Thursday, November 9, 2023
Milpitas Teen Center
40 N. Milpitas Blvd.
Classroom 140/141

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Seating of Alternates**

5. **Approval of Agenda:** November 9, 2023

6. **Approval of Meeting Minutes:** October 12, 2023

7. **Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. **Announcements**

The December Youth Advisory Commission meeting will be held on Thursday, December 14 at the Milpitas Teen Center starting at 6:00 p.m.

9. **Business Items**

A. Work Plan 2023-2024 – City Staff/Commission

Background: At the beginning of each fiscal term, the Youth Advisory Commission develops a work plan for the upcoming term. This plan encompasses goals for the Commission. Preparation of this work plan will be presented to City Council for approval.

Recommendation: Receive any updates from each subcommittee. Continue meeting with your subcommittees outside of this meeting. Present updates on assigned events in December meeting.

- November – Art Competition
 - 11/30 submissions due
 - Subcommittee: Chair Huang, Vice Chair Gupte, Commissioner Lam

- December – Charity Coat Drive
 - 12/1 through 12/8 during City's Tree Lighting Event and during Milpitas Senior Center/Teen Center business hours
 - Subcommittee: Chair Huang, Commissioners Mudunuri, Sadhu
- February – Basketball Competition
 - 2/10 4-8 p.m. at Milpitas Sports Center
 - Subcommittee: Commissioners Mudunuri, Chen, Lam
- March – Spelling Bee
 - 3/30 4-8 p.m. at Milpitas Teen Center
 - Subcommittee: Chair Huang, Vice Chair Gupte
Commissioners Kaki, Lam, Sadhu
- April/May – Promotion of the Milpitas Youth Force
 - All Commissioners
- Year Round – Promotion of Milpitas Teen Center and volunteering
 - All Commissioners

B. Commission Volunteerism

Background: The Youth Advisory Commission strives to volunteer and support City sponsored events. Upcoming volunteer opportunities in November through February include:

- Park Clean Up: Bob McGuire Park
Saturday, November 18, 11 a.m.-1 p.m.
- Milk and Cookies with Santa
Milpitas Senior Center, Friday, December 1, 3-7 p.m.
- Tree Lighting Ceremony
Civic Center Plaza, Friday, December 1, 5-9 p.m.
- Lunar New Year
Location TBD, Saturday, February 3, 6-8:30 p.m.
- Holi Festival
Cardoza Park, Saturday, March 16 or 23, 10 a.m.-1 p.m.
- Big Bunny Scramble
Civic Center Plaza, Saturday, March 16 or 23, 10 a.m.-1 p.m.
- Earth Day
Civic Center Plaza, Saturday, April 20, 10 a.m.-12 p.m.

Recommendation: Create a sign-up list, with shifts, for each event and have Commissioners sign up to volunteer. Commissioners should volunteer for at least 2 events.

C. YAC T-Shirts and Name Tags

Background: In the past, the Youth Advisory Commission has purchased t-shirts and name tags for all Commissioners. These items were worn when the Commission was out with the public (volunteering, events, etc).

Recommendation: Create subcommittee of 3 to research and t-shirt and name tag options. Bring research to December meeting to vote on which option to purchase for the Commission.

D. City Liaison Reports

- a. Report from City staff
- b. Report from Councilmember

E. Upcoming Agenda Items – City Staff

10. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 e-mail:

mmutalipassi@milpitas.gov

Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.milpitas.gov by selecting "I Want to . . . View " link.

Materials related to an item on this are available for public inspection on the City website. Commission agendas and related materials can be viewed online: <https://ca-milpitas.civicplus.com/129/Agenda-Minutes>
(select meeting date from drop down)

APPLY TO SERVE ON A CITY COMMISSION

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Contact the City Clerk's office at 408-586-3003 for more information.

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