



CITY OF MILPITAS LIBRARY AND EDUCATION ADVISORY COMMISSION

REGULAR MEETING

AGENDA

Monday, November 20, 2023
7:00 p.m.
Milpitas Library Conference Room
160 N Main Street, Milpitas

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: November 20, 2023
6. Approval of Meeting Minutes: September 18, 2023

7. **Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements
9. Business Items

a. **County Commissions Forum – Yu-Lan Chou, Chair**

Background: The Library and Education Advisory Commission's Work Plan includes participation in the annual County Commissions Forum held in February.

Recommendation: Discuss this upcoming year's County Commissions Forum event, its date, and gain agreement on the Commission's group participation.

b. **Youth Essay Writing Contest Event – Yu-Lan Chou, Chair**

Background: The Library and Education Advisory Commission's Work Plan includes an annual Youth Essay Writing Contest for Milpitas youth to be held in the Spring. This year's event is currently slated to be held at the Milpitas Library on May 18, 2024.

Recommendation: Discuss event logistics to include facility space usage options, essay prompt considerations, as well as the Commission’s plan to identify potential judges for the event.

c. Storywalk Initiative – Kelly McKean, Milpitas Community Librarian

Background: At the most recent September 18, 2023 LEAC meeting, Milpitas Community Librarian, Kelly McKean presented to the Commission the purpose of storywalk and ideas for collaboration with City of Milpitas for a potential permanent storywalk installation.

Recommendation: Receive an update on the SCCLD Storywalk Initiative including feedback given at a recent presentation to the City’s Parks, Recreation & Cultural Resources Commission in November.

10. City Liaison Reports

- a. Friends of the Milpitas Library Report
- b. County Librarian Report
- c. Community Librarian Report
- d. City Council Report
- e. City Staff Report

11. Future Agenda Items

12. Adjournment

The next Library and Education Advisory Commission Meeting: Monday, January 8, 2024, at 7:00 p.m.

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