



# CITY OF MILPITAS

## ECONOMIC DEVELOPMENT & TRADE COMMISSION

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### SPECIAL MEETING AGENDA

[4:30 PM]

Wednesday, April 17, 2024  
1<sup>ST</sup> Floor Committee Conference Room  
455 E. Calaveras Blvd., Milpitas

1. Call to Order (4:30 PM)
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: April 17, 2024
6. Approval of Meeting Minutes: February 12, 2024
7. Public Forum

*Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.*

#### 8. Announcements

- a. Commissioners
- b. City Council Liaison
- c. City Staff

#### 9. Business Items

- a. **Business Improvement District Feasibility Report – Alex Andrade, Economic Development Director (4:45 PM)**

Receive update on Phase I of the property-based improvement district (P-BID) feasibility study results and next steps. This item's nexus includes the Economic Development Strategy Action 31.1 of exploring a P-BID and EDTC Workplan action item to position Midtown area as a community destination.

Recommendation: Receive draft feasibility study and provide feedback to staff.

- b. **Milpitas High School Hack-A-Thon Event – Michael Thomas, Economic Development Coordinator (5:10 PM)**

This item's nexus is EDTC workplan item regarding workforce development and education to promote a diversified workforce and provide training opportunities for Milpitas residents.

Recommendation: Receive report and determine EDTC support of this event.

#### 10. Adjournment – Next Regular Meeting Scheduled for Monday, May 13, 2024

### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035  
e-mail: [mmutalipassi@milpitas.gov](mailto:mmutalipassi@milpitas.gov) / Phone: 408-586-3040

*The Open Government Ordinance is codified in the [Milpitas Municipal Code as Title I Chapter 310](#) and is available online at the City's website [www.milpitas.gov](http://www.milpitas.gov).*

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online at

### **APPLY TO SERVE ON A CITY COMMISSION**

Commission application forms are available online at [www.milpitas.gov](http://www.milpitas.gov) or at Milpitas City Hall.  
Contact the City Clerk's office at 408-586-3003 for more information.

*If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call [Staff Liaison] at [Staff Liaison Phone Number] or send an e-mail to [aandrade@milpitas.gov](mailto:aandrade@milpitas.gov) prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings*