



CITY OF MILPITAS

Library and Education Advisory Commission

MEETING MINUTES
7:00 p.m.
Monday, March 20, 2023
160 N. Main St. Milpitas, CA 95035

CALL TO ORDER	Chair Chou called the meetings to order at 7:01 p.m. Chair Chou called the roll.
ROLL CALL	PRESENT: Commissioners Yu-Lan Chou, Naga Sannidhi, Barbara Martens, Trijohn Tran, Ann Anderson, Rekha Pardeshi ABSENT: Commissioners Hellie Mateo, Nonie McDonald, Therese Hoang City Liaison: Vice Mayor Chua Library Staff: Kelly McKean – Community Librarian Steve Fitzgerald – County Librarian City Staff: John Macon – Recreation Supervisor Ming Chen – Public Service Assistant II Amanda Ingua – Public Service Assistant II
PLEDGE of ALLEGIANCE	Chair Chou led the Pledge of Allegiance.
ALTERNATE SEATING	Alternate member, Trijohn Tran was seated in place of Commissioner Mateo
APPROVAL OF AGENDA	Motion/Second Sannidhi/Tran AYES: All
APPROVAL OF MINUTES	Motion/Second Sannidhi/Tran AYES: Sannidhi, Tran ABSTAIN: Tran, McDonald, Anderson
PUBLIC FORUM	LoopWorks presented briefly to the Commission on the Personal Rapid Transit.
ANNOUNCEMENTS	N/A
BUSINESS ITEMS	A. Brown Act Presentation – Michael Mutalipassi, City Attorney Background: The Brown Act governs local agencies and legislative bodies of local government agencies including City Commissions. The Brown Act regulates protocols, procedures, and ethics relative to commissions and its commissioners.

Recommendation: Receive a presentation on the Brown Act from the City of Milpitas's City Attorney. Commission accepted a presentation from the City Attorney.

B. Elections – Yu-Lan Chou, Chair

Background: Each year, the Library and Education Advisory Commission is required to elect a Chair and Vice Chair to serve through December 2023. Yu-Lan Chou was elected at the January 23, 2023 LEAC meeting date to serve as Chair through December, 2023. A decision by Commissioners to vote on the Vice Chair position at the March 20, 2023 Commission date was made at the January 23, 2023 LEAC meeting.

Recommendation: Nominate and elect a Vice Chair to serve through December 2023.

Commissioner Pardeshi receives one nomination for Vice Chair. No other person was nominated.

Commissioner Pardeshi agrees to serve as Vice Chair through December, 2023.

C. Debrief Youth Essay Writing Contest Event – Yu-Lan Chou, Chair

Background: The Library and Education Advisory Commission's Work Plan includes hosting a youth essay writing contest for Milpitas youth. The LEAC held its 2023 Youth Essay Contest at the Milpitas Library on Saturday, March 11, 2023.

Recommendation: Debrief the event held on March 11, 2023. Note and reflect the strategies, logistics and organization that proved to contribute to the event's success, as well as areas of improvement to be considered for subsequent youth essay contest events.

City Staff and Commissioners debriefed the recent Youth Essay Contest noting positive feedback, as well as areas of improvement for next time including the suggestion that more judges be enlisted for future youth essay contests.

LIAISON REPORT

A. Friends of the Milpitas Library Report – Nonie McDonald

N/A

B. County Librarian Report – Steve Fitzgerald

County Librarian shared with the Commission recent and upcoming events and also highlighted the County's Library Strategic Plan and its Mission's priorities: Welcome, Listen, Inspire, and Innovate.

C. Community Librarian Report – Kelly McKean

Community Librarian shared with the Commission its plans to implement the Country Library Strategic Plan at the Milpitas Library and how to achieve its Mission priorities of: Welcome, Listen, Inspire, and Innovate.

D. City Council Liaison Report – Vice Mayor Chua

Vice Mayor, Chua shared with the Commission various City programs, including the catalytic converter caging program. The City has received grants to help assist Milpitas households to becoming carbon neutral.

E. Staff Liaison Report – John Macon

Briefed the Commission on the benefits of the recent Library Forum held in February. Shared the past, present, and future events at the City. Introduced new City staff, Amanda Ingua to the LEAC.

UPCOMING AGENDA

Discuss the possibility of a Visibility Study of the Milpitas Library.

ADJOURNMENT

Chair Chou adjourned the meeting at 8:42 p.m. The next Commission meeting will be held on May 15, 2023 at 7 p.m.