



CITY OF MILPITAS

Economic Development and Trade Commission

MEETING MINUTES

4:30 PM

Monday, October 9, 2023

First Floor Committee Conference Room

1. **CALL TO ORDER** Chairperson Casey McNeil called the meeting to order at 4:34 PM.
2. **PLEDGE OF ALLEGIANCE** Chairperson McNeil led the pledge of allegiance.
3. **ROLL CALL** Economic Development Specialist Michael Thomas called the roll.

PRESENT: Chair Casey McNeil; Commissioners Parkash Daryani and Lynne Rice. Alternate Michael Nguyen. City staff: Alex Andrade, Michael Thomas and Margaret Tamisiea

ABSENT: Vice Chair Chris Norwood; Commissioners Cheri Romero and Victor San Vicente. Alternate Conrad Schapira
Alternate Member No. 1: Conrad Schapira was absent

Alternate Member No. 2: Michael Nguyen was seated in place of Commissioner Romero
4. **SEATING OF ALTERNATES**
5. **APPROVAL OF AGENDA**
Recommended Action: Approve October 9, 2023 meeting agenda of the Economic Development & Trade Commission as submitted.

Mover/Second: Rice/Nguyen

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Nguyen, Daryani, Rice , McNeil

Noes: None **Abstentions:** None
6. **APPROVAL OF MINUTES**
Recommended Action: Approve August 14, 2023 meeting minutes of the Economic Development & Trade Commission as submitted.

Action on this item was not taken due to lack of quorum of members from the Commission's August 14, 2023 meeting. This item will be agendized for a future meeting.

Recommended Action: Approve September 11, 2023 meeting minutes of the Economic Development & Trade Commission as submitted.

Mover/Second: Daryani/Rice

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Nguyen, Daryani, Rice , McNeil

Noes: None **Abstentions:** None

Recommended Action: Approve September 18, 2023 meeting minutes of the Economic Development & Trade Commission as submitted.

Action on this item was not taken due to lack of quorum of members from the Commission's September 18, 2023 meeting. This item will be agendaized for a future meeting.

7. PUBLIC FORUM

No public comment was submitted.

8. ANNOUNCEMENTS

Chairperson McNeil expressed concern for lack of commissioner attendance and requested clarification regarding Commissioners' attendance status.

Commissioner Rice reported that The Great Mall will host its annual Family Fall Festival on October 14. Commissioner Rice estimated 1,200 people are expected to attend this family event. Commissioner Rice announced new tenants in the mall.

Commissioner Daryani reported he met with prospective tenants for the professional office building in which his business is a tenant.

Economic Development Director Andrade announced that the City Council appointed Acting City Manager Ned Thomas as the City's new City Manager on October 3, 2023, and that Assistant City Manager Ashwini Kantak is no longer serving with the City.

Specialist Thomas stated that City staff has selected Milpitas-based marketing firm Navajo Company to develop the Innovation District branding initiative to help city staff attract R&D businesses to the Innovation District.

BUSINESS ITEMS

9a. Manufacturing Day 2023

Recommended Action: Receive update.

Chairperson McNeil introduced this item and Specialist Thomas provided the update.

Chairperson McNeil opened the public forum on this item and no public comment was submitted. Chairperson McNeil closed the public forum.

Alternate Conrad Schapira arrived at 4:56 PM

Chair McNeil requested to close this item and re-open seating of alternates so that Alternate Schapira could be seated as a voting member.

Mover/Second: Rice/Daryani

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Nguyen, Daryani, Rice , McNeil

Noes: None **Abstentions:** None

The Commission resumed discussion on this item following Alternate Schapira being elevated to voting status.

After discussion, the following motion was made: Receive update.

Mover/Second: Rice/Daryani

Motion carried by a vote of: AYES: 5 NOES: 0

Ayes: Nguyen, Schapira, Daryani, Rice , McNeil

Noes: None **Abstentions:** None

9b. Main Street Revitalization Update

Recommended Action: Receive update.

Chairperson McNeil introduced this item. Director Andrade provided opening remarks before introducing Sr. Special Projects Associate Margaret Tamisiea and Specialist Michael Thomas who provided updates on this item regarding the Business Improvement District feasibility study and Storefront Improvement Grant program respectively.

Chairperson McNeil opened the public forum on this item and no public comment was submitted. Chairperson McNeil closed the public forum.

After discussion, the following motion was made: Receive update.

Mover/Second: Rice/Daryani

Motion carried by a vote of: AYES: 5 NOES: 0

Ayes: Nguyen, Shapira, Daryani, Rice, McNeil

Noes: None **Abstentions:** None

9c. New Business Item Discussion

Recommended Action: Note and file Commissioners' suggestions.

Chairperson McNeil introduced and led discussion on this item.

Chairperson McNeil opened the public forum on this item and no public comment was submitted. Chairperson McNeil closed the public forum.

After discussion, no action required as staff noted and filed the Commissioners' suggestions.

ADJOURNMENT

Motion to adjourn meeting at 5:49 PM

Mover/Second: Daryani/Rice

Motion carried by a vote of: AYES: 5 NOES: 0

Ayes: Nguyen, Shapira, Daryani, Rice, McNeil

Noes: None **Abstentions:** None