



CITY OF MILPITAS

Library and Education Advisory Commission

MEETING MINUTES
7:00 p.m.
Monday, May 20, 2024
160 N. Main St. Milpitas, CA 95035

- CALL TO ORDER** Chair Chou called the meeting to order at 7:00 p.m. Chair Chou called the roll.
- ROLL CALL**
- PRESENT:** Chair Yu-Lan Chou, Commissioners Ann Anderson, Therese Hoang, Barbara Martens (7:37 p.m.), Hellie Mateo, Nonie McDonald, Naga Venkata Satya Sannidhi (7:03 p.m.) Vice Chair Rekha Pardeshi (7:15 p.m.), Vice Mayor Evelyn Chua
- ABSENT:** Commissioners Trijohn Tran, Student Commissioner Yunha Park
- Library Staff:** Kelly McKean – Community Librarian
Marlene Iwamoto-Rocchild – Deputy County Librarian
- City Staff:** John Macon – Recreation Supervisor
Amanda Ingua – Public Service Assistant II
- PLEDGE of ALLEGIANCE** Chair Chou led the pledge of allegiance.
- ALTERNATE SEATING** NA
- APPROVAL OF AGENDA** **Motion to approve the May 20, 2024 agenda.**
- M/S:** McDonald/Mateo **AYES:** All
- APPROVAL OF MINUTES** **Motion to approve the March 18, 2024 minutes.**
- M/S:** Anderson/Hoang **AYES:** All
- PUBLIC FORUM** NA
- ANNOUNCEMENTS** NA
- BUSINESS ITEMS**
- A. Youth Essay Writing Contest Event – Chair Yu-Lan Chou**
- Recommendation:** Review the event’s final logistics.
- The Commission discussed the schedule of events, registration process, judging process, certificate signing, and volunteers needed.
- B. FY2024-25 Work Plan Final Review – Yu-Lan Chou, Chair**
- Recommendation:** Review and finalize the FY2024-25 Work Plan draft for City Council’s review and approval.

The Commission reviewed its FY2024-25 Work Plan.

Motion to amend the Goal Deadline for the Essay Contest/Special Projects to August 2025 or FY 24/25 and the Goal Deadline for Attending Local Library Conference to FY 24-25. Amend to include Library Needs Assessment consideration.

M/S: Pardeshi/Sannidhi **AYES:** All

LIAISON REPORT

A. Friends of the Milpitas Library Report – Nonie McDonald

Shared to the commission of the upcoming programming.

B. County Librarian Report – Marlene Iwamoto-Rocchild

Shared to the commission of ongoing programming at the county library.

C. Community Librarian Report – Kelly McKean

Shared to the commission of the programming at the local library.

D. City Council Liaison Report – Vice Mayor Chua

Vice Mayor Chua shared updates from the City Council

E. Staff Liaison Report – John Macon

Provided updates to the commission of the upcoming city events.

UPCOMING AGENDA

NA

ADJOURNMENT

Chair Chou adjourned the meeting at 8:35 p.m.

Motion to adjourn the meeting.

M/S: Martens/Sannidhi **AYES:** All