

**Science, Technology and Innovation Commission
Milpitas City Hall Committee Conference Room
Regular Meeting Minutes
November 20, 2023**

1. Call to Order

Chair A. Alcorn called the meeting to order at 7:00 P.M.

2. Pledge of Allegiance

Commissioners recited Pledge of Allegiance

3. Roll Call

Members Present

A. Alcorn, A. Bao, R. Choudhury, K. Le, A. Mukherjee, S. Sinha , and A. Shah

Staff Present

IT Director D. Nam, Business Systems Analyst J. Pham

Council Liaison Present

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Members Absent

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4. Seating of Alternates

Commissioner S. Sinha was seated.

5. Approval of Agenda

Motion to approve November 20, 2023, Agenda

Motion/Second: R. Choudhury/K. Le

Ayes: 6

6. Approval for Meeting Minutes

Motion to approve October 16, 2023, Meeting Minutes

Motion/Second: R. Choudhury/A. Bao

Ayes: 6

7. Public Forum

No public forum.

8. Announcements

a. Commissioner Announcements / Updates

- Commissioner A. Shah is working on a project on high school dropout rates.

9. Business Items

a. 2023-2024 Work Plan Items

- i. Goal 1: **MUSD Innovation Center Partnership** – Owner/Co-Owner: A. Alcorn/A. Mukherjee
 - a. Discussed potential integration of Commissioner A. Shah's AI project with MUSD.
- ii. Goal 2: **Emergency Communications** – Owner/Co-Owner: K. Le/R. Choudhury
 - a. Commissioner K. Le provided a recap on recent meeting with the city's emergency management coordinator Toni-Lynn Charlop.
- iii. Goal 3: **AI Machine Learning** – Owner/Co-Owner: A. Alcorn/A. Mukherjee/S. Sinha/A. Shah
 - a. Commissioner S. Sinha asked for clarification on how commission members should be working to contribute towards the goal.
- iv. Goal 4: **IT Technology Projects** – Owner/Co-Owner: A. Alcorn/A. Bao
 - a. IT Director D. Nam proposed that Goal 4 is removed as a work plan item.
 - b. Chair A. Alcorn inquired on possibility of drone demonstration by Police.

Receive and File (Motion/Second): K. Le/R. Choudhury

Ayes: 6

b. December 20, 2023 Meeting Cancellation

Motion/Second: A. Bao/K. Le

Ayes: 6

c. Commission Budget

Chair A. Alcorn said this will be a standing item until a decision is made on how the budget can be spent.

Motion/Second: K. Le/R. Choudhury

Ayes: 6

10. Discussion of Future Items

Chair motioned item 10 is removed from future agendas until July timeframe.

Motion/Second: K. Le/ A. Mukherjee

Ayes: 6

11. Liaison Reports

- Councilmember Report – None
- City Staff Report - None

Motion/Second: K. Le/R. Choudhury

Ayes: 6

12. Adjournment

Meeting adjourned at 8:12 PM, November 20, 2023