



CITY OF MILPITAS

Economic Development and Trade Commission

MEETING MINUTES

4:30 PM

Monday, February 12, 2024

First Floor Committee Conference Room

1. **CALL TO ORDER** Chairperson McNeil called the meeting to order at 4:34 PM.
2. **PLEDGE OF ALLEGIANCE** Vice Chair Norwood led the pledge of allegiance.
3. **ROLL CALL** Economic Development Specialist Michael Thomas called the roll.

PRESENT: Chairperson Casey McNeil, Vice-Chairperson Chris Norwood; Commissioner Parkash Daryani, Alternate Conrad Schapira, Student Commissioner Vasista Ramachandruni. City staff: Economic Development Director Alex Andrade, Economic Development Specialist Michael Thomas and Sr. Special Projects Associate Margaret Tamisiea

ABSENT: Commissioners Lynne Rice, Cheri Romero & Victor San Vicente Alternate Michael Nguyen, City Council Liaison Carmen Montano
Alternate No. 1: Conrad Schapira seated in place of Commissioner Rice

Alternate No. 2: Michael Nguyen was absent
4. **SEATING OF ALTERNATES**
5. **APPROVAL OF AGENDA**
Recommended Action: Approve February 12, 2024 meeting agenda of the Economic Development & Trade Commission as submitted.

Mover/Second: Daryani/ Schapira

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Schapira, Daryani, Norwood, McNeil

Noes: None **Abstentions:** None
6. **APPROVAL OF MINUTES**
Recommended Action: Approve January 8, 2024 meeting minutes of the Economic Development & Trade Commission as submitted.

Mover/Second: Schapira/Norwood

Motion carried by a vote of: AYES: 3 NOES: 0

Ayes: Schapira, Norwood, McNeil

Noes: None **Abstentions:** Daryani
7. **PUBLIC FORUM** No public comment was submitted.

8. ANNOUNCEMENTS Commissioner Daryani informed the Commission that the California Green Cities Program may be a beneficial business attraction tool.

Vice-Chair Norwood stated that the Milpitas Unified School District's (MUSD) Innovation campus is open for adult education courses. Mr. Norwood expressed desire for partnership opportunities between MUSD and local STEM industries to expand high school and adult education programming. MUSD desires to develop Internet and digital awareness and education programming to better protect students and their families from scams.

Student Commissioner Ramachandrani expressed interest in seeking meaningful and valuable engineering internships for high school students.

Director Andrade updated the Commission recruitment status of the vacant seat representing the hospitality sector.

Specialist Thomas provided a status update on the Microenterprise Assistance Program. Vice Chair Norwood requested data regarding selection criteria and program outreach methods.

BUSINESS ITEMS 9a. Election of Officers

Recommended Action: Elect a chairperson and vice-chairperson to each serve one-year terms.

This item was continued from the Commission's regular meeting of January 8, 2024. Chairperson McNeil introduced this item.

Alternate Schapira expressed concern for electing a chair and vice chair whose term expires in April. Director Andrade stated that an absent member not be nominated as s/he is not present either to accept or decline nomination.

Vice-Chair Norwood supported holding the election to act on this item, but consider chair and vice chair at a future date as needed.

After discussion, the following motions were made:

Elect Chris Norwood to serve as Chairperson for one 12-month term.

Mover/Second: McNeil /Daryani

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Schapira, Daryani, Norwood, McNeil

Noes: None **Abstentions:** None

Elect Parkash Daryani to serve as Vice-Chairperson for one 12-month term.

Mover/Second: Norwood/Schapira

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Schapira, Daryani, Norwood, McNeil

Noes: None **Abstentions:** None

9b. Work Plan Prioritization

Recommended Action: The Commission identifies events and activities to help members carry out action items in the Commission's FY 2023-24 Workplan and support City staff.

Mr. McNeil introduced this item and Specialist Thomas provided brief remarks.

After discussion, the following motion was made: Accept presentation.

Mover/Second: Norwood/Schapira

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Schapira, Daryani, Norwood, McNeil

Noes: None **Abstentions:** None

ADJOURNMENT

Motion to adjourn meeting at 5:30 PM

Mover/Second: Daryani/Norwood

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Schapira, Daryani, Norwood, McNeil

Noes: None **Abstentions:** None