



CITY OF MILPITAS MEASURE F OVERSIGHT COMMITTEE

REGULAR MEETING

AGENDA

5:30 P.M. – 6:30 P.M.

Thursday, March 21, 2024

Milpitas Community Center Rooms 7 & 8
457 E. Calaveras Blvd, Milpitas

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: March 21, 2024
6. Approval of Meeting Minutes: September 21, 2023
7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

9. Business Items

- a. Review the Projected Revenues and Confirm that the Services Recommended to be Maintained with Measure F Funding are an Allowable Expenditure Consistent with Measure F

Recommendation: Review and confirm the Projected Revenues and Confirm that the Services Recommended to be Maintained with Measure F Funding are an Allowable Expenditure Consistent with Measure F

10. City Liaison Reports

Report from staff, if any

11. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.milpitas.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: <http://www.milpitas.gov/our-government/commission/> (select meeting date)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at <http://www.milpitas.gov> or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Rosanne Yamashita at 408-586-3162 or send an e-mail to ryamashita@milpitas.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.



CITY OF MILPITAS MEASURE F OVERSIGHT COMMITTEE

MEETING MINUTES

5:30 pm – 6:30 pm

Thursday, September 21, 2023

1st Floor Committee Conference Room
455 E. Calaveras Blvd, Milpitas

CALL TO ORDER	Veronica Bejines called the meetings to order at 5:33PM. Veronica Bejines called the roll.
ROLL CALL	PRESENT: Neal Osborn, Jade Hall, Conrad Shapira, Madan Menon ABSENT: Daniel Sullivan, Joyita Jhose, Tammay Patel
PLEDGE of ALLEGIANCE	Veronica Bejines led the pledge of allegiance.
ALTERNATE SEATING	No alternates were seated for voting.
APPROVAL OF AGENDA	Motion/Second Shapira/Menon Motion carried by a vote of AYES: all NOES: n/a
APPROVAL OF MINUTES (March)	Motion/Second Menon/Shapira Motion carried by a vote of AYES: all NOES: n/a
PUBLIC FORUM	No public comments
ANNOUNCEMENTS	No announcements were made
BUSINESS ITEMS	Sales Tax Presentation by HdL Companies Receive presentation by HdL Companies Motion/Second No Motion Needed
LIAISON REPORT	Propose scheduling a special meeting of December 14, 2023 instead of regular meeting. Motion/Second Hall/Menon Motion carried by a vote of AYES: all NOES: n/a
ADJOURNMENT	Chair Osborn adjourned the meeting at 6:22PM.



**CITY OF MILPITAS
MEASURE F OVERSIGHT COMMITTEE
AGENDA REPORT
(AR)**

Item Title:	Review the Projected Revenues and Confirm that the Services Recommended to be Maintained with Measure F Funding are an Allowable Expenditure Consistent with Measure F
Meeting Date:	3/21/2024
Staff Contact:	Gabrielle Tsang, Interim Finance Director 408.586.3131
Recommendation:	Review and confirm that the services recommended to be maintained with Measure F funding are an allowable expenditure consistent with Measure F

Background:

In response to the financial impact on the City's finances caused by the Pandemic, on August 4, 2020, the City Council placed Measure F, a ¼ cent sales tax measure, on the November 3, 2020 ballot for voter consideration in order to provide funding to maintain important City services with a sunset of the tax in eight years and requiring independent audits and a citizens' oversight committee.

On October 6, 2020, the City Council established the Measure F Oversight Committee (Committee) pending approval of the ballot measure, consistent with the City Council approved Standardized City of Milpitas Commission By-Laws and approved the roles and responsibilities of the Committee as outlined in the addendum to the standardized by-laws specific to the Measure F Oversight Committee ([Addendum to Bylaws](#)). Per the addendum, the Committee will advise the Council on an annual basis on the following items:

- Annually, as part of the development of the budget, review the projected revenues and recommended expenditures for the funds generated by Measure F
- Annually, after the end of the Fiscal Year review status of programs and services, funded wholly or partially with proceeds from Measure F
- Receive annual presentations from the City's sales and use tax consultant and the City's independent financial auditor.

On November 3, 2020, 60.4% of Milpitas' voters approved Measure F, which the City Council certified on December 10, 2020. The City of Milpitas Public Services Measure provides funding to maintain the City's finances and services, including: police and fire protection, 9-1-1 emergency response, and natural disaster preparation; youth, senior, and recreation services; repairing park equipment and maintaining parks and recreation centers; and attracting and retaining local businesses.

Analysis:

As stated above, the City Council tasked the Committee to review Measure F projected revenues and recommended expenditures and advise the Council whether the recommended expenditures are consistent with Measure F. The Measure F ballot language, as approved by the voters, is as follows:

“City of Milpitas Public Services Measure. To provide funding to maintain the City’s finances and services, including: police and fire protection, 9-1-1 emergency response, and natural disaster preparation; youth, senior, and recreation services; repairing park equipment and maintaining parks and recreation centers; and attracting and retaining local businesses; shall the measure, establishing a 1/4¢ sales tax, providing approximately \$6,500,000 annually for 8 years, requiring independent audits, citizens’ oversight committee, all funds spent locally, be adopted?”

For upcoming FY 2024-25, Measure F is estimated to generate \$7.3 million. With this additional tax revenue, the City is developing its FY 2024-25 budget and anticipates being able to maintain these services as summarized in the table below:

Description of Services Maintained with Measure F Funds	Department	FY 2024-25 Proposed Budgeted Cost
Respond to 911 calls within established parameters, resolve crime, dedicate staff to traffic safety and practice community-oriented policing, maintain necessary fleet & equipment, and enhance Police succession planning	Police	\$2,326,800
Fire Stations to ensure 24/7 coverage across the City, maintain necessary fleet & equipment and create paramedic services	Fire	\$2,300,000
Services for aquatic, senior, and youth services including restored defunded positions	Recreation and Community Services	\$500,000
Services for parks, tree and facility maintenance and necessary fleet & equipment, including restored defunded positions and enhance positions	Public Works	\$1,813,700
Support local businesses in their economic recovery, retain existing business and attract new businesses	Economic Development	\$200,000
Neighborhood preservation and code enforcement	Building Safety and Housing	\$200,000
Maintain library hours which keep the Library open on weekday evenings and weekends*		\$0
Total Services Funding		\$7,340,500

*The extended library hours were maintained. However, library district suspended City of Milpitas financial contribution due to the State allocating enough funding to Library District’s budget. This is a year by year determination based on Library District’s budget funding status.

Recommendation:

Review and confirm that the services recommended to be maintained with Measure F funding are an allowable expenditure consistent with Measure F.

Attachment:

None