



# CITY OF MILPITAS

## Public Safety and Emergency Preparedness Commission

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### MEETING MINUTES

7:00 p.m.  
Thursday, November 16, 2023  
City Hall Committee Room

- CALL TO ORDER** Chair Ellis called the meeting to order at 7:00 P.M.
- PLEDGE of ALLEGIANCE** Commissioner Berryhill led the pledge of allegiance.
- ROLL CALL** OEMC Charlop called the roll.
- PRESENT:** Clendenin, Ellis, Berryhill, Nakapalau, Captain Parodi, Battalion Chief Severson, OEM Coordinator Charlop
- ABSENT:** Gan, Nichols, Sun, Luu, Cacao, Councilmember Lien and Yip-Chuan
- SEATING OF ALTERNATES** None.
- APPROVAL OF AGENDA** Motion/Second: Nakapalau/Clendenin, all ayes  
Motion carried by a vote of all AYES.
- APPROVAL OF MINUTES** Motion/Second: Berryhill/Clendenin, Abstention: Berryhill  
Motion carried by a vote all AYES.
- PUBLIC FORUM** None.
- ANNOUNCEMENTS** Elections will take place at next meeting (Jan. 2024)  
"Becoming a Dementia Friend" training this Saturday, 11/18, 0930 -1230
- PRESENTATIONS** None.
- BUSINESS ITEMS**
- A. 2023 Commission Work Plan Wrap Up
  - B. Report: Pumpkins in Park 10/28: well attended event. Commissioners Berryhill, Ellis and Cacao hosted the OEM table and passed out candy, AlertSCC flyers and taught the public how to shut off their gas in an emergency.
  - C. Create and adopt the 2024 Work Plan (see attached).

## LIAISON REPORT

- A. Council Report (Councilmember Lien): No report
- B. MUSD Report (Schoolboard Member Yip-Chuan): No report
- C. Emergency Management Report (OEM Coordinator Charlop):
  - 1. Tentative New Member CERT class 4/6, 4/13, 4/20
  - 2. Countywide CERT Skills Day is 4/20/24 at Cupertino.
  - 3. Eagle Scout Project at NEW Foothill Park Cache coming up.
  - 4. RACES: CommVan has some HAM radio issues. Berryhill will work to fix the issue.
- D. Fire (BC Severson):
  - 1. There is one firefighter paramedic recruit in the Joint Fire Academy, with an expected completion date of December 2023.
  - 2. There is one lateral firefighter/EMT is going through the background check hiring process right now.
  - 3. MFD is looking into procuring a second transport ambulance through the Capital Outlay Program to enhance EMS services to the community.
  - 4. Approximately 80 citizens completed Hands Only CPR training in October. This will be an annual event hosted by MFD at no charge, with an open house tour of Station 2.
- E. Police (Capt. Parodi):
  - 1. With Council Approval, MPD was able to locate and purchase 12 new police vehicles from a new vendor. We have taken delivery of all 12 vehicles. Some of these vehicles fulfill order placed as far back as 2021.

## ADJOURNMENT

Chair Ellis adjourned the meeting at 7:49PM

**Next Meeting is January 18, 2024 7:00 p.m.**