



CITY OF MILPITAS

Planning Commission

MEETING MINUTES

7:00pm

Wednesday, January 24, 2024
CITY COUNCIL CHAMBERS
455 E CALAVERAS BLVD, MILPITAS, CA
and
via TELECONFERENCE (Zoom Webinar)

CALL TO ORDER

Chair Chuan called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

Chair Chuan led the pledge of allegiance.

ROLL CALL

Recording Secretary Elizabeth Medina called the roll.

PRESENT: Chair Chuan, Commissioners Awasthi, Medina-Ashby, Gupta, and Caulkins

ABSENT: Albana and Galang

STAFF: Jay Lee, Christopher Creech, Michael Fossati, and Elizabeth Medina

CONFLICT OF INTEREST/CAMPAIGN CONTRIBUTION DECLARATION

Assistant City Attorney Christopher Creech asked if any member of the commission had any personal or financial conflict of interest related to any of the items on the agenda, and there were none.

ELECTION OF CHAIR AND VICE CHAIR FOR 2024

Assistant City Attorney Christopher Creech sought Staff recommendation prior to facilitating the process of elections for Chair and Vice Chair.

Director Jay Lee stated that in light of missing commission members, Staff recommended to move the Election of Chair and Vice Chair for 2024 item to the February 14 meeting.

Chair Chuan motioned to to move the Election of Chair and Vice Chair for 2024 item to the February 14 meeting.

Motion/Second: Chair Chuan/Commissioner Caulkins

AYES: 5

NOES: 0

ABSTAIN: 0

APPROVAL OF THE MEETING AGENDA

By motion, approve the meeting agenda for January 24, 2024.

Motion/Second Medina-Ashby/Awasthi

Motion carried by a vote of AYES: 5 NOES: 0

ANNOUNCEMENTS

Chair Chuan announced this would be his last meeting as a Planning Commissioner and the Chair. Being a commissioner since 2019, Chair Chuan

thanked fellow commissioners and staff for their professionalism and being so easy to work with. He hopes the traditional of working together continues.

Commissioners Gupta, Medina-Ashby, Awasthi, and Caulkins thanked Chair Chuan for his service to the community, professionalism, fairness, and friendship. They all said they will miss him and wished Chair Chuan well.

Chair Chuan also shared that there will be a 70th Year Anniversary gathering for the City of Milpitas starting at 3 pm on Thursday, January 25th.

Planning Director Jay echoed on the statements of the commissioners and that it has been a pleasure to have worked with Chair Chuan. Chair each meeting so professionally, staff will miss working with him.

Planning Director also reminded the commission that the City Attorney's Office will host Brown Act Training tomorrow, Thursday, January 25th at 5:30 pm in the Chamber and shared the latest progress on the Comprehensive Zoning Ordinance Update.

PUBLIC FORUM

Chair Chuan invited members of the public to address the commission and there were none.

PUBLIC HEARING

CALIFORNIA CIRCLE SUBDIVISION – 1301 CALIFORNIA CIRCLE – P-TP23-0001: A Tentative Parcel Map to subdivide an existing 6.34-acre parcel into two parcels (approximately 3.20 acres and 3.14 acres, respectively). The project is categorically exempt from further environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15315 (Minor Land Division) and CEQA Guidelines Section 15183 (Projects Consistent with a Community Plan, General Plan, or Zoning).

[\(35:12\)](#) Project Planner Michael Fossati, the applicant team member, Amrat Patel, RSVP Investments LLC made themselves available to commissioners' clarifying questions related to the project, and there were none. Commissioner Gupta shared he visited the project site and said it was a nice location.

Chair Chuan invited members of the public to address the commission and there were none.

Motion to close the Public Forum.

Motion/Second Awasthi/Caulkins

Motion carried by a vote of AYES: 5 NOES: 0

Recommendation: Staff recommends that the Planning Commission open and close the public hearing, consider the exemptions in accordance with CEQA, and adopt Resolution No. 24-006, approving Minor Tentative Map No. TP23-0001 subject to the findings and attached Conditions of Approval.

Motion/Second Chuan/Gupta

Motion carried by a vote of AYES: 5 NOES: 0

NEW BUSINESS

NO ITEMS

ADJOURNMENT

Chair Chuan adjourned the meeting at 7:24 pm

Motion/Second Awasthi/Caulkins

Motion carried by a vote of AYES: 5 NOES: 0

Meeting Minutes submitted by
Planning Commission Secretary Elizabeth Medina