



CITY OF MILPITAS

ECONOMIC DEVELOPMENT & TRADE COMMISSION

REGULAR MEETING

AGENDA

[4:30 PM]

Monday, November 13, 2023
1ST Floor Committee Conference Room
455 E. Calaveras Blvd., Milpitas

1. Call to Order (4:30 PM)
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: November 13, 2023
6. Approval of Meeting Minutes: August 14, 2023; September 18, 2023; October 9, 2023
7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

- a. Commissioners
- b. City Council Liaison
- c. City Staff

9. Business Items

a. **Manufacturing Day Debrief – Michael Thomas, Economic Development Spc. (4:45 PM)**

Receive a presentation on the 2023 Manufacturing Day event. This item's nexus is [Economic Development Strategy 17](#) and annual EDTC Workplan.

Recommendation: Receive presentation.

b. **Economic Development Overview – Alex Andrade, Economic Development Director (4:55 PM)**

Receive a presentation on an introduction to economic development in general and Milpitas' economic vision, goals and actions. This item's nexus is the [Economic Development Strategy and Implementation Actions](#).

Recommendation: Receive presentation.

c. **Commissioner Roles and Responsibilities – Casey McNeil, Chairperson (5:35 PM)**

Select a commissioner to present at the Commission's regular meeting in January how their professional background, knowledge and experience relates to the EDTC's mission. This item's nexus is the Commission's [bylaws](#) and [bylaws addendum](#).

Recommendation: Select a commissioner to present at the Commission's regular meeting on January 8, 2024.

d. **New Business Item Discussion – Casey McNeil, Chairperson (5:45 PM)**

Commissioners introduce items the Commission may consider including or modifying in future EDTC Workplans. This item's nexus is [The Commissioners Handbook](#)

Recommendation: Note and file Commissioners' suggestions.

10. Adjournment – Next Regular Meeting Scheduled for Monday, January 8, 2024

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

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