



# CITY OF MILPITAS

## Parks, Recreation & Cultural Resources Commission

---

### REGULAR MEETING AGENDA

7:00 PM  
Monday, February 5, 2024  
MILPITAS CITY HALL 455 E. CALAVERAS BLVD.  
COMMITTEE CONFERENCE ROOM  
MILPITAS, CA 95035

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: February 5, 2024
6. Approval of Meeting Minutes: December 4, 2023
7. Public Forum
8. Announcements
9. Business Items

*Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.*

**a. Chair and Vice Chair Elections – Chair Strauss**

Background: Per the Parks, Recreation and Cultural Resources Commission Bylaws, Chair and Vice Chairperson will be annually selected at the first meeting of the calendar year the appointed member for a term of one calendar year.”

Recommendation: Receive nominations and elect a Chair and Vice Chair to serve for the calendar year.

**b. Presentation on Bicycle Repair Clinic – Recreation and Community Services Staff**

Background: Staff will present on the Recreation and Community Services bicycle repair clinic on the upcoming clinic in 2024. Supporting this event is part of the Commission’s annual Work Plan

Recommendation: Receive the presentation.

**a. Family Bike Day Event – Recreation and Community Services Staff**

Background: The Parks, Recreation and Cultural Resources Commission advises City Council on matters pertaining to bicycle and pedestrian trails. The Commission hosts an annual bike day event in Milpitas allowing for families to ride and experience the many trails in the Milpitas community. This year the Commission agreed that holding the Family Bike Day closely after the bicycle repair clinic was of interest. The Commission needs to confirm the event location, date and time, as well as Commissioner volunteers to work the event for tasks such as greeting families, and potentially ride the trail.

Recommendation: Discuss the Family Bike Day Event and identify event set date, time and volunteers from the Commission.

**c. City Liaison Reports**

- Report from City Council Liaison
- Report from City Staff

**d. Upcoming Agenda Items**

**e. Adjournment**

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035  
e-mail: [mmutalipassi@milpitas.gov](mailto:mmutalipassi@milpitas.gov) / Phone: 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.milpitas.gov](http://www.milpitas.gov) by selecting "I Want to . . . View " link.*

Materials related to an item on this agenda are available for public inspection on the City Website. Commission Agendas and related materials can be viewed online: <http://www.milpitas.gov/our-government/commission/> (select meeting date)

**APPLY TO SERVE ON A CITY COMMISSION**

Commission application forms are available online at <http://www.milpitas.gov> or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

*If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Josh Clevenger at 408-586-3207 or send an e-mail to [jclevenger@milpitas.gov](mailto:jclevenger@milpitas.gov) prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.*