



CITY OF MILPITAS

ECONOMIC DEVELOPMENT & TRADE COMMISSION

REGULAR MEETING

AGENDA

[4:30 PM]

Monday, February 12, 2024
1ST Floor Committee Conference Room
455 E. Calaveras Blvd., Milpitas

1. **Call to Order** (4:30 PM)
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Seating of Alternates**
5. **Approval of Agenda:** February 12, 2024
6. **Approval of Meeting Minutes:**
January 8, 2024
7. **Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. **Announcements**

- a. Commissioners
- b. City Council Liaison
- c. City Staff

9. **Business Items**

- a. **Election of Officers – Casey McNeil, Commission Chairperson (4:45 PM)**
Nominate and elect a chairperson and vice person to serve one-year terms. This item's nexus is the [Commissioners Handbook](#) and [Commission By-Laws](#).
Recommendation: Elect a chairperson and vice-chairperson to serve one-year terms.
- b. **Work Plan Prioritization – Michael Thomas, Economic Development Specialist (4:55 PM)**
Engage Commission members to help carry out action items in the Commission's FY 2023-24 Workplan. This item's nexus is [The Commissioners Handbook](#).
Recommendation: The Commission identifies events and activities to help members carry out action items in the Commission's FY 2023-24 Workplan and supports staff.

10. **Adjournment – Next Regular Meeting Scheduled for Monday, March 11, 2024**

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the [Milpitas Municipal Code as Title I Chapter 310](#) and is available online at the City's website www.milpitas.gov.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online at

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.milpitas.gov or at Milpitas City Hall.
Contact the City Clerk's office at 408-586-3003 for more information.

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