



# CITY OF MILPITAS

## Public Safety and Emergency Preparedness Commission

### MEETING MINUTES

7:00 p.m.

Thursday, May 16, 2024

Milpitas Fire Department Training Room  
777 S. Main St., Milpitas

- CALL TO ORDER** Chair Berryhill called the meeting to order at 7:05 P.M.
- PLEDGE of ALLEGIANCE** Chair Berryhill led the pledge of allegiance.
- ROLL CALL** OEMC Charlop called the roll.  
  
**PRESENT:** Ellis, Berryhill, Clendenin, Nakapalau, Luu, Yip-Chuan, Councilmember Lien, Battalion Chief Bankston, Lt. Speckenheuer, OEM Coordinator Charlop  
  
**ABSENT:** Cacao, Nichols, Sun, Gan
- SEATING OF ALTERNATES** Luu
- APPROVAL OF AGENDA** Motion/Second: Ellis/Nakapalau, all ayes  
Motion carried by a vote of all AYES.
- APPROVAL OF MINUTES** Motion/Second: Ellis/Clendenin  
Motion carried by a vote all AYES.
- PUBLIC FORUM** No public forum.
- ANNOUNCEMENTS** No meeting in July. Next meeting is September 19, 2024.
- PRESENTATIONS** None.
- BUSINESS ITEMS**
  - A. Upcoming Events
    1. Milpitas Library Event, Wednesday, May 15, 3:30 – 4:30 p.m. – light traffic, hosted table in the atrium area of the library.
    2. Juneteenth Event, Augustine Park, 12 -5:00 pm, Saturday, June 15 – Berryhill potentially, OEMC to send list of the events to commissioners.
    3. Fourth of July Event, Sports Center, TIME, Thursday, July 4, RACES reach out to fire marshal, OEMC to talk to Chief.
    4. National Night Out, Citywide, 5 – 9:00 pm, Tuesday, August 6, Sgt. Tachis PD is POC for list.
    5. National Preparedness Month, September
    6. CERT New Member Class, September 7, 14 & 21
  - B. 2024 Work Plan Updates:

1. Police Subcommittee (Luu, Gan, Nakapalau): Nakapalau meeting with SJ extension to set up meeting/presentation.
2. Fire Subcommittee (Cacao, Ellis): No update, looking to connect to PTA groups for presentation. Yip-Chuan advises to attend the PTA Council meeting.
3. Emergency Preparedness Subcommittee (Clendenin, Berryhill): Attended Milpitas Library event. Senior advisory commission (Berryhill) presentation provided. Berryhill looking to follow up at the senior center for a presentation geared toward seniors.

## LIAISON REPORT

- A. Council Report (Councilmember Lien):
  1. City just hired new finance director, Luz Cofresi-Howe
  2. May 18, 0900 – 1200, Creek Clean Up Day
  3. Family Game Night, May 23, 6 – 8 pm, sports center
  4. Memorial Day at 0900 is the Memorial Day Ceremony
- B. MUSD Report (Schoolboard Member Yip-Chuan):
  1. MHS Graduation is Thursday, June 6, at 6:00 p.m.
  2. Innovation campus will be open in the fall and accepting 9<sup>th</sup> and 10<sup>th</sup> graders.
  3. Milpitas Elementary School Olympics at MHS this Saturday, 7:45 a.m.
- C. Emergency Management Report (OEM Coordinator Charlop):
  1. New Member CERT Class in the Fall
  2. May 11 Drill
  3. Connex – provide updated list of CERT caches and teams.
  4. RACES: Ellis has put together the list of supplies for RACES grant funds, 10k grant fund Councilmember Lien to follow up with ACM Cano.
- D. Fire (BC Bankston):
  1. Teen Fire Academy, 14 –17-year-olds.
  2. 2 additional wildland rigs for 4<sup>th</sup> of July and stand-up additional county ambulance.
  3. Review the Multi-Casualty Incident drill with County EMS
  4. 2 new wildland rigs, one new engine, purchase another ambulance to backfill current ambulance.
  5. Regional Hospital lost trauma status, which will extend our arrival timelines.
- E. Police (Lt. Speckenheuer):
  1. Senior Fraud presentation
  2. Comm Van IT capabilities have been completed.
  3. Uptick in interest in hiring, 40 new dispatch applications
  4. New laterals reaching out with new raises going into effect.
  5. Currently 6 vacancies in MPD.

## ADJOURNMENT

Chair Berryhill adjourned the meeting at 7:44 p.m.  
 No July Meeting, next meeting is Sept. 19, 2024