



CITY OF MILPITAS LIBRARY AND EDUCATION ADVISORY COMMISSION

REGULAR MEETING

AGENDA

Monday, January 8, 2024

7:00 p.m.

Milpitas Library Conference Room
160 N Main Street, Milpitas

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: January 8, 2024
6. Approval of Meeting Minutes: November 20, 2023

7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

9. Business Items

a. Election of Officials – Chair Yu-Lan Chou

Background: In accordance with the by-laws, the Library and Education Advisory Commission is required to select annually at the first meeting of the calendar year, a Chair and Vice Chair from the appointed members for a term of one year.

Recommendation: Nominate and elect a Chair and Vice-Chair to serve through December 2024.

b. County Commissions Forum

Background: The Library and Education Advisory Commission's Work Plan includes participation in the annual County Commissions Forum held in February.

Recommendation: Discuss this upcoming year's County Commissions Forum event scheduled on Saturday, February 3, 2024 and gain agreement on the Commission's group participation.

c. Youth Essay Writing Contest Event

Background: The Library and Education Advisory Commission's Work Plan includes an annual Youth Essay Writing Contest for Milpitas youth. At the last LEAC meeting, there was consensus to hold the 2024 event in the Fall, with October 5, 2024 as a possible event date. Considerations for the contest venue, format and awards for this event include planned library construction in September/October 2024.

Recommendation: Discuss and confirm the event date and venue, submission and award format.

10. City Liaison Reports

- a. Friends of the Milpitas Library Report
- b. County Librarian Report
- c. Community Librarian Report
- d. City Council Report
- e. City Staff Report

11. Future Agenda Items

12. Adjournment

The next Library and Education Advisory Commission Meeting: Monday, March 18, 2024, at 7:00 p.m.

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e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

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